

**ADDENDUM No. 2
for
INVITATION FOR BID (IFB)**

HVAC PREVENTIVE MAINTENANCE AND SERVICE

**TOWN OF LONGMEADOW
MASSACHUSETTS**

July 12, 2011

This document serves as Addendum No.2 for the Invitation for Bid (IFB) for IFB: HVAC PREVENTIVE MAINTENANCE AND SERVICE. This Addendum forms part of the IFB and modifies the original document. **Acknowledge the receipt of all addenda numbers issued on the BID SUBMISSION FORM.** By utilizing the Bid Submission Forms supplied in Addendum No.1 Addendum No.1 and No.2 are already acknowledged. Failure to acknowledge addenda may subject the bidder to disqualification.

The following changes and/or additions are to be made to the original Invitation for Bid dated June 6, 2011:

CHANGE OF BID DEADLINE:

Delete reference to the bid deadline of June 23, 2011 at 11:00am. Delete reference to the bid deadline of July 12, 2011 at 11:00am. In its place insert the new bid deadline which is **Tuesday, July 26, 2011 at 11:00am.** The bid deadline within the IFB document supplied with Addendum No.2 already references the new bid deadline of Tuesday, July 26, 2011 at 11:00am.

IFB DOCUMENT:

Bidders should utilize the IFB document and Bid Submission Forms supplied with this addendum.

(END, Addendum No.2)

INVITATION FOR BID (IFB)

HVAC PREVENTIVE MAINTENANCE AND SERVICE



TOWN OF LONGMEADOW
MASSACHUSETTS

June 9, 2011

Invitation for Bid (IFB)

HVAC PREVENTIVE MAINTENANCE AND SERVICE Town of Longmeadow, Massachusetts

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1. LEGAL NOTICE:

Invitation for Bid (IFB)

**HVAC PREVENTIVE MAINTENANCE AND SERVICE
Town of Longmeadow, Massachusetts**

The Town of Longmeadow is soliciting bids from qualified contractors for HVAC annual preventive maintenance and service for town municipal facilities, and Longmeadow Public Schools. The contract will be for one year, with renewal option for up to one additional year at the sole discretion of the Town. Complete specifications, directions, & bid packet is available from the Town of Longmeadow, Attn: Chad Thompson- Procurement Manager, 735 Longmeadow Street, Suite 101, Longmeadow, MA, 01106 (Phone: 413-565-4136). Bid documents can be obtained online at no charge at www.longmeadow.org, select 'Government' from the toolbar, then select 'Department', then 'Purchasing', then select the link labeled: 'Bid & RFP Finder'. Select RFP documents with the following title: IFB-HVAC Preventive Maintenance and Service. Bidders are encouraged to register with Chad Thompson to get on the bid list. Those that do not register with Chad Thompson will be responsible for monitoring the website for the issuance of updates and addenda.

Sealed bids should be labeled 'IFB: HVAC Preventive Maintenance and Service' and delivered to the office of the Chad Thompson-Procurement Manager. Sealed bids will be accepted until the bid deadline of **Tuesday, July 26, 2011 at 11:00am**. Late bids will be rejected. Following the bid deadline, bids received will be immediately opened in the auditorium located in the same building. Prevailing Wage Rates may apply to this bid as set forth under the provisions of M.G.L., Chapter 149, Sections 26 to 27H inclusive.

The Town of Longmeadow acting through the Town Manager, the Awarding Authority, reserves the right to reject any or all bids, waive minor informalities, and to award a contract in the best interest of the Town.

2. GENERAL INFORMATION

The Town of Longmeadow is soliciting bids from qualified contractors for HVAC services and annual preventive maintenance for town municipal facilities, and Longmeadow Public Schools. Specifically, the town is soliciting bids for hourly rates for Mechanic- Tradesperson which is to be utilized for on-call service and additional services required beyond the preventive maintenance services as bid. The bid also includes Preventive Maintenance services for 'Boiler Cleaning/Oil Burner- Annual Preventive Maintenance Service', 'A/C- Annual Preventive Maintenance Service', and 'HV Filter Preventive Maintenance'. All of these categories of Preventive Maintenance as documented in the Specific Requirements detail of the IFB will be inclusive of the bid pricing of the Preventive Maintenance and payment of prevailing wage rates as required by MGL 149, Section 26 to 27H. The Bid Submission Forms for Preventive Maintenance categories will be inclusive of the supply of materials, labor, supervision, equipment, insurance and bonding necessary. The contract will be for one year, with renewal option for up to one additional year at the sole discretion of the Town.

BID DOCUMENTS

Complete specifications, directions, & bid packet is available from the Town of Longmeadow, Attn: Chad Thompson- Procurement Manager, 735 Longmeadow Street, Suite 101, Longmeadow, MA, 01106 (Phone: 413-565-4136). Plans are also available at www.longmeadow.org, select 'Government' from the toolbar, then select 'Department', then 'Purchasing', then select the link labeled: 'Bid & RFP Finder'. Select RFP documents with the following title: IFB-HVAC Preventive Maintenance and Service. Bidders are encouraged to register with Chad Thompson to get on the bid list. Those that do not register with Chad Thompson will be responsible for monitoring the website for the issuance of updates and addenda. Failure to acknowledge the receipt of issued addenda may result in a bid rejection.

SUBMISSION OF BIDS

Sealed bids should be labeled 'IFB: HVAC Preventive Maintenance and Service', and should be delivered to the office of the Chad Thompson-Procurement Manager. Sealed bids will be accepted until the bid deadline of **Tuesday, July 26, 2011 at 11:00am**. Late bids will be rejected.

Sealed bids for furnishing the following to the Town of Longmeadow, MA will be received at the:

Town of Longmeadow
Attn: Chad Thompson, Procurement Manager
735 Longmeadow Street, Suite 101
Longmeadow, MA 01106

All bidders shall comply with minimum wage rates as set forth under the provisions of M.G.L., Chapter 149, Sections 26 to 27H inclusive and agree to provide statements of compliance as required. All bid prices shall remain firm for (90) ninety days following the bid opening.

The Town of Longmeadow acting through the Town Manager, the Awarding Authority, reserves the right to reject any or all bids, waive minor informalities, and to award a contract in the best interest of the Town.

BID ACCEPTANCE TIME

The Town of Longmeadow will award the contract within (90) ninety days after the bid opening unless the time for award is extended by mutual consent of the parties.

QUESTIONS

Bidder is to familiarize him/herself with all of the bid documents. Any questions concerning this bid must be submitted in writing to:

Town of Longmeadow
Attn: Chad Thompson, Procurement Manager
735 Longmeadow Street, Suite 101
Longmeadow, MA 01106
Phone: 413-565-4136
Fax: 413-565-4372
Email: cthompson@longmeadow.org

Written questions must be submitted by mail, email or by fax. Written responses will be mailed, emailed or faxed to the bidder on record as having received the bid. No oral interpretations will be made to any bidder. Questions must be received no later than five days (120 hours) before the bid line. Responses to questions will be answered and posted online no later than two days before the bid deadline. Addenda can be found at www.longmeadow.org, select 'Government' from the toolbar, then select 'Department', then 'Purchasing', then select the link labeled: 'Bid & RFP Finder'. Select RFP documents with the following title: IFB-HVAC Preventive Maintenance and Service.

BID WITHDRAWAL/MODIFICATION

A bidder may correct, modify, or withdraw a bid by written notice received by the Town prior to the date and time specified for the bid opening. Bid modifications must be submitted in a sealed envelope clearly labeled "MODIFICATION NO.____." Each bid modification must be numbered in sequence, and must reference the original Invitation for Bid. After the bid opening, a bidder may not change any provision of the bid in a manner prejudicial to the interests of the Town of Longmeadow or fair competition. Minor informalities will be waived or the bidder will be allowed to correct them. If a mistake is present and the intended bid is clearly evident on the face of the bid document, the mistake will be corrected to reflect the intended correct bid, and the bidder will be notified in writing; the bidder may not withdraw the bid. A bidder may withdraw a bid if a mistake is clearly evident on the face of the bid document, but the intended correct bid is not similarly evident.

UNEXPECTED BID DELAYS

If, at the time of the scheduled bid opening town offices are closed due to uncontrolled events such as fire, snow, ice, wind, building evacuation, or other extreme conditions, the bid opening will be postponed until the next normal business day at the exact time and location as published in the legal notice.

PREVAILING WAGE RATES

Minimum wage rates are required to be paid on the project. The Commissioner of Labor and Industries establishes rates. A Schedule of Wage Rates has been established for this bid in accordance with the provisions of M.G.L. ch. 149, sections 44A to 44L inclusive, as amended, and Ch 30B.

RULE FOR AWARD

The award will be based on sum of the multi year total of the following category bid pricing. :

1) Bid Section B: Boiler Cleaning/Oil Burner Preventive Maintenance

The 'Total Price' for 'B: Boiler Cleaning/Oil Burner-Preventive Maintenance'

2) Bid Section C: HVAC Air Handler- Preventive Maintenance

The 'Total Price' for 'C: HVAC Air Handler- Preventive Maintenance'

3) Bid Section D: Hourly Rate: Mechanic /Tradesperson

The 'Labor Total (Year 1 & 2)' which is a total based on estimated quantity of hours which will be charged for hourly service that is not already inclusive in the hourly rates that are inclusive in the 'Scope of Services' from section B and C.

All prices must remain constant throughout the contract period, and the Town may increase or decrease supplies and services as needed. The contract will be awarded to a single vendor that is able to provide services and supplies in all categories in this bid.

In the event that there is a discrepancy in the interpretation of bid submission pricing, discrepancies involving multiplication of units will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. Discrepancies between words and figures will be resolved in favor of the words.

The contract will be awarded to the responsive and responsible bidder offering the lowest total price for both years for all required services. The words "lowest responsible and responsive" bidder shall mean the bidder whose bid is the lowest of those bidders possessing the skill, ability and integrity necessary to faithfully perform the work and who shall certify that he is able to furnish the labor that is required. The contract will be an annual contract with renewal options for one additional year at the sole discretion of the Town.

CONTRACT TERMS AND CONDITIONS

A sample contract is provided with this IFB listing all the terms and conditions that will apply to the contract award with the successful bidder.

3. SCOPE OF SERVICES

Furnish all labor, materials, supervision, equipment, and insurance necessary for 'Boiler Cleaning/Oil Burner-Preventive Maintenance', and 'HVAC Air Handler-Preventive Maintenance', and on call hourly repair service as needed. Provided are the specific requirements.

SPECIFIC REQUIREMENTS:

B. BOILER CLEANING/OIL BURNER PREVENTIVE MAINTENANCE- 2 TIMES PER YEAR

During each annual contract term, the Preventive Maintenance will occur two times per year:

- Once in July or early August for cleaning preventive maintenance; and
- Once in early October for the preventive maintenance start up of equipment for each contract year.

The supply and labor required to perform Preventive Maintenance as outlined in Section B of the Scope of Work will be inclusive in the bid pricing submitted by the bidder on the Bid Submission Form. The supply of Prevailing Wage labor to perform Preventive Maintenance services as outlined in the Scope of Work will also be inclusive of the hourly labor rate in the bid pricing submitted by the vendor on their Bid Submission Form. Only supplies and services not included in the Section B will be allowed for additional billing to the town. The request for reimbursement of hourly labor Invoices submitted to the town for payment must provide a pricing breakdown that references bid award pricing and breakdown of expenses.

1. The contractor shall provide boiler/burner cleaning services at the facilities specified on the Bid Submission Form.
2. Bid pricing included on the Bid Submission Form is inclusive of hourly rate service and prevailing wage rates. The contractor shall only bill the town for Prevailing Wage hourly labor rates for services outside of the Boiler Cleaning/Oil Burner Preventive Maintenance (Section B) Scope of Work. Requests for payment of hourly rate service and labor for preventive maintenance outlined in Section B will be rejected as labor and hourly rate services are inclusive in the Preventive Maintenance bid pricing. Only additional services that are authorized by the Town may be bill to the Town for hourly rate service and labor.
3. The contractor will be required to investigate each site to familiarize with the job.
4. All preventative maintenance work shall be performed between Monday and Friday, 7:00 a.m. to 3:30 p.m. The contractor shall take this into account when bidding. Service may also be provided at other times with the authorization of the Longmeadow Facilities Director.
5. All preventative maintenance work shall be done between in June or early August for preventive maintenance and early October for the preventive maintenance start up of equipment.
6. The contractor shall be responsible for opening all boilers. The contractor shall be responsible for cleaning all tubes, sections, smoke uptakes, stacks, tube heets, door (front and rear), bottom of chimneys, smokestack testing, and the supply of emissions reports. Also included would be the cleaning of the entire fire chamber interior, all sides, upper sections, passes and back end connections.
7. The contractor shall utilize a sootvac machine or similar equipment with the proper sized brushes on all tubes, until they are thoroughly clean, with no additional material being removed with the last pass. Punching/brushing of tubes by hand is not acceptable.
8. Tube sheets and doors must have soil removed by wire brushes and power vacuum.
9. Breechings shall be cleaned by power vacuum.
10. All surface areas on sections shall be thoroughly cleaned. A power vacuum shall be utilized.
11. All soot shall be removed from the bottom of all chimneys.
12. All residue soot removed from the boilers shall be removed by the contractor. The entire area of the boiler room shall be left in a clean condition.
13. All oil nozzles shall be replaced with like in kind.
14. The Town of Longmeadow will inspect all boilers after cleaning, at its discretion.
15. The contractor shall not enable or modify any boiler/burner controls.
16. The contractor shall provide the Town with a written schedule for all preventive maintenance work. The contractor will be required to adhere to this schedule.
17. The contractor shall replace all gaskets/strainers as necessary. The supply of gaskets and strainers will be inclusive in the bid pricing.
18. The contractor shall remove all handholes and manholes as necessary for inspection. The contractor shall be responsible for replacing gaskets and reinstalling after inspection. The supply of all gaskets shall be inclusive in the bid pricing.
19. The contractor shall open/close the fire side of the boilers. It shall be left open for inspection, then closed.
20. The contractor shall open/close the water side of all steam boilers. It shall be left open for inspection, then closed.
21. The contractor shall open, clean and flush out all water controls. They shall be left open for inspection, then closed. Overhaul all low water cut-offs and boiler feed controls. Record this information. All electric shut-offs and alarms to burners shall be tested. Record this information.
22. All water legs shall be opened/closed and completely flushed out. All return drums and rear connections shall be rod out. Record this information.

23. Inspect all gauge glasses in the water columns. Replace as needed all gauge glasses and gaskets. The supply of replaced items will be inclusive in the bid pricing. Inspect all hand valves.
24. All burners shall be overhauled. This includes cleaning or replacing all filters that are part of the system The Town will supply all filters. The cost of filters should not be included in the bid pricing. Clean all nozzles and replace all worn electrodes, the supply of nozzles will be inclusive in the bid pricing. The burner shall be fired and run for at least twenty (20) minutes. The flame shall be adjusted and tested. All information must be recorded and submitted to the Town.
25. Check all hand valves. Confirm by opening/closing. Check for any leaks. Flush out each valve. Record this information.
26. Upon completion, CO2 testing shall be conducted on each boiler to determine boiler efficiency. Readings shall include draft, CO2, stack temperature and smoke density. Adjust burners so that highest efficiency is obtained. All information must be recorded and submitted to the Director – not left at site.
27. The contractor shall inspect all draft-inducing fans. Contractor shall check all belts, pulleys and fittings. Contractor shall grease fittings, and shaft bearings and add oil to all master bearings as necessary. The supply of belts, pulleys fittings and oil will be inclusive in the bid pricing.
28. Check for any leaks with the breaching or stacks. Check for any leaks in the piping, boilers, bases, feedwater tanks.
29. The contractor shall supply a three-ring binder notebook for each boiler. The log book shall contain the following information:
 1. Location
 2. Boiler type
 3. Burner type
 4. All afternoon work that was completed with dates.
 - a. CO2 testing
 - b. Low water cut-offs
 - c. All parts were replaced
 - d. All other noted information that is required to be recorded.
30. The contractor shall replace all filters for those systems that use forced warm air. All filters will be supplied by the Town to be installed by the contractor. The cost of filters should not be included in the bid pricing. Filters are to be changed during both the July and October preventive maintenance service dates.

C. HVAC AIR HANDLER PREVENTIVE MAINTENANCE

1. The contractor shall provide services relating to heating, ventilating and air conditioning services. This would include but is not limited to all types of air conditioning equipment service including controls, ducts, fans, bearings, motors, compressors, piping and direct expansion coils. This contract also includes electric controls and equipment replacement such as actuators of dampers and valves, low limits, temperature controls, etc.
2. The contractor shall provide a firm price for HVAC Air Handler Preventive Maintenance seasonal start-up/shut-down and preventative maintenance on all air conditioning systems. This work shall be scheduled with the Town of Longmeadow two times a year:
 - Start-up work will be done no later than May 1st with completion no later than June 15st (for the first year of the contract, the work will be performed in late July and early August).
 - Shut-down work will be started no later than September 1st with completion by October 15st.

At a minimum, the contractor shall perform the following preventative maintenance which should be inclusive in their bid pricing for HVAC Air Handler Preventive Maintenance:

1. Visually check for all possible problems
 2. Check and record pressures
 3. Clear all drains, flush all drains.
 4. Chemically clean all coils and flush clean.
 5. Replace all air filters.
 6. Lube all bearings, motors if required.
 7. Check all valves for proper operation
 8. Check ALL operating controls, limits and safeties.
 9. Check, replace and/or align all belts to all fans and motors. The supply of replacement belts shall be inclusive in the bid pricing
 10. Check all linkages, tighten and lubricate as is necessary.
 11. Check all electrical connections and fuses. Replace fuses if necessary. The supply of fuses shall be inclusive in the bid pricing.
 12. Record all operating temperatures
 13. Perform start-up and check operation. Open all valves and drains any coils as is necessary.
 14. Motors that fail will be the responsibility of the Town
3. Perform shut-down , winterize for season in early October. Install anti-freeze as necessary. Close all valves or open valves to drain.
 4. The Town of Longmeadow shall receive a report from the contractor outlining all Preventive Maintenance steps taken and all recorded information.
 5. The contractor shall performance all supervision, labor, materials, insurance needed for maintenance on all heating and ventilating equipment in all buildings. The contractor shall provide a per unit price that will include all supplies (excluding filters), equipment, tools, travel, labor, oil, grease and miscellaneous securing screws/bolts.
 6. The Contractor shall perform this maintenance on all types and sizes of main air handlers and office AC equipment only limited to: fan coils, and unit ventilators. This contract will also include any maintenance on large rooftop equipment or large HV equipment for large spaces (i.e. gym, auditorium, etc.).
 7. The contractor shall perform the following: 1) Survey all equipment in all rooms/offices per building. The contractor shall note all filter sizes and any other misc information.; 2) The contractor shall prepare a schedule to perform such work as is required under this contract. The

contractor shall perform all work during off hours or on weekends if the buildings are open. During the summer, the work will be done during the days.

8. Tasks:

HV Equipment and Unit Ventilators and Fancoils:

- a. Open all unit covers
- b. Turn off unit, note if unit motor is not running or belt is broken, leaking valves or any other defects. The cost of replacement belts shall be inclusive in the bid pricing.
- c. Remove old air filter - replace with fgtg type that fits the unit
- d. Thoroughly clean all coils, both sides, vacuum out inside of unit, remove all debris, pencils, pens, etc.
- e. All plenums must be thoroughly cleaned and vacuumed as is necessary
- f. All lubricating type bearings must be completely lubricated with the proper type of oil
- g. All grease fittings must be refilled with grease as is necessary.
- h. The unit drains must be cleared.

The unit must be turned back on and all panels thoroughly resecured.

Exhaust Fans:

- a. The contractor shall lubricate motor/bearings as is needed.
- b. The contractor shall clean out any debris/materials from inside the fans.
- c. The contractor shall check for the proper operation of any pneumatic back-draft dampers and static dampers.

All debris must be removed from the site.

9. Final Report:

The contractor shall prepare a final report outlining all units that have any operational problems that will need attention. This report must be completely filled out and forwarded to the Town within 3 days of final completion of all PM work.

The Town of Longmeadow shall receive a report from the contractor outlining all Preventative Maintenance steps taken and all recorded information.

D. HOURLY RATE-MECHANIC/TRADEPERSON

To be utilized for on-call service and emergency services required outside of the scope of service outlined in section B and C for Preventive Maintenance services as bid. The preventive maintenance bid pricing submitted by bidders for 'Boiler Cleaning/Oil Burner-Preventive Maintenance' (Section B), and 'HVAC Air Handler- Preventive Maintenance', (Section C) shall be inclusive of hourly rate in bid pricing for the Scope of Services outlined in Section B and Section C. The Town will only pay the hourly rate for labor and services provided outside of the Scope of Service of Preventive Maintenance categories B and C, and on call repair and emergency services.

The quantity of hours documented on the Bid Submission Form will be utilized in determining the award. The Town will only pay for actual labor hours provided to the Town.

4. CONTRACT TERMS AND CONDITIONS

ASSIGNMENT OF WORK/ SERVICE ORDERS

Work is to be performed only by service orders issued by the Town of Longmeadow, Facilities Director or their representative as may be designated from time to time during the contract period. The contractor shall make only repairs specified at time of order. If there is any question concerning repairs to be made, it is the contractor's responsibility to obtain clarification from the Town's representative before proceeding.

GENERAL WORK REQUIREMENTS

The contractor shall diagnose the cause of the problem, correct any condition(s) which may result in repetitive problems, and effect necessary repairs. If replacement part(s) is/are needed, the replacement shall be the same make, model, and size as the item removed unless it is agreed upon by the Town that substitutes parts will be used. All defective parts, which have been replaced, shall be shown to the Senior Custodian/Building Manager of the building as proof of completed work. The materials/parts must then be removed from the property by the contractor and disposed of at his own cost.

If temporary repairs are needed due to an emergency, the contractor will be directed to do so by the Town's representative. Permanent repairs must be made after the problem has been diagnosed and approval to proceed has been given.

COMPLETED WORK

All repairs/installations must be completed, tested, and left in full operating order. Testing must be completed in the presence of the building Senior Custodian/Building Manager. Certification that repairs have been completed, tested, and left in full operating order must be noted on the service slip and signed by the Senior Custodian/Building Manager. All work must be completed within 15 days of start if work is not an emergency.

ESTIMATES/QUOTES

The contractor may be required to provide written estimates or quotes for specific work from time to time during the contract period. The estimates are to be based upon site visits by qualified personnel and are to be made without cost to the Town. Estimates shall include the following information:

- Building name and address
- Complete statement of work to be done
- Cost breakdown:
 - Labor; number and type of workmen, number of hours, and rate(s) per hour.
 - Material; type and cost
 - Total cost
 - Special equipment needed
 - Any special conditions
 - Number of days needed to start job after receiving authorization
 - Number of days needed to complete job

If the quote is accepted, the job shall not exceed quoted price.

SERVICE SLIPS

A service slip must be completed each time work is done. The Senior Custodian/Building Supervisor shall sign the service slip. No other signature will be accepted. The original slip must be left with the custodian/building supervisor on site. A copy of the slip must be sent with the invoice. If the service slip is not signed, the invoice may not be paid.

The service slip shall contain the following information:

- Company name, address, and telephone number
- Worker's complete name
- Detailed statement of work performed
- Location where work was performed (specify building and specific location within the building (room number, section, area, boiler)
- List of parts/materials used. Specify quantity, manufacturer, type, model number as appropriate
- Diagnosis of cause of problem.
- Date work was performed
- Starting time and completion time of work on site
- Total number of hours/minutes worker was on site
- If work is not complete, state date and time worker will return
- Statement of any observed preventive maintenance work, which should be performed in the near future

LABOR:

Payment will be based on actual hours worked on site. Travel time and mileage shall not be allowed either from contractor's location to the assigned job site or return from the job site to the contractor's location. Hourly rates shall be at the rates specified in the contract, for work performed during any time period in which the rate (regular time or overtime) would apply. The hourly rates reflect the amount a contractor will charge per hour only - not per hour per man. Only one tradesman shall be assigned to work on a job.

Prior permission must be received before the contractor can assign more than one worker per job, including apprentices/helpers.

PROHIBITED FEES AND CHARGES

The Town will not pay any fuel sur charge, transportation fee, vehicle fee, mileage fee or other service call fees, etc. If bids are received that reference these types of additional fees, the proposed fees will be rejected by the town. All additional fees should be absorbed and inclusive in the bid price categories that are requested on the Bid Submission Forms.

MATERIALS:

Payment will be made based on the contractor's cost plus the BID Mark-up. Copies of the contractor's material invoices must be supplied upon request of the Town of Longmeadow. Payment may be withheld until requested documents are provided. The Town reserves the right to purchase parts and materials to be used by the contractor. The estimated yearly supply amount provided in the bid submission forms is an estimate amount to aid in determining advantageous bid pricing. The actual amount purchased from the contractor for supply will be based on actual need.

MATERIALS SAFETY DATA SHEETS

The contractor must supply all applicable MSDS forms as requested by the Town. Pursuant to M.G. L. ch. 111F, ss. 8,9, 10, any vendor who receives a contract resulting from this invitation agrees to submit a Material Safety Data Sheet for each toxic or hazardous substance or mixture containing such substance when deliveries are made. The vendor agrees to comply with all requirements set forth in the pertinent laws.

TRADESPERSON INFORMATION

The Town requests that one specific tradesman be assigned to work on Town buildings so that the individual will become familiar with the buildings and the required contract procedures. A backup worker may also be assigned if approval is received from the Town of Longmeadow before work proceeds. Names of tradesmen who may be assigned to work on School/Town Buildings shall be provided in advance to the Town. No other individuals shall be assigned to work. Failure to follow this procedure may result in cancellation of the contract. This contract is for the services of an experienced tradesperson. A (licensed) trained, experienced tradesperson **MUST** be sent out on all calls to perform work when first called in by the Town of Longmeadow. The use of apprentices will not be allowed without prior permission of the Longmeadow Facilities Director.

INVOICES/APPLICATIONS FOR PAYMENT

All invoices for all work shall be billed in full. No partial billing will be accepted.

For all work performed, the contractor must fill out a Report of Contractor Work Hours form or other form acceptable to the Town. The contractor must leave a copy with the Custodian and submit a copy with the invoice. The form must include: date, name of contractor, name of tradesman, material, time started on site, time finished on site, description of work performed.

All jobs must be invoiced within 30 days after the job has been 100% completed. If an invoice is received after the time frame stated, the Town of Longmeadow may not approve that invoice for payment.

All invoices **MUST** have one original and two copies with all applicable paperwork.

All invoices must have the following information:

- Company name, address, phone number, fax number
- Date
- Invoice number (duplicate invoice numbers will delay processing of payments)
 - Worker's complete name
 - Detailed statement of work performed
 - Location where work was performed (specify building and specific location within the building (room number, section, area, boiler)
 - List of parts/materials used. Specify quantity, manufacturer, type, model number as appropriate
 - Diagnosis of cause of problem.
 - Date work was performed
 - Starting time and completion time of work on site
 - Total number of hours/minutes worker was on site
 - If work is not complete, state date and time worker will return
 - Statement of any observed preventive maintenance work, which should be performed in the near future
 - Date(s) that work was performed
 - Number of total workers.
 - Number of total hours.
 - Total price for labor (time times rate).
 - Total price contractor paid for each item/material. Multiply this by mark-up for total price.
 - Grand total price minus discounts if applicable.

Certified Payroll with all applicable detail. It must be an original. One Certified Payroll report per invoice only.

Service Order Number Also attached copy of Service Order Form if applicable

Full written warranties and guaranties.

Release of all liens by all subcontractors and suppliers.

All invoices are to be sent to: Town of Longmeadow- DPW, 31 Pondsides Road, Longmeadow, MA 01106

STATEMENTS

The contractor shall provide the Town of Longmeadow with monthly statements that must be updated and contain all applicable information regarding any outstanding invoices: invoice date, invoice number, service order number, location, description, all costs, etc.

TAXES

The Town of Longmeadow is exempt from federal and state sales and/or excise taxes. Taxes are not to be included in bid prices. The Town will not pay taxes for any supplies used by the contractor to complete the contract work. The Town of Longmeadow will give the contractor a tax-exempt number after the contract is awarded.

CONTRACTOR TO BE CONSIDERED PRIME VENDOR

The contractor shall have the full and direct responsibility for the performance of the work under this contract. The contractor shall not sub-contract or sublet any portion of the work under the contract without prior written consent of the Town of Longmeadow, Facilities Director. Any sub-contractor employed after being given approval by the Town shall accept and fully comply with the terms and conditions of the contract and shall be responsible to the prime contractor who shall assume all obligations for said sub-contractor in the event of the sub-contractor's non performance or performance in a manner contrary to the provisions of the contract.

WORKSITE

Work site must be left in a clean "broom swept" state. The contractor shall remove from the site all debris generated while making repairs. The Town will clean an area if the contractor fails to do so and charge the contractor time and one half the rate for custodial services plus cost of materials.

SITE SERVICE

The contractor may use building services limited to electricity and water without charge to the extent they are required to complete the work ordered by the Town. The contractor may be charged for unauthorized or excessive use of building services.

SITE DAMAGE

In the event of accidental site damage, it will be the responsibility of the contractor to return the site to its original condition at no cost to the Town. The contractor shall only use those services needed to get the job done. No excess use will be permitted. No use other than a repair will be allowed.

CODES

All work shall comply with applicable Building Codes and the requirements of the Massachusetts Department of Public Safety.

PERMITS

The Town of Longmeadow has waived the cost of Longmeadow Building Permits for the work of this contract. The contractor shall be responsible for obtaining all applicable permits.

TOOLS AND EQUIPMENT

The contractor shall provide all tools, equipment, and supplies required at the work site. The Town shall not be charged for the use or normal wear and tear or be responsible for contractor's tools or equipment.

GUARANTEE/WARRANTY

The contractor shall fully guarantee all work performed, for both parts and labor, for a period of one (1) year from the date of acceptance of the work. The contractor shall repair or replace any defective parts, materials, or workmanship without cost to the Town.

CORRECTIONS TO WORK

The Town reserves the right to inspect all work, either in progress or when completed. In the event the work is deemed unsatisfactory or in any way conflicts with the provisions set forth in the contract or work order, the contractor will be notified and will have three working days to correct the noted condition(s). Failure to make corrections to work will result in delayed payment and may be cause for cancellation of the contract.

CUSTODIAL COVERAGE/ BUILDING SCHEDULES

Operation hours vary from building to building but typical hours for custodial coverage are:

BUILDING	TIME	
Elementary Schools	7:00 A.M. - 11:00 P.M.	Monday - Friday
High School	6:00 A.M. - 11:00 P.M.	Monday - Friday
Town Hall	8:00 A.M. - 4:30 P.M.	Monday - Friday
Libraries	10:00 A.M. - 5:00 or 8:00 P.M.	Monday - Friday
Police Station	staffed 24 hours/day	Monday - Friday
Fire Stations	staffed 24 hours/day	Monday - Friday
Other Town Buildings	8:00 A.M. - 4:00 P.M. (typically)	Monday - Friday

The contractor must check with the town to confirm the building is open and accessible before sending out any repair person. The town will not be charged for time the repair person waits if the building is not open and the contractor did not confirm the building was opened with the town.

BUILDING SECURITY

Any worker entering a building shall immediately report to the building's main office and state his/her name, the contractor's name, and the purpose of his/her presence in the building. The worker shall request that the custodian/building supervisor be contacted. The worker shall be escorted through the building accompanied by the custodian/building supervisor at all times. After completion of work, the worker must report to the main office and notify the staff that he/she is leaving the building. Failure to follow this procedure may result in cancellation of the contract.

CONTRACT FOR THE PROCUREMENT
OF

HVAC PREVENTIVE MAINTENANCE AND SERVICE

VENDOR:

(Good/Service Description)

July 27, 2011



Town of Longmeadow
20 Williams Street
Longmeadow, Massachusetts 01106

TOWN OF LONGMEADOW, MASSACHUSETTS
Contract Documents for the Procurement of Goods and Services

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Invitation for Bid: Town of Longmeadow, IFB: HVAC Preventive Maintenance 'and Service; Addendum No. 1 and Addendum No. 2	Attachment A
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AGREEMENT

The following provisions shall constitute an Agreement between the Town of Longmeadow, acting by and through its Town Manager and/or Select Board, hereinafter referred to as "Town", and VENDOR with an address of _____ hereinafter referred to as "Contractor", effective as of the twenty seventh day of July, 2011. In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1: SCOPE OF WORK:

The Contractor shall perform all work in accordance with the specifications contained in Attachment A - Scope of Services per: Town of Longeadow, IFB: HVAC Preventive Maintenance and Service dated June 9, 2011; and Addendum No.1 dated June 23, 2011; and Addendum No. 2 dated July 12, 2011.

ARTICLE 2: TIME OF PERFORMANCE:

The contractor shall complete all work and services required on or before July 26, 2011, with renewal option for one additional year of service at the sole discretion of the town.

ARTICLE 3: COMPENSATION:

The Town shall pay the Contractor for the performance of the work outlined in Article 1 above, the contract sum of _____ in accordance with the provisions of the specifications, or as set forth in an attachment hereto in Attachment B, the price proposal.

ARTICLE 4: CONTRACT DOCUMENTS:

The following documents form the Contract and all are as fully a part of the Contract as if attached to this Agreement herein:

1. This Agreement.
2. Amendments, or other changes mutually agreed upon between the parties.
3. All attachments to the Agreement.

In the event of conflicting provisions, those provisions most favorable to the Town shall govern.

ARTICLE 5: CONTRACT TERMINATION:

The Town may suspend or terminate this agreement by providing the Contractor with ten (10) days written notice for the reasons outlined as follows:

1. Failure of the Contractor, for any reason, to fulfill in a timely and proper manner its obligations under this Agreement
2. Violation of any of the provisions of this Agreement by the Contractor.
3. A determination by the Town that the Contractor has engaged in fraud, waste, mismanagement, misuse of funds, or criminal activity with any funds provided by this Agreement.

ARTICLE 6: INDEMNIFICATION:

The Contractor shall, to the maximum extent permitted by law, indemnify and save harmless the Town of Longmeadow, its officers, agents and employees from and against any and all damages, liabilities, actions, suits, proceedings, claims, demands, losses, costs and expenses (including reasonable attorneys' fees) that may arise out of or in connection with the work and/or service being performed or to be performed by the Contractor, its employees, agents, or subcontractors. The existence of insurance shall in no way limit the scope of this indemnification. The Contractor further agrees to reimburse the Town of Longmeadow for damage to its property caused by the contractor, its employees, agents, subcontractors or materials. Contractor shall be solely responsible for all local taxes or contributions imposed or required under the Social Security, Workers Compensation, and income tax laws. Further, the Contractor shall indemnify and hold harmless the Town with respect to any damages, expenses, or claims arising from or in connection with any of the work performed or to be performed under this Agreement.

ARTICLE 7: AVAILABILITY OF FUNDS:

The compensation provided by this Agreement is subject to the availability and appropriation of funds. The contractor shall be obligated to provide services hereunder, only to the extent that said funds are available.

ARTICLE 8: APPLICABLE LAW:

The Contractor agrees to comply with all applicable local, state and federal laws, regulations and orders relating to the completion of this Agreement. This Agreement shall be governed by and construed in accordance with the law of the Commonwealth of Massachusetts.

ARTICLE 9: ASSIGNMENT:

The Contractor shall not make any assignment of this Agreement without the prior written approval of the Town.

ARTICLE 10: AMENDMENTS:

All amendments or any changes to the provisions specified in this Contract can only occur when mutually agreed upon by the Town and Contractor. Further, such amendments or changes shall be in writing and signed by officials with authority to bind the Town. Additionally, all amendments and changes shall be approved by the Town Accountant prior to execution by the awarding authority. No amendment or change to the contract provisions shall be made until after the written execution of the amendment or change to the Contract by both parties.

ARTICLE 11: INSURANCE:

The Contractor shall be responsible to the Town or any third party for any property damage or bodily injury caused by it, any of its subcontractors, employees or agents in the performance of, or as a result of, the work under this Agreement. The Contractor and any subcontractors used hereby certify that they are insured for workers compensation, property damage, personal and product liability. The Contractor and any subcontractor it uses shall purchase, furnish copies of, and maintain in full force and effect insurance policies in the amounts here indicated.

General Liability

Bodily Injury Liability:	\$1,000,000 per occurrence
Property Damage Liability	\$1,000,000 per occurrence
(or combined single limit)	\$1,000,000 per occurrence

Automobile Liability

Bodily Injury Liability:	\$1,000,000 per occurrence
Property Damage Liability	\$1,000,000 per occurrence
(or combined single limit)	\$1,000,000 per occurrence

Workers' Compensation Insurance

Coverage for all employees in accordance with Massachusetts General Laws. Prior to commencement of any work under this Agreement, the Contractor shall provide the Town with Certificates of Insurance which include the Town as an additional named insured and which include a thirty day notice of cancellation to the Town.

ARTICLE 12: PREVAILING WAGE RATES

Prevailing Wage Rates as determined by the Commissioner of the Department of Labor and Workforce Development under the provisions of Massachusetts General Laws, Chapter 149, Section 26 to 27G, as amended, apply to this project. It is the responsibility of the Contractor to provide the Town with certified payrolls and to comply with all requirements of the above-cited statutes. The schedules of prevailing wage rates are included in the Contract Documents.

ARTICLE 13: SAFETY AND PROTECTION

Protection of the Work and Owner's Property: The Contractor shall at all times safely guard the Owner's property from injury or loss in connection with this Agreement. The contractor shall at all times safely guard and protect their own work, and that of adjacent property from damage. The Contractor shall replace or make good any such damage, loss or injury. The Contractor shall clean the work area and restore it to its original condition upon the completion of the work. The Contractor shall comply with all applicable OSHA, State and municipal regulations and requirements for services and facilities in the performance of all requirements of this contract. OSHA safety requirements and training certification shall be adhered to for all personnel working on Town property.

ARTICLE 14: PROGRESS PAYMENTS

Applications for Payment shall be processed in accordance with the General Conditions and in accordance with Massachusetts General Law. The Town shall make progress payments on account of the Contract Price on the basis of processed Applications for Payment monthly during construction. All progress payments will be measured by the schedule of values as specified in the General Conditions. The Town shall retain from progress payments five (5) percent of the value of Work completed.

ARTICLE 16: CONTRACTOR'S REPRESENTATIONS

CONTRACTOR makes the following representations:

- A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto.
- E. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- F. CONTRACTOR is aware of the general nature of Work to be performed by Town and others at the Site that relates to the Work as indicated in the Contract Documents.
- G. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- H. CONTRACTOR has given Town written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by Town is acceptable to CONTRACTOR.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

CERTIFICATION AS TO PAYMENT OF STATE TAXES

Pursuant to M.G.L.v.62C, S49A, I certify under the penalties of perjury that the Contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes.

Social Security Number or
Federal Identification Number

Signature of Individual or
Corporate Name

By: _____
Corporate Officer
(If applicable)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CONTRACTOR

TOWN of LONGMEADOW

by

Printed Name and Title

Awarding Authority Authorization:

by its Town Manager, Robin Crosbie

and/or by its Select Board:

TOWN OF LONGMEADOW

Department Authorization:

Department Org/Object for Appropriation

by its Department Head

Procurement Compliance:

by its Procurement Manager

Certification as to Availability of Funds:

by its Town Accountant

CERTIFICATE OF VOTE
(Corporations only should complete this form)

At a duly authorized meeting of the Board of Directors of the

_____ held on _____ it was VOTED that
(Name of Corporation) (Date)

_____ _____
(Name) (Officer)

of this company, be and hereby is authorized to execute contracts and bonds in
the name and on behalf of said company, and affix its corporate seal hereto;
and such execution of any contract or obligation in this company's name on its
behalf by such officer under seal of the company, shall be valid and binding
upon this company.

I hereby certify that I am the clerk of the above named corporation and that _____ is
the duly elected officer as above of said company, and that the above vote has not been amended or rescinded and
remains in full force and effect as the date of this contract.

_____ _____
Date (Clerk)

Corporate
Seal

CERTIFICATE OF INSURANCE

(PROVIDE AN INSURANCE CERTIFICATE NAMING THE TOWN AS INSURED UNDER THE POLICY)

This is to certify that the _____ (Company) has issued the policies listed below, that these policies are written in accordance with the Company's standard policies and endorsements, except as indicated below or as noted in the attachments hereto, which policies and endorsements will be made available to OWNER upon request, that they provide coverage and limits of liability shown with respect to the insurance indicated, that they are in force on this date, that all deductible amounts are indicated below, and that this Certificate is furnished in accordance with and for the purpose of satisfying the requirements of OWNER in connection with the award and performance of a contract or agreement between the Town of _____ (OWNER) and

1. Name of Insured _____
2. Address of Insured _____
3. Location and Description of Work _____
 _____ Project Contract No. _____

Coverage and Limits of Liability
(at least as shown below)

Policy Number	Effective Date	Expiration Date	Each Occurrence	Each Aggregate	Bodily Injury Liability	Property Damage Liability
					Each Occurrence	Aggregate

A. Owners Protective Liability has been issued at the expense of Above Insured to _____ (Owner)
 _____ \$1,000,000 \$1,000,000 \$1,000,000 \$1,000,000

B. Comprehensive General Liability
 _____ \$1,000,000 \$1,000,000 \$1,000,000 \$1,000,000
 Including: 1. Operations/Premises 2. XCU 3. Products/Completed Operations
 4. Contractual as Below 5. Independent Contractors
 6. Broad Form Property Damage 7. Personal Injury

C. Auto Liability
 Including: 1. All Owned Person Accident
 2. Hired \$1,000,000 \$1,000,000 \$1,000,000
 3. Non-owned

D. Workman's Compensation
 _____ Compensation Statutory State(s)
 Coverage B Limit \$1,000,000 if Applicable

E. Umbrella Liability
 _____ \$ _____ Aggregate

F. Builder's Risk Insurance - "All Risk" Completed Value Form
 \$ _____
 _____ As Specified in Contract or Agreement

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person.

As used in this certification, the word “person” shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

(Signature of person signing bid or proposal)

(Name of Business)

(Date)



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF OCCUPATIONAL SAFETY



DEVAL L. PATRICK
Governor

TIMOTHY P. MURRAY
Lieutenant Governor

As determined by the Commissioner under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

JOANNE F. GOLDSTEIN
Secretary of Labor and Workforce Development

GEORGE E. NOEL
Director of Labor

HEATHER E. ROWE
Acting Commissioner of
Division of Occupational Safety

Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification	Effective Dates and Total Rates													
Construction														
(2 AXLE) DRIVER - EQUIPMENT	12/01/2010	\$44.430	06/01/2011	\$45.180	12/01/2011	\$45.840								
	06/01/2012	\$46.490	12/01/2012	\$47.520										
(3 AXLE) DRIVER - EQUIPMENT	12/01/2010	\$44.500	06/01/2011	\$45.250	12/01/2011	\$45.910								
	06/01/2012	\$46.560	12/01/2012	\$47.590										
(4 & 5 AXLE) DRIVER - EQUIPMENT	12/01/2010	\$44.620	06/01/2011	\$45.370	12/01/2011	\$46.030								
	06/01/2012	\$46.680	12/01/2012	\$47.710										
ADS/SUBMERSIBLE PILOT	08/01/2010	\$103.680	08/01/2011	\$107.800										
AIR TRACK OPERATOR	12/06/2010	\$41.590	06/06/2011	\$42.590	12/05/2011	\$43.140								
	06/04/2012	\$44.140	12/03/2012	\$45.090										
AIR TRACK OPERATOR (HEAVY & HIGHWAY)	12/01/2010	\$41.720	06/01/2011	\$42.720	12/01/2011	\$43.970								
ASBESTOS WORKER (PIPES & TANKS)	12/01/2009	\$40.250												
ASPHALT RAKER	12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640								
	06/04/2012	\$43.640	12/03/2012	\$44.590										
ASPHALT RAKER (HEAVY & HIGHWAY)	12/01/2010	\$41.220	06/01/2011	\$42.220	12/01/2011	\$43.470								
AUTOMATIC GRADER-EXCAVATOR (RECLAIMER)	12/01/2010	\$46.640	06/01/2011	\$47.520	12/01/2011	\$48.390								
	06/01/2012	\$49.340	12/01/2012	\$50.290										
BARCO-TYPE JUMPING TAMPER	12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640								
	06/04/2012	\$43.640	12/03/2012	\$44.590										
BATCH/CEMENT PLANT - ON SITE	12/01/2010	\$46.110	06/01/2011	\$46.990	12/01/2011	\$47.860								
	06/01/2012	\$48.810	12/01/2012	\$49.760										
BLOCK PAVER, RAMMER / CURB SETTER	12/06/2010	\$41.590	06/06/2011	\$42.590	12/05/2011	\$43.140								
	06/04/2012	\$44.140	12/03/2012	\$45.090										
BLOCK PAVER, RAMMER / CURB SETTER (HEAVY & HIGHWAY)	12/01/2010	\$41.720	06/01/2011	\$42.720	12/01/2011	\$43.970								
BOILER MAKER	01/01/2010	\$55.850												
APPRENTICE: BOILERMAKER - Local 29														
Ratio	Step	1	2	3	4	5	6	7	8					
1:5	%	65.00	65.00	70.00	75.00	80.00	85.00	90.00	95.00					
Apprentice wages shall be no less than the following:														
Step		\$42.66	\$42.66	\$44.54	\$44.54	\$46.43	\$46.43	\$48.31	\$48.31	\$50.20	\$50.20	\$52.08	\$52.08	\$53.97
BRICK/STONE/ARTIFICIAL MASONRY (INCL. MASONRY WATERPROOFING)	03/07/2011	\$57.900	09/05/2011	\$59.250	03/05/2012	\$60.650								
APPRENTICE: BRICK/PLASTER/CEMENT MASON - Local 1 Springfield/Pittsfield														
Ratio	Step	1	2	3	4	5	6							
1:5	%	50.00	60.00	70.00	80.00	90.00	95.00							
Apprentice wages shall be no less than the following:														
Step		\$40.88	\$44.28	\$47.69	\$51.09	\$54.50	\$58.91							
BULLDOZER/POWER SHOVEL/TREE SHREDDER /CLAM SHELL	12/01/2010	\$46.640	06/01/2011	\$47.520	12/01/2011	\$48.390								
	06/01/2012	\$49.340	12/01/2012	\$50.290										
CAISSON & UNDERPINNING BOTTOM MAN	12/01/2010	\$50.250	06/01/2011	\$51.250	12/01/2011	\$52.500								

This wage schedule must be posted at the work site in accordance with M.G.L. c. 149, § 27. Failure of the employer to pay "prevailing wage rates," which are the minimum wage rates listed above, on public works projects is a violation of M.G.L. c. 149, § 27. Employees not receiving such rates should report the violation to the Fair Labor Division of the Office of the Attorney General, 100 Cambridge Street, Boston, MA 02108; Tel: 617-727-3465. Contractors with questions about the wage rates or classifications included on the wage schedules have an affirmative obligation to inquire with DOS at www.mass.gov/dos/pw or at 617-626-6952.



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EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
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As determined by the Commissioner under the provisions of the
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JOANNE F. GOLDSTEIN
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Director of Labor

HEATHER E. ROWE
Acting Commissioner of
Division of Occupational Safety

Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification	Effective Dates and Total Rates					
CAISSON & UNDERPINNING LABORER	12/01/2010	\$49.100	06/01/2011	\$50.100	12/01/2011	\$51.350
CAISSON & UNDERPINNING TOP MAN	12/01/2010	\$49.100	06/01/2011	\$50.100	12/01/2011	\$51.350
CARBIDE CORE DRILL OPERATOR	12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640
	06/04/2012	\$43.640	12/03/2012	\$44.590		
CARPENTER	10/04/2010	\$48.150	04/04/2011	\$48.900	10/03/2011	\$49.650
APPRENTICE: CARPENTER - Local 108 Hampden Hampshire						
Ratio	Step	1	2	3	4	5
**	%	50.00	60.00	70.00	75.00	80.00
						80.00
						90.00
						90.00
Pre-6/09 Step1:\$21.55/2:\$22.97/3:\$36.79/4:\$39.63/5:\$42.47/6:\$43.89						
7\$45.31/8\$46.73Post-6/09:1:\$21.92/2:\$24.76/3:\$36.27/4:\$37.69/5&6\$40.23/7&8\$44.19						
** 1: 1-5/2: 6-8/3:9-11/Steps: 6 mos (600 hrs)/rates by step						
CEMENT MASONRY/PLASTERING	03/07/2011	\$58.050	09/05/2011	\$59.360	03/05/2012	\$60.720
CHAIN SAW OPERATOR	12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640
	06/04/2012	\$43.640	12/03/2012	\$44.590		
COMPRESSOR OPERATOR	12/01/2010	\$46.110	06/01/2011	\$46.990	12/01/2011	\$47.860
	06/01/2012	\$48.810	12/01/2012	\$49.760		
CRANE/BACKHOE/FRONT-END LOADER OPERATOR	12/01/2010	\$46.640	06/01/2011	\$47.520	12/01/2011	\$48.390
	06/01/2012	\$49.340	12/01/2012	\$50.290		
DELEADER (BRIDGE)	01/01/2011	\$64.410	07/01/2011	\$65.410	01/01/2012	\$66.410
	07/01/2012	\$67.410	01/01/2013	\$68.410		
APPRENTICE: PAINTER Local 35 - BRIDGES/TANKS						
Ratio	Step	1	2	3	4	5
1:1	%	50.00	55.00	60.00	65.00	70.00
						75.00
						80.00
						90.00
Apprentice wages shall be no less than the following: Steps are 750 hrs.						
Step 1\$29.31/2\$36.86/3\$39.01/4\$41.16/5\$51.51/6\$53.66/7\$55.81/8\$60.11						
DEMO: ADZEMAN	12/01/2010	\$49.100	06/01/2011	\$50.100	12/01/2011	\$51.350
DEMO: BACKHOE/LOADER/HAMMER OPERATOR	12/01/2010	\$50.100	06/01/2011	\$51.100	12/01/2011	\$52.350
APPRENTICE: LABORER Demo Backhoe/Loader/Hammer Operator						
Ratio	Step	1	2	3	4	
1:5	%	60.00	70.00	80.00	90.00	
Apprentice wages shall be no less than the following:						
Step 1\$37.48/2\$40.64/3\$43.79/4\$46.95						
DEMO: BURNERS	12/01/2010	\$49.850	06/01/2011	\$50.850	12/01/2011	\$52.100
APPRENTICE: LABORER Demo Burners						
Ratio	Step	1	2	3	4	
1:5	%	60.00	70.00	80.00	90.00	
Apprentice Wages shall be no less than the following:						
Step 1\$37.33/2\$40.46/3\$43.59/4\$46.72						
DEMO: CONCRETE CUTTER/SAWYER	12/01/2010	\$50.100	06/01/2011	\$51.100	12/01/2011	\$52.350
DEMO: JACKHAMMER OPERATOR	12/01/2010	\$49.850	06/01/2011	\$50.850	12/01/2011	\$52.100

This wage schedule must be posted at the work site in accordance with M.G.L. c. 149, § 27. Failure of the employer to pay "prevailing wage rates," which are the minimum wage rates listed above, on public works projects is a violation of M.G.L. c. 149, § 27. Employees not receiving such rates should report the violation to the Fair Labor Division of the Office of the Attorney General, 100 Cambridge Street, Boston, MA 02108; Tel: 617-727-3465. Contractors with questions about the wage rates or classifications included on the wage schedules have an affirmative obligation to inquire with DOS at www.mass.gov/dos/pw or at 617-626-6952.



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DIVISION OF OCCUPATIONAL SAFETY



DEVAL L. PATRICK
Governor

As determined by the Commissioner under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

TIMOTHY P. MURRAY
Lieutenant Governor

JOANNE F. GOLDSTEIN
Secretary of Labor and Workforce Development

GEORGE E. NOEL
Director of Labor

HEATHER E. ROWE
Acting Commissioner of
Division of Occupational Safety

Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification	Effective Dates and Total Rates					
DEMO: WRECKING LABORER	12/01/2010	\$49.100	06/01/2011	\$50.100	12/01/2011	\$51.350
APPRENTICE: LABORER Demo Wrecking Laborer						
Ratio Step	1	2	3	4		
1:5 %	60.00	70.00	80.00	90.00		
Apprentice wages shall be no less than the following:						
Step 1\$36.88/2\$39.94/3\$42.99/4\$46.05						
DIVER	08/01/2010	\$77.520	08/01/2011	\$80.270		
DIVER TENDER	08/01/2010	\$62.570	08/01/2011	\$65.320		
DIVER TENDER (EFFLUENT)	08/01/2010	\$81.250	08/01/2011	\$85.380		
DIVER/SLURRY (EFFLUENT)	08/01/2010	\$103.680	08/01/2011	\$107.800		
ELECTRICIAN	01/01/2011	\$50.050				
APPRENTICE: ELECTRICIAN - Local 7 Zone A						
Ratio Step	1	2	3	4	5	6
2:3**** %	50.00	55.00	60.00	65.00	70.00	75.00
Apprentice wages shall be no less than the following:						
Step 1\$24.97/2\$26.66/3\$33.01/4\$34.70/5\$38.84/6\$40.72						
Steps 1-2 are 1000 hrs; Steps 3-6 are 1500 hrs.						
ELEVATOR CONSTRUCTOR	01/01/2011	\$61.610	01/01/2012	\$63.110		
APPRENTICE: ELEVATOR CONSTRUCTOR - Local 41						
Ratio Step	1	2	3	4	5	
1:1 %	50.00	55.00	65.00	70.00	80.00	
Apprentice wages shall be no less than the following:						
Step 1\$38.68/2\$40.97/3\$45.56/4\$47.85/5\$52.44						
Steps 1-2 are 6 mos.; Steps 3-5 are 1 year						
ELEVATOR CONSTRUCTOR HELPER	01/01/2011	\$47.850	01/01/2012	\$48.900		
FENCE & GUARD RAIL ERECTOR (HEAVY & HIGHWAY)	12/01/2010	\$41.220	06/01/2011	\$42.220	12/01/2011	\$43.470
FIELD ENG - PARTY CHIEF (BLDG, SITE, HVY CONST)	06/01/1999	\$30.230				
FIELD ENG-CHIEF OF SURVEY(BLDG, SITE, HVY CONST)	06/01/1999	\$31.230				
FIELD ENG-INST./ROD PERSON(BLDG, SITE, HVY CONST)	06/01/1999	\$27.740				
FIRE ALARM INSTALLER	01/01/2011	\$50.050				
FIRE ALARM REPAIR / MAINTENANCE	07/01/2010	\$34.460	06/01/2011	\$35.510	01/01/2012	\$36.010
FIREMAN	12/01/2010	\$46.110	06/01/2011	\$46.990	12/01/2011	\$47.860
	06/01/2012	\$48.810	12/01/2012	\$49.760		
APPRENTICE: OPERATING ENG. - Local 98 Class 3						
Ratio Step	1	2	3	4		
1:6 %	60.00	70.00	80.00	90.00		
Apprentice wages shall be no less than the following:						
Step 1\$34.47/2\$37.38/3\$40.29/4\$43.20						
Steps 1-2 are 1000 hrs.; Steps 3-4 are 2000 hrs.						
FLAGGER & SIGNALER (HEAVY & HIGHWAY)	12/01/2010	\$35.780	06/01/2011	\$36.780	12/01/2011	\$36.780
FLOORCOVERER	03/01/2011	\$50.330	09/01/2011	\$51.580		

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EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF OCCUPATIONAL SAFETY



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Division of Occupational Safety

Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification

Effective Dates and Total Rates

Classification	Ratio	Step	1	2	3	4	5	6	7	8	Effective Dates	Total Rates
APPRENTICE: FLOORCOVERER - Local 2168 Zone III												
	Ratio	Step	1	2	3	4	5	6	7	8		
	1:1	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	85.00		
Apprentice rates shall be no less than the following:						Steps are 750 hrs.						
Step 1\$23.99/2\$25.41/3\$35.61/4\$37.03/5\$39.57/6\$40.99/7\$43.53/8\$44.95												
FORK LIFT							12/01/2010	\$46.330	06/01/2011	\$47.210	12/01/2011	\$48.080
							06/01/2012	\$49.030	12/01/2012	\$49.980		
GENERATORS/LIGHTING PLANTS							12/01/2010	\$42.880	06/01/2011	\$43.760	12/01/2011	\$44.630
							06/01/2012	\$45.580	12/01/2012	\$46.530		
GLAZIER (GLASS PLANK/AIR BARRIER/INTERIOR SYSTEMS)							06/01/2010	\$46.780	06/01/2011	\$48.380	06/01/2012	\$49.930
APPRENTICE: GLAZIER - Local 1333												
	Ratio	Step	1	2	3	4	5	6	7	8		
	1:1	%	50.00	56.25	62.50	68.75	75.00	81.25	87.50	93.75		
Apprentice wages shall be no less than the following:												
Step 1\$25.02/2\$27.02/3\$29.52/4\$31.52/5\$34.02/6\$36.02/7\$42.78/8\$44.78												
GRADER/TRENCHING MACHINE/DERRICK							12/01/2010	\$46.640	06/01/2011	\$47.520	12/01/2011	\$48.390
							06/01/2012	\$49.340	12/01/2012	\$50.290		
HVAC (DUCTWORK)							01/01/2011	\$50.950				
HVAC (ELECTRICAL CONTROLS)							01/01/2011	\$50.050				
HVAC (TESTING AND BALANCING - AIR)							01/01/2011	\$50.950				
HVAC (TESTING AND BALANCING -WATER)							09/17/2010	\$54.960	03/17/2011	\$55.460	09/17/2011	\$55.960
							03/17/2012	\$56.460	09/17/2012	\$57.210	03/17/2013	\$57.960
HVAC MECHANIC							09/17/2010	\$54.960	03/17/2011	\$55.460	09/17/2011	\$55.960
							03/17/2012	\$56.460	09/17/2012	\$57.210	03/17/2013	\$57.960
HYDRAULIC DRILLS (HEAVY & HIGHWAY)							12/01/2010	\$41.720	06/01/2011	\$42.720	12/01/2011	\$43.970
INSULATOR (PIPES & TANKS)							09/01/2010	\$52.980				
APPRENTICE: ASBESTOS INSULATOR (Pipes & Tanks) - Local 6 Springfield												
	Ratio	Step	1	2	3	4						
	1:4	%	50.00	60.00	70.00	80.00						
Apprentice wages shall be no less than the following:						Steps are 1 year						
Step 1\$33.00/2\$36.99/3\$40.99/4\$44.98												
IRONWORKER/WELDER							03/16/2010	\$52.260				
APPRENTICE: IRONWORKER - Local 7 Springfield												
	Ratio	Step	1	2	3	4	5	6				
		%	60.00	70.00	75.00	80.00	85.00	90.00				
Apprentice wages shall be no less than the following:						Structural 1:6; Ornamental 1:4						
Step 1\$41.62/2\$44.28/3\$45.61/4\$46.94/5\$48.27/6\$49.60												
JACKHAMMER & PAVING BREAKER OPERATOR							12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640
							06/04/2012	\$43.640	12/03/2012	\$44.590		

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Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification	Effective Dates and Total Rates					
LABORER	12/06/2010	\$40.840	06/06/2011	\$41.840	12/05/2011	\$42.390
	06/04/2012	\$43.390	12/03/2012	\$44.340		
APPRENTICE: LABORER - Zone 3 Building & Site						
Ratio Step	1	2	3	4		
1:5 %	60.00	70.00	80.00	90.00		
Apprentice wages shall be no less than the following:						
Step 1\$30.96/2\$33.43/3\$35.90/4\$38.37						
LABORER (HEAVY & HIGHWAY)	12/01/2010	\$40.970	06/01/2011	\$41.970	12/01/2011	\$43.220
APPRENTICE: LABORER - Zone 3 Heavy & Highway						
Ratio Step	1	2	3	4		
1:5 %	60.00	70.00	80.00	90.00		
Apprentice wages shall be no less than the following:						
Step 1\$31.09/2\$33.56/3\$36.03/4\$38.50						
LABORER: CARPENTER TENDER	12/06/2010	\$40.840	06/06/2011	\$41.840	12/05/2011	\$42.390
	06/04/2012	\$43.390	12/03/2012	\$44.340		
LABORER: CEMENT FINISHER TENDER	12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640
	06/04/2012	\$43.640	12/03/2012	\$44.590		
LABORER: HAZARDOUS WASTE/ASBESTOS REMOVER	12/06/2010	\$40.840	06/06/2011	\$41.840	12/05/2011	\$42.390
	06/04/2012	\$43.390	12/03/2012	\$44.340		
LABORER: MASON TENDER	12/06/2010	\$41.840	06/06/2011	\$42.840	12/05/2011	\$43.390
	06/04/2012	\$44.390	12/03/2012	\$45.340		
LABORER: MASON TENDER (HEAVY & HIGHWAY)	12/01/2010	\$41.220	06/01/2011	\$42.220	12/01/2011	\$43.470
LABORER: MULTI-TRADE TENDER	12/06/2010	\$40.840	06/06/2011	\$41.840	12/05/2011	\$42.390
	06/04/2012	\$43.390	12/03/2012	\$44.340		
LABORER: TREE REMOVER	12/06/2010	\$40.840	06/06/2011	\$41.840	12/05/2011	\$42.390
	06/04/2012	\$43.390	12/03/2012	\$44.340		
This classification applies to the wholesale removal of standing trees including all associated trimming of branches and limbs, and applies to the removal of branches at locations not on or around utility lines.						
LASER BEAM OPERATOR	12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640
	06/04/2012	\$43.640	12/03/2012	\$44.590		
LASER BEAM OPERATOR (HEAVY & HIGHWAY)	12/01/2010	\$41.220	06/01/2011	\$42.220	12/01/2011	\$43.470
MARBLE & TILE FINISHERS	03/07/2011	\$50.980	09/05/2011	\$52.330	03/05/2012	\$53.480
APPRENTICE: MARBLE-TILE-TERRAZZO FINISHER-Local 1 Marble/Tile (Spr/Pitt)						
Ratio Step	1	2	3	4	5	6
1:3 %	50.00	60.00	70.00	80.00	90.00	95.00
Apprentice wages shall be no less than the following:						
Step 1\$37.27/2\$40.01/3\$42.75/4\$45.50/5\$48.24/6\$49.61						
MARBLE MASONS, TILELAYERS & TERRAZZO MECH	03/07/2011	\$57.900	09/05/2011	\$59.250	03/05/2012	\$60.650

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Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification **Effective Dates and Total Rates**

APPRENTICE: MARBLE-TILE-TERRAZZO MECH - Local 1 Marble/Tile (Spr/Pitt)										
Ratio	Step	1	2	3	4	5	6			
1:5	%	50.00	60.00	70.00	80.00	90.00	95.00			
Apprentice wages shall be no less than the following:										
Step 1\$40.88/2\$44.28/3\$47.69/4\$51.09/5\$54.50/6\$56.20										
MECH. SWEEPER OPERATOR (NON-CONSTRUCTION)						07/01/2010	\$29.590	07/01/2011	\$30.290	
MECH. SWEEPER OPERATOR (ON CONST. SITES)						12/01/2010	\$46.640	06/01/2011	\$47.520	12/01/2011 \$48.390
						06/01/2012	\$49.340	12/01/2012	\$50.290	
MECHANIC/WELDER/BOOM TRUCK						12/01/2010	\$46.110	06/01/2011	\$46.990	12/01/2011 \$47.860
						06/01/2012	\$48.810	12/01/2012	\$49.760	
MILLWRIGHT (Zone 3)						10/01/2010	\$53.400			
APPRENTICE: MILLWRIGHT - Local 1121 Zone 3										
Ratio	Step	1	2	3	4	5	6	7	8	
1:5	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	85.00	
Apprentice wages shall be no less than the following:										
Step 1\$34.58/2\$36.09/3\$39.08/4\$40.59/5\$42.85/6\$44.36/7\$46.61/8\$48.12										
MORTAR MIXER						12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011 \$42.640
						06/04/2012	\$43.640	12/03/2012	\$44.590	
OILER						12/01/2010	\$41.800	06/01/2011	\$42.680	12/01/2011 \$43.550
						06/01/2012	\$44.500	12/01/2012	\$45.450	
OTHER POWER DRIVEN EQUIPMENT - CLASS VI						12/01/2010	\$39.820	06/01/2011	\$40.700	12/01/2011 \$41.570
						06/01/2012	\$42.520	12/01/2012	\$43.470	
PAINTER (BRIDGES/TANKS)						01/01/2011	\$64.410	07/01/2011	\$65.410	01/01/2012 \$66.410
						07/01/2012	\$67.410	01/01/2013	\$68.410	
APPRENTICE: PAINTER Local 35 - BRIDGES/TANKS										
Ratio	Step	1	2	3	4	5	6	7	8	
1:1	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	90.00	
Apprentice wages shall be no less than the following:										
Step 1\$29.31/2\$36.86/3\$39.01/4\$41.16/5\$51.51/6\$53.66/7\$55.81/8\$60.11										
PAINTER (SPRAY OR SANDBLAST, NEW) *						01/01/2011	\$44.480	07/01/2011	\$45.480	01/01/2012 \$46.480
* If 30% or more of surfaces to be painted are new construction, NEW paint rate shall be used.						07/01/2012	\$47.480	01/01/2013	\$48.480	
APPRENTICE: PAINTER Local 35 Zone 3 - Spray/Sandblast - New										
Ratio	Step	1	2	3	4	5	6	7	8	
1:1	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	90.00	
Apprentice wages shall be no less than the following:										
Step 1\$21.24/2\$24.18/3\$25.53/4\$26.87/5\$36.42/6\$37.76/7\$39.10/8\$41.79										
PAINTER (SPRAY OR SANDBLAST, REPAINT)						01/01/2011	\$41.800	07/01/2011	\$42.800	01/01/2012 \$43.800
						07/01/2012	\$44.800	01/01/2013	\$45.800	

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Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification

Effective Dates and Total Rates

Classification	Ratio	Step	1	2	3	4	5	6	7	8	Effective Dates	Total Rates
APPRENTICE: PAINTER Local 35 Zone 3 - Spray/Sandblast - Repaint	1:1	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	90.00		
Apprentice wages shall be no less than the following:												
Step 1\$19.90/2\$22.71/3\$23.92/4\$25.13/5\$34.54/6\$35.75/7\$36.96/8\$39.38												
PAINTER (TRAFFIC MARKINGS)											12/01/2010	\$40.970
											06/01/2011	\$41.970
											12/01/2011	\$43.220
PAINTER / TAPER (BRUSH, NEW) *											01/01/2011	\$43.080
											07/01/2011	\$44.080
* If 30% or more of surfaces to be painted are new construction, NEW paint rate shall be used.											07/01/2012	\$46.080
											01/01/2013	\$47.080
APPRENTICE: PAINTER - Local 35 Zone 3 - BRUSH NEW	1:1	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	90.00		
Apprentice wages shall be no less than the following:												
Step 1\$20.54/2\$23.41/3\$24.69/4\$25.96/5\$35.44/6\$36.71/7\$37.98/8\$40.53												
PAINTER / TAPER (BRUSH, REPAINT)											01/01/2011	\$40.400
											07/01/2011	\$41.400
											01/01/2012	\$42.400
											07/01/2012	\$44.400
APPRENTICE: PAINTER Local 35 Zone 3 - BRUSH REPAINT	1:1	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	90.00		
Apprentice wages shall be no less than the following:												
Step 1\$19.20/2\$21.94/3\$23.08/4\$24.22/5\$33.56/6\$34.70/7\$35.84/8\$38.12												
PANEL & PICKUP TRUCKS DRIVER											12/01/2010	\$44.260
											06/01/2011	\$45.010
											12/01/2011	\$45.670
											06/01/2012	\$47.350
PIER AND DOCK CONSTRUCTOR (UNDERPINNING AND DECK)											10/04/2010	\$58.460
											04/04/2011	\$58.840
											08/01/2011	\$60.210
PILE DRIVER											10/04/2010	\$58.460
											04/04/2011	\$58.840
											08/01/2011	\$60.210
APPRENTICE: PILE DRIVER - Local 56 Zone 3	1:3	%	60.00	65.00	70.00	75.00	80.00	85.00	90.00	95.00		
Apprentice wages shall be no less than the following:												
Step 1\$47.62/2\$49.49/3\$51.36/4\$53.23/5\$55.10/6\$56.96/7\$58.83/8\$60.70												
PIPELAYER											12/06/2010	\$41.090
											06/06/2011	\$42.090
											12/05/2011	\$42.640
											06/04/2012	\$43.640
PIPELAYER (HEAVY & HIGHWAY)											12/01/2010	\$41.220
											06/01/2011	\$42.220
											12/01/2011	\$43.470
PLUMBER & PIPEFITTER											09/17/2010	\$54.960
											03/17/2011	\$55.460
											09/17/2011	\$55.960
											03/17/2012	\$57.210
											09/17/2012	\$57.960

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Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification Effective Dates and Total Rates

Classification	Effective Dates	Total Rates
APPRENTICE: PLUMBER/PIPEFITTER - Local 104		
Ratio Step	1	2 3 4 5
1:5 %	45.00	50.00 60.00 70.00 80.00
Apprentice wages shall be no less than the following:		Steps are 2000 hrs.
Step 1\$31.06/2\$32.78/3\$36.22/4\$39.65/5\$48.09		
PNEUMATIC CONTROLS (TEMP.)	09/17/2010	\$54.960 03/17/2011 \$55.460 09/17/2011 \$55.960
	03/17/2012	\$56.460 09/17/2012 \$57.210 03/17/2013 \$57.960
PNEUMATIC DRILL/TOOL OPERATOR (HEAVY & HIGHWAY)	12/01/2010	\$41.220 06/01/2011 \$42.220 12/01/2011 \$43.470
POWDERMAN & BLASTER	12/06/2010	\$41.840 06/06/2011 \$42.840 12/05/2011 \$43.390
	06/04/2012	\$44.390 12/03/2012 \$45.340
POWDERMAN & BLASTER (HEAVY & HIGHWAY)	12/01/2010	\$41.970 06/01/2011 \$42.970 12/01/2011 \$44.220
PUMP OPERATOR (CONCRETE)	12/01/2010	\$46.640 06/01/2011 \$47.520 12/01/2011 \$48.390
	06/01/2012	\$49.340 12/01/2012 \$50.290
PUMP OPERATOR (DEWATERING, OTHER)	12/01/2010	\$46.110 06/01/2011 \$46.990 12/01/2011 \$47.860
	06/01/2012	\$48.810 12/01/2012 \$49.760
READY-MIX CONCRETE DRIVER	05/01/2008	\$30.870
RESIDENTIAL WOOD FRAME CARPENTER **	04/01/2009	\$35.620
** The Residential Wood Frame Carpenter classification applies only to the construction of new, wood frame residences that do not exceed four stories including the basement.		
As of 9/1/09 Carpentry work on wood-frame residential WEATHERIZATION projects shall be paid the RESIDENTIAL WOOD FRAME CARPENTER rate.		
APPRENTICE: CARPENTER (Residential Wood Frame) - Local 108		
Ratio Step	1	2 3 4 5 6 7 8
** %	60.00	60.00 65.00 70.00 75.00 80.00 85.00 90.00
Apprentice Wages Shall be no less than the following:		** 1: 1-5, 2: 6-8, 3: 9-11
Step 1\$20.13/2\$26.04/2\$27.23/4\$28.43/5\$29.63/6\$30.83/7\$32.03/8\$33.22		
RIDE-ON MOTORIZED BUGGY OPERATOR	12/06/2010	\$41.090 06/06/2011 \$42.090 12/05/2011 \$42.640
	06/04/2012	\$43.640 12/03/2012 \$44.590
ROLLER OPERATOR	12/01/2010	\$45.500 06/01/2011 \$46.380 12/01/2011 \$47.250
	06/01/2012	\$48.200 12/01/2012 \$49.150
ROOFER (Coal tar pitch)	01/01/2011	\$46.000 07/16/2011 \$46.500 01/01/2012 \$46.750
	07/16/2012	\$47.250 01/01/2013 \$47.500
ROOFER (Inc.Roofers Waterproofing &Roofers Damproofg)	01/01/2011	\$45.000 07/16/2011 \$45.500 01/01/2012 \$45.750
	07/16/2012	\$46.250 01/01/2013 \$46.500
APPRENTICE: ROOFER - Local 248		
Ratio Step	1	2 3 4 5 6 7 8
1:3 %	60.00	65.00 70.00 75.00 80.00 85.00 90.00 95.00
Apprentice wages shall be no less than the following:		Steps are 750 hrs.Roofers(Tear Off)1:1; Same as above
Step 1\$23.34/2\$35.94/3\$37.23/4\$38.53/5\$39.82/6\$41.12/7\$42.41/8\$43.71		
ROOFER SLATE / TILE / PRECAST CONCRETE	01/01/2011	\$46.000 07/16/2011 \$46.500 01/01/2012 \$46.750
	07/16/2012	\$47.250 01/01/2013 \$47.500

This wage schedule must be posted at the work site in accordance with M.G.L. c. 149, § 27. Failure of the employer to pay "prevailing wage rates," which are the minimum wage rates listed above, on public works projects is a violation of M.G.L. c. 149, § 27. Employees not receiving such rates should report the violation to the Fair Labor Division of the Office of the Attorney General, 100 Cambridge Street, Boston, MA 02108; Tel: 617-727-3465. Contractors with questions about the wage rates or classifications included on the wage schedules have an affirmative obligation to inquire with DOS at www.mass.gov/dos/pw or at 617-626-6952.



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF OCCUPATIONAL SAFETY



DEVAL L. PATRICK
Governor

As determined by the Commissioner under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

JOANNE F. GOLDSTEIN
Secretary of Labor and Workforce Development

TIMOTHY P. MURRAY
Lieutenant Governor

GEORGE E. NOEL
Director of Labor

HEATHER E. ROWE
Acting Commissioner of
Division of Occupational Safety

Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification

Effective Dates and Total Rates

APPRENTICE: ROOFER (Slate/Tile/Precast Concrete) - Local 248											
Ratio	Step	1	2	3	4	5	6	7	8		
1:3	%	60.00	65.00	70.00	75.00	80.00	85.00	90.00	95.00		
Apprentice wages shall be no less than the following:						Steps are 750 hrs.					
Step 1\$23.64/2\$36.76/3\$38.08/4\$39.40/5\$40.72/6\$42.04/7\$43.36/8\$44.68											
SCRAPER						12/01/2010	\$46.110	06/01/2011	\$46.990	12/01/2011	\$47.860
						06/01/2012	\$48.810	12/01/2012	\$49.760		
SELF-POWERED ROLLERS AND COMPACTORS (TAMPERS)						12/01/2010	\$45.500	06/01/2011	\$46.380	12/01/2011	\$47.250
						06/01/2012	\$48.200	12/01/2012	\$49.150		
SELF-PROPELLED POWER BROOM						12/01/2010	\$42.880	06/01/2011	\$43.760	12/01/2011	\$44.630
						06/01/2012	\$45.580	12/01/2012	\$46.530		
SHEETMETAL WORKER						01/01/2011	\$50.950				
APPRENTICE: SHEET METAL WORKER - Local 63											
Ratio	Step	1	2	3	4	5	6	7	8	9	10
1:3	%	45.00	50.00	55.00	60.00	65.00	70.00	75.00	80.00	85.00	90.00
Apprentice wages shall be no less than the following Steps:											
1\$17.64/2\$19.60/3\$25.11/4\$27.39/5\$29.69/6\$31.97/7\$34.24/8\$40.76/9\$43.31/10\$45.86											
SIGN ERECTOR						06/01/2009	\$37.780				
APPRENTICE: SIGN ERECTOR - Local 35 Zone 3											
Ratio	Step	1	2	3	4	5	6	7	8	9	
1:1	%	50.00	55.00	60.00	65.00	70.00	75.00	80.00	85.00	90.00	
Apprentice wages shall be no less than the following:						Steps are 4 mos.					
Step 1\$19.48/2\$23.12/3\$24.36/4\$25.60/5\$30.34/6\$31.58/7\$32.82/8\$34.06/9\$35.30											
SPECIALIZED EARTH MOVING EQUIP < 35 TONS						12/01/2010	\$44.720	06/01/2011	\$45.470	12/01/2011	\$46.130
						06/01/2012	\$46.780	12/01/2012	\$47.810		
SPECIALIZED EARTH MOVING EQUIP > 35 TONS						12/01/2010	\$45.010	06/01/2011	\$45.760	12/01/2011	\$46.420
						06/01/2012	\$47.070	12/01/2012	\$48.100		
SPRINKLER FITTER						01/01/2010	\$56.700				
APPRENTICE: SPRINKLER FITTER - Local 676											
Ratio	Step	1	2	3	4	5	6	7	8	9	10
1:1	%	40.00	45.00	50.00	55.00	60.00	65.00	70.00	75.00	80.00	85.00
Apprentice wages shall be no less than the following Steps:											
1\$32.40/2\$34.43/3\$36.45/4\$38.48/5\$40.50/6\$42.53/7\$44.55/8\$46.58/9\$48.60/10\$50.63											
TELECOMMUNICATION TECHNICIAN						07/01/2010	\$34.460	06/01/2011	\$35.510	01/01/2012	\$36.010
APPRENTICE: TELECOMMUNICATION TECHNICIAN - Local 7 Zone A											
Ratio	Step	1	2	3	4	5	6				
1:1	%	50.00	55.00	60.00	65.00	70.00	75.00				
Apprentice wages shall be no less than the following:						Steps 1 & 2 are 800 hours					
Step 1\$24.36/2\$25.42/3\$26.48/4\$27.55/5\$28.61/6\$29.69											

This wage schedule must be posted at the work site in accordance with M.G.L. c. 149, § 27. Failure of the employer to pay "prevailing wage rates," which are the minimum wage rates listed above, on public works projects is a violation of M.G.L. c. 149, § 27. Employees not receiving such rates should report the violation to the Fair Labor Division of the Office of the Attorney General, 100 Cambridge Street, Boston, MA 02108; Tel: 617-727-3465. Contractors with questions about the wage rates or classifications included on the wage schedules have an affirmative obligation to inquire with DOS at www.mass.gov/dos/pw or at 617-626-6952.



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Prevailing Wage Rates

Awarding Authority: Town of Longmeadow

Contract Number:

City/Town: LONGMEADOW

Description of Work: Annual HVAC & Burner/Boiler Service Works

Job Location: All Municipal & School Facilities, Longmeadow

Classification	Effective Dates and Total Rates												
TERRAZZO FINISHERS							03/07/2011	\$50.980	09/05/2011	\$52.330	03/05/2012	\$53.480	
APPRENTICE: MARBLE-TILE-TERRAZZO FINISHER-Local 1 Marble/Tile (Spr/Pitt)													
Ratio	Step	1	2	3	4	5	6						
1:3	%	50.00	60.00	70.00	80.00	90.00	95.00						
Apprentice wages shall be no less than the following:						Steps are 800 hours							
Step 1 \$37.27/2 \$40.01/3 \$42.75/4 \$45.50/5 \$48.24/6 \$49.61													
TEST BORING DRILLER								12/01/2010	\$50.500	06/01/2011	\$51.500	12/01/2011	\$52.750
TEST BORING DRILLER HELPER								12/01/2010	\$49.220	06/01/2011	\$50.220	12/01/2011	\$51.470
TEST BORING LABORER								12/01/2010	\$49.100	06/01/2011	\$50.100	12/01/2011	\$51.350
TRACTORS								12/01/2010	\$45.500	06/01/2011	\$46.380	12/01/2011	\$47.250
								06/01/2012	\$48.200	12/01/2012	\$49.150		
TRAILERS FOR EARTH MOVING EQUIPMENT								12/01/2010	\$45.300	06/01/2011	\$46.050	12/01/2011	\$46.710
								06/01/2012	\$47.360	12/01/2012	\$48.390		
TUNNEL WORK - COMPRESSED AIR								12/01/2010	\$61.680	06/01/2011	\$62.930	12/01/2011	\$64.180
TUNNEL WORK - COMPRESSED AIR (HAZ. WASTE)								12/01/2010	\$63.680	06/01/2011	\$64.930	12/01/2011	\$66.180
TUNNEL WORK - FREE AIR								12/01/2010	\$53.750	06/01/2011	\$55.000	12/01/2011	\$56.250
TUNNEL WORK - FREE AIR (HAZ. WASTE)								12/01/2010	\$55.750	06/01/2011	\$57.000	12/01/2011	\$58.250
VAC-HAUL								12/01/2010	\$44.720	06/01/2011	\$45.470	12/01/2011	\$46.130
								06/01/2012	\$46.780	12/01/2012	\$47.810		
WAGON DRILL OPERATOR								12/06/2010	\$41.090	06/06/2011	\$42.090	12/05/2011	\$42.640
								06/04/2012	\$43.640	12/03/2012	\$44.590		
WAGON DRILL OPERATOR (HEAVY & HIGHWAY)								12/01/2010	\$41.220	06/01/2011	\$42.220	12/01/2011	\$43.470
WATER METER INSTALLER								09/17/2010	\$54.960	03/17/2011	\$55.460	09/17/2011	\$55.960
								03/17/2012	\$56.460	09/17/2012	\$57.210	03/17/2013	\$57.960

Additional Apprentice Information:

Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the pre-determined hourly wage rate established by the Commissioner under the provisions of the M.G.L. c. 149, ss. 26-27D. Apprentice ratios are established by the Division of Apprenticeship Training pursuant to M.G.L. c. 23, ss. 11E-11L.

All apprentices must be registered with the Division of Apprenticeship Training in accordance with M.G.L. c. 23, Section 11.

All steps are six months (1000 hours) unless otherwise specified.

- * Ratios are expressed in allowable number of apprentices to journeymen or fraction thereof.
- ** Multiple ratios are listed in the comment field.
- *** The job site ratio of 2 apprentices (APP) for every 3 journeymen (JM) is allowed as follows:
1 JM: 1 APP; 2-3 JM: 2 APP; 4-6 JM: 4 APP; 7-9 JM: 6 APP; 10-12 JM: 8 APP; 13-15 JM: 10 APP; etc.
- **** The job site ratio of 2 apprentices (APP) for every 3 journeymen (JM) is allowed as follows:
1-2 JM: 1 APP; 3-4 JM: 2 APP; 5 JM: 3 APP; 6-7 JM: 4 APP; 8 JM: 5 APP; etc.

This wage schedule must be posted at the work site in accordance with M.G.L. c. 149, § 27. Failure of the employer to pay "prevailing wage rates," which are the minimum wage rates listed above, on public works projects is a violation of M.G.L. c. 149, § 27. Employees not receiving such rates should report the violation to the Fair Labor Division of the Office of the Attorney General, 100 Cambridge Street, Boston, MA 02108; Tel: 617-727-3465. Contractors with questions about the wage rates or classifications included on the wage schedules have an affirmative obligation to inquire with DOS at www.mass.gov/dos/pw or at 617-626-6952.

TOWN OF LONGMEADOW BID SUBMISSION FORM

NAME OF COMPANY: _____

NAME OF BID: _____

DATE: _____

ALL OF THE FOLLOWING FORMS
MUST BE SUBMITTED WITH BID

FORM FOR GENERAL BID

THIS SECTION MUST BE FILLED OUT

CONTRACTOR INFORMATION

NAME OF COMPANY: _____

ADDRESS: _____

CITY/ST/ZIP: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

SS NO.OR FID NO.: _____

PERSON BIDDING: _____

TITLE: _____

IF CORPORATION: _____

If the Bidder is a corporation, indicate State of incorporation and affix corporate seal.

PRESIDENT: _____ TREASURER _____

SECRETARY: _____ STATE: _____

PROJECT/CONTRACT AGREEMENT

The undersigned proposes to furnish all labor and materials as is required for this contract for buildings owned and operated by the Town of Longmeadow in accordance with the accompanying specifications prepared by the Town of Longmeadow for the contract price specified.

Signature:	_____
Name of Person signing bid:	_____
Title:	_____

A. ADDENDA

If any changes are made to this Invitation for Bid, an addendum will be issued. Addenda will be mailed or faxed to all bidders on record as having received the IFB. Bidders should confirm if any addenda has been issued by referencing the Purchasing Department website at www.longmeadow.org

	<u>No.</u>	<u>Date Received</u>
This bid includes addenda numbered:	<u>1</u>	<u>6/23/2011</u>
	<u>2</u>	<u>7/12/2011</u>
	_____	_____
	_____	_____
	_____	_____

Please acknowledge receipt of addenda if applicable.

B. BOILER CLEANING/OIL BURNER- PREVENTIVE MAINTENANCE

SITE

SITE	SCHOOL	ADDRESS	NO.	AREA	GAS/OIL	MFG	MODEL	APPROX INSTALL DATE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
1	Longmeadow High School	95 Grassy Gutter Rd								
	Longmeadow High School	BURNERS	1	Boiler Rm	Dual Fuel	Power Flame	11012207 5hp	2001	\$	\$
	Longmeadow High School	BURNERS	2	Boiler Rm	Dual Fuel	Power Flame	11012208 5hp	2002	\$	\$
	Longmeadow High School	BURNERS	3	Boiler Rm	Dual Fuel	Power Flame	11012209 5hp	2002	\$	\$
	Longmeadow High School	BURNERS	4	Pool Area	Dual Fuel	Power flame	C2-GO-15	1997	\$	\$
	Longmeadow High School	BOILERS	1	Boiler Rm.	Dual Fuel	Smith / Mills	450	2001	\$	\$
	Longmeadow High School	BOILERS	2	Boiler Rm.	Dual Fuel	Smith / Mills	450	2002	\$	\$
	Longmeadow High School	BOILERS	3	Boiler Rm.	Dual Fuel	Smith / Mills	450	2002	\$	\$
	Longmeadow High School	BOILERS	4	Pool Area	Dual Fuel	Burnham V910A	64289839	1997	\$	\$
2	Blueberry Elementary School	275 Blueberry Hill Rd								
	Blueberry Elementary School	BURNERS	1	Boiler RM	Dual Fuel	Power Flame	CR3-GO-20	2001	\$	\$
	Blueberry Elementary School	BURNERS	2	Boiler RM	Dual Fuel	Power Flame	ECC-GO-20	2001	\$	\$
	Blueberry Elementary School	BOILERS	1	Boiler RM	Dual Fuel	Burnham V1113	64245106	2001	\$	\$
	Blueberry Elementary School	BOILERS	2	Boiler RM	Dual Fuel	Burnham V1115	26001389	2001	\$	\$
3	Center Elementary School	837 Longmeadow Street								
	Center Elementary School	BURNERS	1	Boiler Rm.	Dual Fuel	Power Flame	CC2-GO-15	1996	\$	\$
	Center Elementary School	BURNERS	2	Boiler Rm.	Dual Fuel	Power Flame	BCC2-GO-15	1996	\$	\$
	Center Elementary School	BOILERS	1	Boiler Rm.	Dual Fuel	Burnham V1109	26001006	1996	\$	\$
	Center Elementary School	BOILERS	2	Boiler Rm.	Dual Fuel	Burnham V1109	26001007	1996	\$	\$
4	Wolf Swamp Road School	62 Wolf Swamp Rd								
	Wolf Swamp Road School	BURNERS	1	Boiler Rm.	Dual Fuel	Power Flame	CR3-GO-20	2001	\$	\$
	Wolf Swamp Road School	BURNERS	2	Boiler Rm.	Dual Fuel	Power Flame	CR3-GO-20	2001	\$	\$
	Wolf Swamp Road School	BOILERS	1	Boiler Rm.	Dual Fuel	Burnham V1113	64375568	2001	\$	\$
	Wolf Swamp Road School	BOILERS	2	Boiler Rm.	Dual Fuel	Burnham V1113	64454668	2001	\$	\$

	SCHOOL	ADDRESS	NO.	AREA	GAS/OIL	MFG	MODEL	APPROX INSTALL DATE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
5	Glenbrook Middle School	110 Cambridge Circle								
	Glenbrook Middle School	BURNERS	1	Boiler Rm.	Dual Fuel	Burnham	AP138291	2005	\$	\$
	Glenbrook Middle School	BURNERS	2	Boiler Rm.	Dual Fuel	Power Flame	CR4-GO-25	1993	\$	\$
	Glenbrook Middle School	BOILERS	1	Boiler Rm.	Dual Fuel	Burnham V111-7	64811010	2005	\$	\$
	Glenbrook Middle School	BOILERS	2	Boiler Rm.	Dual Fuel	Weil Mclane	N/A	1993	\$	\$
6	Williams Middle School	410 Williams Street								
	Williams Middle School	BURNERS	1	Boiler Rm.	Dual Fuel	Power Flame	ECC-GO-20	1993	\$	\$
	Williams Middle School	BURNERS	2	Boiler Rm.	Dual Fuel	Power Flame	ECC-GO-20	1993	\$	\$
	Williams Middle School	BOILERS	1	Boiler Rm.	Dual Fuel	BurnhamV1115	260001389	1993	\$	\$
	Williams Middle School	BOILERS	2	Boiler Rm.	Dual Fuel	BurnhamV1115	2600011388	1993	\$	\$

	TOWN	ADDRESS	NO.	AREA	GAS/OIL	MFG	MODEL	APPROX INSTALL DATE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
7	Community House	735 Longmeadow Street								
	Community House	BOILERS	1	Boiler Rm.	Gas	Mills 25	Steam	NA	\$	\$
	Community House	BURNERS	1	Boiler Rm.	Gas	Power Flame	FPLG-5	NA	\$	\$
8	Town Hall	20 Williams Street								
	Town Hall	BOILERS	1	Boiler Rm.	Dual Fuel	Burnham v903w	29001133	1996	\$	\$
	Town Hall	BURNERS	1	Boiler Rm.	Dual Fuel	Power Flame	NA	1996	\$	\$
9	Police Station	34 Williams Street								
	Police Station	BOILERS	1	Boiler Rm.	Gas	Larrs SMB250N	1-102EO3635	1997	\$	\$
	Police Station	BURNERS	1	Boiler Rm.	Gas	Larrs	NA	1997	\$	\$
10	Fire Station	44 Williams Street								
	Fire Station	BOILERS	1	2nd Level	Gas	Weil Mclane 78	678	1997	\$	\$
	Fire Station	BURNERS	1							
11	Greenwood Center	231 Maple Road								
	Greenwood Center	BOILERS	1	Boiler rm.	Gas	Mod-Con 850	G27Q35011	2010	\$	\$
	Greenwood Center	BOILERS	2	Boiler rm.	Gas	Mod-Con 850	G27Q35087	2010	\$	\$
	Greenwood Center	BURNERS	1	Boiler Rm.	Gas	Mod Con			\$	\$
	Greenwood Center	BURNERS	2	Boiler Rm.	Gas	Mod Con			\$	\$

	TOWN	ADDRESS	NO.	AREA	GAS/OIL	MFG	MODEL	APPROX INSTALL DATE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
12	Storrs Library	693 Longmeadow Street								
	Storrs Library	BOILERS	1						\$	\$
	Storrs Library	BOILERS	2						\$	\$
	Storrs Library	BURNERS	1						\$	\$
	Storrs Library	BURNERS	2						\$	\$
13	Old Town Hall/Am Legion	417 Longmeadow Street								
	Old Town Hall/Am Legion	BOILERS	1	Basement	Gas	Utica PEG150	LY38348	2003	\$	\$
	Old Town Hall/Am Legion	BURNERS	1	Basement	Gas	Utica			\$	\$
14	DPW Office	OFFICE 31 Pondsides Road								
	DPW Office	BOILERS	1	Basement	Oil	Thermo-Flow	CHB High Boy	2011	\$	\$
	DPW Office	BOILERS	2	2nd. Floor	Oil	Carrier Hot Air	NA	NA	\$	\$
	DPW Office	BURNERS	1	Basement	Oil	Thermo-Flow		2011	\$	\$
	DPW Office	BURNERS	2	2nd Floor	Oil	Carrier hot Air		NA	\$	\$
15	GARAGE 31 Pondsides RD	GARAGE 31 Pondsides RD								
	GARAGE 31 Pondsides RD	BOILERS	1	Garage	Oil	Mills #25	NA	NA	\$	\$
	GARAGE 31 Pondsides RD	BURNERS	1	Garge	Oil	Power Flame	FPLG 5	NA	\$	\$
16	LPRD GROUNDS 31 Pondsides Road	LPRD GROUNDS 31 Pondsides Road								
	LPRD GROUNDS 31 Pondsides Road	BOILERS	1	Garage	Oil	Smith	976	NA	\$	\$
	LPRD GROUNDS 31 Pondsides Road	BURNERS	1	Garage	Oil	Power Flame	FPLG 5	NA	\$	\$

TOTAL PRICE- 'B:Boiler Cleaning/Oil Burner- Preventive Maintenance (PM)' =	\$	\$
	TOTAL PRICE (1st YEAR)	TOTAL PRICE (2nd YEAR)

Price* = Bidders should submit bid pricing as a single unit price per fiscal year for Site items No.1 through No.16 that is inclusive of PM cleaning (July/August) and the Startup PM in October.

C. HVAC AIR HANDLER- PREVENTIVE MAINTENANCE

SITE

SITE	SCHOOL	ADDRESS	NO.	AREA	TYPE	SIZE	APPROX INSTALL DATE	FILTER SIZE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
		HVAC:								
1	Longmeadow High School	95 Grassy Gutter Rd	1	Pool mech.	TRANE T41V		1971	42x1 roll	\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	2	Pool mech.	TRANE T21		1971	30X1 roll	\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	3	Gym	THREE TRANE UNITS		1955	20X24X2	\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	4	Team locker	TWO TRANE UNITS		1955	20X24X2	\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	5	Office stor.	TRANE TL12		1955	20X24X2	\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	6	Nth. Mech.	THREE TRANE UNITS		1971	42x1 roll	\$	\$
		COMPRESSORS:								
	Longmeadow High School	95 Grassy Gutter Rd	1	Basement	Brunner twin pump		1955		\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	2	Basement	Brunner twin pump		1955		\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	3	RM.148	Brunner twin pump		1955		\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	4	Courtyard	Quimby twin pumps		1963		\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	5	Nth.Mech	Quimby twin pumps		1971		\$	\$
	Longmeadow High School	95 Grassy Gutter Rd	6	RM.148	Brunner twin pump		1955		\$	\$
		HVAC								
2	Blueberry Elementary School	275 Blueberry Hill Rd	1	ROOF Top	Lenox LGA102H53Y	85 ton	2001	20x25x2	\$	\$
	Blueberry Elementary School	275 Blueberry Hill Rd	2	ROOF Top	McQuay Chiller ALS171C12-ER		2001	20X25X2	\$	\$
	Blueberry Elementary School	275 Blueberry Hill Rd	3	ROOF Top	Mitsubici Split MUO9TN	.75 ton	2001	20x25x2	\$	\$
		COMPRESSORS:								
	Blueberry Elementary School	275 Blueberry Hill Rd	1							
		HVAC		Roof Top	McQuay Chiller ALRO-40D	40 ton	1997		\$	\$
3	Center Elementary School	837 Longmeadow Street	1	Hall ceiling	A.H.# 1 McQuay		1997	20x20x1	\$	\$
	Center Elementary School	837 Longmeadow Street	2	Kithcen	A.H.#2 McQuay		1997	20x24x2	\$	\$
	Center Elementary School	837 Longmeadow Street	3	Boiler Rm.	A.H.#3 McQuay		1997	20x24x2	\$	\$
		COMPRESSORS:								
	Center Elementary School	837 Longmeadow Street	1	Boiler Rm.	A.H. #4 McQuay		1997	20x24x2	\$	\$
	Center Elementary School	837 Longmeadow Street	2	Mech. Rm	A.H.#5 McQuay		1997	20x24x2	\$	\$
	Center Elementary School	837 Longmeadow Street	3	Mech. Rm	A.H. #6 McQuay		1997	20x24x2	\$	\$
	Center Elementary School	837 Longmeadow Street	4	Mech. Rm	A.H.#7 McQuay		1997	20X24X2	\$	\$

SITE	SCHOOL	ADDRESS	NO.	AREA	TYPE	SIZE	APPROX INSTALL DATE	FILTER SIZE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
		HVAC								
4	Wolf Swamp Road School	62 Wolf Swamp Rd	1	Roof Top	Lenox LGA102H53Y	85 ton	2001	20x25x2	\$	\$
	Wolf Swamp Road School	62 Wolf Swamp Rd	2	Roof Top	McQuay Chiller ALS17IC12-ER		2001	20x25x2	\$	\$
	Wolf Swamp Road School	62 Wolf Swamp Rd	3	Roof Top	Mitsubici Split MUO9TN	.75 ton	2001	20x25x2	\$	\$
	Wolf Swamp Road School	COMPRESSORS	1		NA					
			2							
		HVAC								
5	Glenbrook Middle School	110 Cambridge Circle	1	mech. Rm.	TRANE TMZ12 KII4854		1967	20X20X2	\$	\$
	Glenbrook Middle School	110 Cambridge Circle	2	mech. Rm.	TRANE TMZ 10 KII4835		1967	20x20x2	\$	\$
	Glenbrook Middle School	110 Cambridge Circle	3	mech. Rm.	TRANE TMZ12 KII4854		1967	20x20x2	\$	\$
	Glenbrook Middle School	110 Cambridge Circle	4	mech. Rm.	TRANE TMZ17		1967	20X20X2	\$	\$
	Glenbrook Middle School	110 Cambridge Circle	5	mech. Rm.	TRANE T-25X		1967	20X20X2	\$	\$
	Glenbrook Middle School	110 Cambridge Circle	6	mech. Rm.	TRANE T-6		1967	20X20X1	\$	\$
	Glenbrook Middle School	COMPRESSORS	1	Boiler rm.	twin Quimbys 3hp.		2011		\$	\$
		HVAC								
6	Williams Middle School	410 Williams Street	1	office closet	YORK H4DB060525A	5 TON		20X20X1	\$	\$
	Williams Middle School	COMPRESSORS	1	Boiler Rm.	Twin Speed air unit		2002		\$	\$

	TOWN	ADDRESS	NO.	AREA	TYPE	SIZE	APPROX INSTALL DATE	FILTER SIZE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
		HVAC								
7	Community House	735 Longmeadow Street	1	OFFICES	Comfortmaker 36mcd-000094cr	3 ton	1995	16x20x1	\$	\$
	Community House	735 Longmeadow Street		BOH/OFFIC	SANYO SPLIT UNIT	1.5 ton	1995		\$	\$
	Community House	COMPRESSOR	1		NA					
8	Town Hall	20 Williams Street	1	ROOF TOP	Carrier	2.5 ton	NA		\$	\$
			2	Basement	Carrier Chiller 09dk-020-500	8 ton	NA		\$	\$
	Town Hall	COMPRESSOR	1		NA					
		HVAC								
9	Police Station	34 Williams Street	1	ROOF TOP	Trane 4CD120B3HGEB	10 ton	1997	20x24x2	\$	\$
	Police Station		2	ROOF TOP	2 each Nordyne	5 ton	1997	20x25x1	\$	\$
	Police Station		3	ROOF TOP	Trane TTA036C300A1	3 ton			\$	\$
	Police Station	COMPRESSOR	1	ROOF TOP	Mitsubichi Split Unit	.75 ton	1997		\$	\$
		HVAC								
10	Fire Station	44 Williams Street	1	2nd floor	Trane TTA180B300CC	15 ton	1997		\$	\$
			2	1st Floor	Mitsubichi Split Unit MVO9TN	.75 ton	1997		\$	\$
	Fire Station	COMPRESSOR	1							
		HVAC								
11	Greenwood Center	231 Maple Road	1							
	Greenwood Center	COMPRESSOR	1	Boiler rm.	Honeywell 203435		1962		\$	\$
		HVAC								
12	Storrs Library	693 Longmeadow Street	1	Roof Top	McQuay Chiller WHR060DA	5 ton	1997		\$	\$
	Storrs Library	COMPRESSOR	1							

	TOWN	ADDRESS	NO.	AREA	TYPE	SIZE	APPROX INSTALL DATE	FILTER SIZE	PRICE* (1st YEAR)	PRICE* (2nd YEAR)
		HVAC								
13	Old Town Hall/Am Legion	417 Longmeadow Street	1							
	Old Town Hall/Am Legion	COMPRESSOR	1							
		HVAC								
14	DPW Office	31 Pondsides Road	1	2nd Floor	Carrier unit	3 ton	1997	20x24x1	\$	\$
	DPW Office	COMPRESSOR	1							
		HVAC								
15	DPW Garage	31 Pondsides Road	1							
	DPW Garage	COMPRESSOR	1							
		HVAC								
16	DPW Grounds Garage	31 Pondsides Road	1							
	DPW Grounds Garage	COMPRESSOR	1							

TOTAL PRICE- 'C: HVAC Air Handler- Preventive Maintenance (PM)' =

\$

\$

**TOTAL
PRICE
(1st YEAR)**

**TOTAL
PRICE
(2nd YEAR)**

Price* = Bidders should submit bid pricing as a single unit price per fiscal year for Site items No.1 through No.16 that is inclusive of PM start-up and the shut-down PM (Sept/October).

2. MINIMUM EVALUATION CRITERIA/FORM

1. PRIMARY BUSINESS: BOILER/BURNER SERVICES

Please provide a brief description of company's services will be provided as it relates to this bid:

2. COMPANY MINIMUM YEARS: 5 YEARS
Minimum Requirement: The company must be in business of providing burner/boiler service for the minimum number of 5 years.

Please provide a brief description of company's service history as it relates to this bid:

Please provide documentation to verify company's business age.

What type of other documentation is being provided?: _____ Is documentation attached to this bid?: _____

3. TECHNICIANS MINIMUM QUALIFICATIONS - LICENSES AND EXPERIENCE - All licenses must remain current
LICENSE REQUIREMENTS:
Minimum Requirement
Each bidder must have at minimum the following number of licensed technicians in the following fields with licensure no later than July, 2008 (3 years of experience):
-three (3) Massachusetts licensed oil burner technicians, and
-three (3) Massachusetts licensed electricians, and
-two (2) licensed gap piping technicians

OIL BURNER TECHNICIANS: (Must list 3)

The bidder must provide names, license numbers, if required, (with photocopies) and years of experience:

1.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
2.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
3.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
4.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
5.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____

Please provide documentation to verify all workers' licenses.

What type of documentation is being provided?: _____ Is documentation attached to this bid?: _____

ELECTRICIAN TECHNICIANS: (Must list 3)

The bidder must provide names, license numbers, if required, (with photocopies) and years of experience:

1.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
2.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
3.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
4.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____
5.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____

Please provide documentation to verify all workers' licenses.

What type of documentation is being provided?: _____ Is documentation attached to this bid?: _____

GAP PIPING TECHNICIANS: (Must list 2)

The bidder must provide names, license numbers, if required, (with photocopies) and years of experience:

1.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____

2.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____

3.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____

4.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____

5.Name: _____ Title: _____ Lic#: _____ Expiration: _____ #Yrs/Exper:: _____

Please provide documentation to verify all workers' licenses.

What type of documentation is being provided?: _____ Is documentation attached to this bid?: _____

4.CONTACT PERSONS/NUMBERS

The bidder must provide names and telephone numbers of contact persons for service calls day/night/weekend.

Name: _____ Title: _____ Phone: _____ Page: _____

Name: _____ Title: _____ Phone: _____ Page: _____

Name: _____ Title: _____ Phone: _____ Page: _____

4. COMPANY'S MINIMUM SERVICE EXPERIENCE:

The company must be able to demonstrate satisfactory past performance service experience providing contract services for burner/boiler services and HVAC preventive maintenance for at minimum three (3) facilities that are at minimum 70,000 square feet or larger. These three facilities must have been serviced within the past 24 months. References will be checked for verification and to confirm if the bidder's service is qualified as Responsive and Responsible. The Town of Longmeadow reserves the right to check any and all sources for applicable reference feedback. A poor reference received may be a basis for determining that the bidding vendor may not be Responsible.

REFERENCE 1: Name/Organization: _____
Building Name/Type of Building: _____ Building Square Footage: _____
Reference Contact: _____ Reference Title: _____ Phone #: _____
Description of Boiler/Burner System in the facility & Description of Services Performed:

REFERENCE 2: Name/Organization: _____
Work Site Address: _____ Reference Contact: _____ Phone #: _____
Property Description & Description of Services Performed: _____

REFERENCE 3: Name/Organization: _____
Work Site Address: _____ Reference Contact: _____ Phone #: _____
Property Description & Description of Services Performed: _____

Please provide a brief description of company's service history as it relates to this bid:

Please provide documentation to verify company's business age.

What type of documentation is being provided?: _____ Is documentation attached to this bid?: _____

CONTRACTOR'S AUTHORIZED SIGNATORY:

The undersigned parties have signed or identified all parts of these documents; this contract being itself signed in three counterparts.

SIGNATURE

PRINT

TITLE

DATE

SIGNATURE

SIGNATURE

BID REQUIREMENTS

All bids must be submitted with all requirements:

1. One complete original bid form must be submitted.
2. Envelope must be marked - Bid shall be submitted on the forms furnished and in sealed envelope, and marked on the outside with the item title and bidder's name.
3. Bid must include:
 - Non-Collusion Form
 - Non-Debarment Form
 - Tax Compliant Form
 - Reference Form with applicable documentation
 - Minimum Evaluation Form with all required documentation
 - Bid Pricing Sheet
 - Bidders are required to provide unit pricing for all bid submission pricing fields available on Bid Submission Form Section: A, B and C. Failure to not supply pricing in all bid submission pricing fields may result in a bid reject!!
 - Bid Form with acknowledgment of all addenda
4. Bid should be signed by authorized individual(s).
 1. If the bidder is an individual, by him/her personally.
 2. If the bidder is a partnership, by the name of the partnership, followed by the signature of each general partner.
 3. If the bidder is a corporation, by the authorized officer, whose signature must be attested to by the Clerk/Secretary of the Corporation and the Corporate seal affixed.
5. Bidder should complete the form Certificate of Vote if applicable

**ALL INFORMATION REQUESTED FOR THIS BID MUST BE PROVIDED
WHEN THE BIDS ARE SUBMITTED.**

Bids may be rejected if information is not provided.