

REQUEST FOR PROPOSALS (SECOND REQUEST PROCESS - RFP #21.12)
AFTER SCHOOL PROGRAMS UNDER THE 21ST CENTURY COMMUNITY LEARNING CENTER PROGRAM
CITY OF NEWBURGH, NEW YORK

NOTICE
SECOND REQUEST – RFP #21.12
FOR
REQUEST FOR PROPOSALS
FOR
AFTER SCHOOL PROGRAMS
FUNDED THROUGH THE
21ST CENTURY COMMUNITY LEARNING CENTER PROGRAM GRANT
CITY OF NEWBURGH, NEW YORK

Request for Proposals (RFP) will be received by the City Comptroller in her office at City Hall, 83 Broadway, 4th floor, Newburgh, New York until 12:00 p.m., local time, Friday, October 19, 2012 for after school programs designed to benefit and serve students actively enrolled in such for the 2012-2013 program year funded by the 21st Century Community Learning Center (CCLC) Program.

Copies of the RFP may be obtained at the City Comptroller's Office in City Hall or by contacting the City Comptroller's Administrative Assistant, Elizabeth Garrison, via email at egarrison@cityofnewburgh-ny.gov or by telephone at (845) 569-7316. If requesting the RFP by email, Vendors must provide their complete contact information including physical address, telephone and facsimile numbers and contact person. Same shall be requested if picking up copy of RFP or when contacting office by phone.

Submitted Proposals shall be reviewed and evaluated on the Proposer's responsiveness to the requirements made in this RFP Document. It is the responsibility of the Proposer to carefully read and accurately prepare their submission as required by this RFP Document, particularly to Section 8. Responders are required to execute a Non-Collusive Bidding Certification pursuant to Section 103d of the General Municipal Law of the State of New York. Responses to this RFP shall be delivered to the City Comptroller by hand, mail or other courier type services and must be received on or before the specified due date and time. Proposals received after said due date and time - as well as non-sealed envelopes containing such - will be not be considered and therefore, immediately rejected. Facsimile or electronic mail submissions will not be accepted.

The City of Newburgh hereby notifies all prospective vendors that it will affirmatively insure that in regard to any Contract entered into pursuant to this Notice, minority business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration of an award.

The City of Newburgh reserves the right to reject any or all Proposals and to waive any informality or technicality in any Proposal in the interest of the City. Contract award is subject to approval by the City Council.

By Order of the City of Newburgh:

By: _____
Cheryl A. Gross, City Comptroller

Dated: Tuesday, October 2, 2012

Advertisement Date: Hudson Valley Black Press: Wednesday, October 3, 2012
Mid-Hudson Times: Wednesday, October 3, 2012
Sentinel: Tuesday, October 2, 2012

"AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER"