

**ADDENDUM No.1
for
REQUEST FOR PROPOSAL (RFP)**

AMBULANCE BILLING SERVICE

**TOWN OF LONGMEADOW
MASSACHUSETTS**

Friday, April 26, 2013

This document serves as Addendum No.1 for the Request for Proposal (RFP) for Ambulance Billing Service. This Addendum forms part of the RFP and modifies the original document. **Acknowledge the receipt of all addenda numbers issued on the REQUEST FOR PROPOSAL SUBMISSION FORM.** Failure to do so may subject the bidder to disqualification.

The following changes and/or additions are to be made to the original Request for Proposal dated April 16, 2013:

Question and Response:

1) How many billable runs are made per year (last two fiscal years)

FY11 = 1,033, FY12 = 1,021

2) What is the annual billable charges per year (Last two fiscal Years)

FY11= \$1,054,274 FY 12 = \$1,088,645

3) What was the cash collections per year (Last two fiscal Years)

FY11 = \$597,130 FY12 = \$626,237

4) Is there a current vendor? If so who is the current vendor? Are you happy with the current performance?

Comstar Ambulance Billing Service is the current vendor. We are satisfied with the current service.

5) Is the fee flat rate or fixed or contingent based on collections? What is the current fee charged?

Its a percentage based on collection, 4%

6) Is there an ePCR solution currently being used? If so what is it?

Yes, Image Trend, Rescue Bridge

If so are they happy with the current solution? Would they be interested in an option to change ePCR solutions We are happy with our solution, and we are not interested in changing ePCR solutions.

7) Under the Technical Proposal Format (page 5 of the RFP document), there seems to be an inconsistency as to the number of items in the evaluation criteria. The RFP reads that supporting documents should be provided for items 1-14, then later reads that supporting documents should be provided for items 1-15. Please confirm is it 14 or 15.

It is the list of items on page 14 through 16. There are 14 items.

8) I want to confirm that this is an RFP and not an IFB.

It is an RFP.

(End Addendum No.1)