



ADDENDUM #1
April 26, 2013

RFP 13-05 ON-CALL CIVIL ENGINEERING SERVICES

*******ATTENTION BIDDERS*******

(To be completed and returned with bid response)

Q: The Scope of Services calls for Environmental Analysis – can you tell me what level you are looking for?

A: We do not have a defined definition of environmental services-but would probably be similar to very minor tasks and SWM/BMP water quality projects.

Q: It calls for Building Design – is this supposed to be there?

A: Building Design may include minor renovations to existing facilities, but there are no building projects foreseen at this point. We would anticipate major building design projects to bid separately.

Q: Are you looking for a firm who can perform ALL services or are you going to evaluate/select firms for certain disciplines?

A: Firms do not necessarily need to provide all services in-house, but we would be looking for provisions of sub-consultant support, if necessary.

Q: What is the intended difference between Section 2 and Section 6 in the proposal requirements?

A: Section 2 is more directed to highlighting specific public works related experience. Section 6 is more broad for highlighting other projects that might be similar, public or private.

Q: Does the Town have a five year (or longer) CIP available?

A: There is a link at www.viennava.gov on the Finance webpage under the Budget tab.

ALL OTHER TERMS, CONDITIONS, AND SPECIFICATIONS SHALL REMAIN THE SAME.

A copy of this signed addendum must accompany your response as an acknowledgment of its receipt:

NAME AND ADDRESS OF FIRM:

PHONE #: _____ EMAIL: _____

NAME OF AUTHORIZED REPRESENTATIVE:

Please Print

SIGNATURE: _____ DATE: _____