

TRANSYLVANIA COUNTY
PURCHASING AGENT
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Transylvania County

Advertisement for Proposals

TRANSYLVANIA COUNTY ADMINISTRATION BUILDING INFORMATION TECHNOLOGY / AUDIO-VISUAL SYSTEMS PACKAGE

Sealed proposals endorsed TRANSYLVANIA COUNTY ADMINISTRATION BUILDING INFORMATION TECHNOLOGY/AUDIO-VISUAL SYSTEMS PACKAGE to be furnished to Transylvania County will be received by the Transylvania County Purchasing Agent in the Transylvania County Finance Office, located at 21 East Main Street Brevard, NC 28712 until 5:00 PM EST Friday, March 21, 2014. Instructions for submitting proposals and complete specifications may be obtained from Ashley Hawes, Purchasing Agent at the County Administration Building (828) 884-3104 x3, during regular office hours, Monday – Friday, 8:00 a.m. to 5:00 PM or by email at Ashley.Hawes@transylvaniacounty.org. The County reserves the right to reject any and all proposals.

A **pre-proposal conference and site visit** will be conducted at the Transylvania County Administration Community Services Building 98 East Morgan Street, Brevard, North Carolina 28712 beginning at **2:00 PM on Friday, February 28, 2014**. The pre-proposal conference will be followed by a walk-through tour of the facility currently under renovation that is located at 105 S. Broad Street Brevard, NC; which upon completion will be the new Transylvania County Administration Building.

Attendance at the pre-proposal conference is not mandatory but strongly encouraged in order to provide the best and most accurate proposal.

Ashley Hawes

Purchasing Agent

NOTICE TO VENDORS

Pursuant to General Statutes of North Carolina Section 143-129 as amended, proposals will be received by the Transylvania County Purchasing Agent for the following:

REQUEST FOR PROPOSAL

TRANSYLVANIA COUNTY ADMINISTRATION BUILDING INFORMATION TECHNOLOGY SYSTEMS PACKAGE

Transylvania County Government (the “County”) is requesting proposals from qualified Information Technology/Audio-Visual System Design and Installation Contractors to provide a complete Information Technology/Audio-Visual package for three separate spaces at the Transylvania County Administration’s new building located at 105 S. Broad Street Brevard, NC 28712. The proposal submitted in response to this RFP will include various combinations of the following equipment for each space and all associated design, installation, materials, labor and consulting required for the provision of a complete turn-key Information Technology/Audio-Visual solution:

Small Conference Room:

- Control System
- Video Panel

Large Conference Room:

- Control System
- Flat Panel Monitor
- Ceiling Speakers
- Microphone System
- Camera

Multi-Purpose Meeting Room:

- Rack Infrastructure
- Control System
- Video Projection-Multipurpose Mode
- Video Projection-Council Mode
- Auxiliary Video Monitor
- Video Camera
- Microphone System
- Speaker System

This request for proposal (“RFP”) defines the minimum scope of services and outlines the requirements that must be met by Proposers interested in providing such services. Proposers shall carefully examine the entire RFP and any addenda thereto, and all related materials and data referenced in performing the service. Proposers are advised to read all sections of this RFP before submitting a proposal.

Proposals will be accepted until **5:00 PM EST March 21, 2014**.

Proposals shall be mailed or delivered to the following:

Transylvania County Finance Office

Attn: Ashley Hawes, Purchasing Agent

21 East Main Street

Brevard, NC 28712

REQUEST FOR PROPOSALS FCSO AUDIO-VISUAL SYSTEMS PACKAGE

TRANSYLVANIA COUNTY

SECTION I General Information

1 Purpose of Solicitation

This solicitation is a Request for Proposal(s) (RFP). The purpose is to solicit responses from qualified contractors that describe their capabilities to identify, design, install, train, document and service and warranty an integrated Audio/Video systems package (“Information Technology/Audio-Visual system”) for Transylvania County (“the County”). The responding entity shall be prepared to perform the services listed in this RFP. Such services shall include a turnkey Information Technology/Audio-Visual systems package for three (3) spaces, as well as design and installation services that include the services listed in this request and meets the requirements of the described work.

2 Services Requested

The County has commenced renovations of a facility that requires Information Technology / Audio-Visual systems integrated for the following:

1. Small Conference Room
2. Large Conference Room
3. Multipurpose Room

Respondents to this RFP shall identify their experience and qualifications to perform analysis, design engineering, and installation of integrated Information Technology/Audio-Visual systems as outlined in section II below.

3. Schedule of Events (subject to change with Owner’s approval)

Issue Date	February 17, 2014
Pre-Proposal Conference	February 28, 2014
Final Date to receive requests for Clarification	March 14, 2014
Proposals Due	March 21, 2014
Evaluation Complete	March 26, 2014
Contract Award	April 8, 2014

4. Buildings/Project Description

The building involved in this Information Technology /Audio-Video design and installation is the new facility for the Transylvania County Administration Building, currently under renovation and construction at 105 S. Broad Street Brevard, NC 28712.

5. Proposal Format

Proposals must be submitted in the format outlined in this document. Each proposal will be reviewed to determine if it is complete prior to actual evaluation. Proposals not containing all of the requested information may not be considered and can be deemed non-responsive. Respondents shall use the prescribed format to indicate their experience and qualifications, to describe their approach to this project, and to explain their proposed contract.

6. Contract Responsibility

The selected Information Technology/Audio-Visual System Design and Installation contractor will be required to assume total responsibility of the Information Technology/Audio-Visual portion of the project.

The Information Technology/Audio-Visual System Design and Installation contractor is responsible for the purchase and installation of **all** equipment, racks and/or cables which are required to allow the proposed integrated A/V system to be installed and fully functional. The Contractor is also responsible for identifying any electrical and/or networking additions and/or relocations which may be needed beyond those currently installed in the facility. The County will contract for installation and/or relocation of any additional electrical and/or networking cabling identified by the Contractor in the proposal so it is imperative that the contractor identify all needs and that they be clearly detailed and accompanied by sketches for location placement.

The Information Technology/Audio-Visual System Design and Installation contractor must coordinate, cooperate, and/or schedule their work, with the County, the General Contractor, and any subcontractors as needed. Attached is the electrical and lighting plans for reference.

7. Special Provisions

A. Reservations

The County reserves the right to accept or reject any or all Proposals as a result of this request, to negotiate with all qualified sources, or to cancel, in part or in its entirety, this Request for Proposal if found in the best interest of the County. All Proposals become the property of Transylvania County once submitted.

B. Insurance Terms

The Contractor must have, or obtain, and maintain an insurance policy that meets the following minimum requirements:

1. shall be issued by an insurance carrier acceptable to the Owner;
2. shall be kept in force throughout performance of the General Contractor's services and for one (1) year after the end of such performance;
3. shall be an occurrence policy; and,
4. shall be evidenced by a certificate of insurance acceptable to the Owner which provides that the coverage evidenced thereby shall not be substantially modified or canceled without twenty-eight (28) calendar days prior written notice to the Owner. Transylvania County must be listed as an additional insured on the certificate with a notation of the project name.
5. Limits of coverage to be included on certificate of insurance are:
 - **General Liability: \$1,000,000 per Occurrence / \$2,000,000 Aggregate**
 - **Automobile Liability: \$1,000,000 per occurrence**
 - **Worker's Compensation: \$500,000**

The County's failure to demand either a certificate of insurance or written endorsement required by this section is not a waiver of contractor's obligations to obtain the required insurance.

C. Patent and Copyright Indemnity

The Contractor will indemnify, defend and hold harmless the County against any claim, legal suit or administrative proceeding, liability or judgment that the hardware and software used as authorized under this Agreement infringes U.S. patent, copyright or other proprietary right. The Contractor will indemnify the County against all costs, damages and legal fees, expert fees and other related fees and expenses finally awarded provided that the County promptly notifies the Contractor in writing of the claim; Contractor has sole control of the defense and of all related settlement negotiations; and the County provides all reasonable assistance in such defense as may be reasonably requested by the Contractor. If the hardware or software becomes, or in the Contractor's opinion is likely to become, the subject of infringement, the Contractor shall, at its option and expense, either procure for the County the right to continue using the hardware and software; or replace or modify the hardware and software so that it becomes non-infringing. If neither of the foregoing alternatives is reasonably available, the County agrees that the Contractor shall have the right to terminate the Agreement and the County shall promptly return to the Contractor the original copy and all other copies of the hardware/software after the Contractor pays to the County an amount equal to a five year straight line depreciation based of the charge for the hardware/software. This Patent and Copyright Indemnity shall not apply to any claim based upon: the use of other than a current release of the hardware/software; the combination, operation or use of any hardware/software with other software or data; or the use of the hardware/software in other than the operating environment specified for it by the Contractor.

D. Release

The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the County, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance and regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of the County, any other party released hereunder, the Contractor, or any third party.

E. Warranty

The Contractor warrants that it shall provide the work and services in accordance with the highest computer and computer consulting industry standards and practices applicable to its work and the error correction of any licensed software, training and advice to County during the performance of the services provided in accordance with the standard.

F. E-Verify

North Carolina General Statutes, specifically §153A-99.1, prohibit the County from entering into contracts with contractors and subcontractors who have not complied with the requirements of Article 2 of Chapter 64. The Contractor shall submit the E-Verify Affidavit which is attached, with their proposal. Proposals that do not include this Affidavit will be considered nonresponsive.

8. Taxes, Fees, Code Compliance, Licensing

The Information Technology/Audio-Visual System Design and Installation contractor shall be responsible for payment of any required taxes or fees associated with the contract. The contractor shall be responsible for compliance with all applicable codes and laws in connection with performing the work contemplated under the contract. The Contractor will be required to complete a tax certification reporting and verifying the sales tax amounts paid to respective Counties.

9. Deliverables

The deliverables shall be accepted by the County when (1) the deliverables have been delivered, installed and made ready for use at the County's site in accordance with the installation and operating specifications; (2) The County has tested the deliverables and the deliverables have passed testing; (3) The County's designated staff have received system documentation and training; (4) The County agrees that deliverables meet or exceed the specifications and those contained in the scope of work and order concerning performance and capabilities of the deliverables.

10. Acceptance Testing

Once the deliverables are installed in the County's premises as specified herein with regard to the Final Installation Date, the Contractor shall notify the County in writing that the deliverables as specified have been installed in good working order and ready for use, that the modifications or enhancements are completed as defined and specified herein, are in good working order, ready for use, and to the best of the Contractor's knowledge is one hundred percent operational and that the deliverables as installed is ready for testing. At that point, the County shall have fifteen (15) working days to perform and complete acceptance testing on-site. If the deliverables as installed and represented passes such testing, the County shall so notify the Contractor in writing termed the Certificate of Acceptance. If the deliverables as installed fails to pass such testing, the County shall notify the Contractor in writing and the Contractor shall then have ten (10) working days to correct any failure. The Contractor shall then certify to the County that the failure has been corrected and the County shall have five (5) working days for additional testing at which time the County shall supply the Certificate of Acceptance if the deliverables passes testing. If the deliverables fails testing twice, at the County's option: (1) the correction period may be extended as agreed by the parties; or (2) The County may terminate the Agreement, return the specifications, product and documentation to the Contractor and the Contractor will refund to the County any payments previously given to the Contractor for the deliverables and modifications or enhancement pursuant to the Agreement.

11. References and Proprietary Information

All Contractors grant the County permission to make inquiries concerning the respondent and its qualifications and references to any persons or contractors deemed appropriate by the County. Any proprietary information that the respondent provides in response to this RFP and for which contractor does not want disclosed to the public shall be so identified on each page on which it is found. Data or information so identified will be used by the County solely for the purpose of evaluation and contract negotiations. Disclosure of any of contractor's proprietary information by the County to third parties shall be in strict accordance with the laws and regulations regarding disclosure in the State of North Carolina.

12. Award

Transylvania County reserves the right to accept proposals, award proposals and/or not award proposals on individual items listed, on group items, or on the proposal as a whole; to reject any and all proposals, to waive any informality in the proposals, and to accept the proposal that appears from all consideration to be for the best interest of Transylvania County.

In determining and evaluating the best proposal, the prices will not necessarily be controlling, but quality, equality, efficiency, utility, general terms, delivery, suitability of the equipment/material offered, and the reputation of the equipment/material in general use will also be considered with any other relevant factors

Notice of proposal award, if proposal be awarded, will be made within sixty (60) days of opening of proposals. A fully executed contract between the A/V System Design and Installation contractor and Transylvania County for the supplies, materials, equipment or services as described in the Proposal will indicate the award of the proposal and a contract to purchase.

Section II

Format Requirements and Preparation Instructions

Proposals must be received on or before **5:00 PM EST Friday March 21, 2014** at the address indicated below and marked accordingly.

Transylvania County Finance Office
ATTN: Ashley Hawes, Purchasing Agent
21 East Main Street
Brevard, NC 28712

Proposals are to be submitted sealed in an envelope or package. Sealed proposals must be clearly labeled “**TRANSYLVANIA COUNTY ADMINISTRATION INFORMATION TECHNOLOGY / AUDIO-VISUAL SYSTEMS PACKAGE**”.

Facsimile transmission (fax machine) or e-mail proposals will not be accepted.

The County reserves the right to reject any and all responses resulting from this RFP. Late responses will not be accepted. Incomplete responses will be deemed non-responsive and will be rejected from consideration. The County is not liable for any cost incurred by any person or firm responding to this RFP. Any and all questions regarding this document must be submitted in writing (email preferred) until 12:00 Noon, March 14, 2014 to Ashley Hawes, Purchasing Agent at 21 East Main Street Brevard, NC 28712, or by fax to (828) 884-3119 x3, or by e-mail to Ashley.Hawes@transylvaniacounty.org. Written responses to all inquiries received by this date and time will be made available to all recipients of this proposal. Any oral responses made by any representative of the County may not be relied upon. Any supplements or amendments to this Proposal will be in writing and furnished to potential Contractors.

The County reserves the right to hold proposals open for a period of one hundred twenty days (120) days after due date before making awards.

By submitting a proposal, the successful Contractor agrees to indemnify the County from and against all claims, suits, damages, costs, losses, and expenses in any manner arising out of or connected with the failure of the Company, its subcontractors, agents, successors, assigns, officers, or employees to comply with the provisions of the aforementioned regulations or the rules and regulations promulgated thereunder any or all of same.

Pursuant to N.C.G.S. Chapter 55 Article 15 entitled Foreign Corporations, the successful Contractor must have on file with the Secretary of State of the State of North Carolina a Certificate of Authority to transact business in this state.

Proposals must be submitted in the format outlined in this section.

Each complete proposal shall be one (1) original and two (2) bound paper copies clearly labeled on the exterior with the Company Name, Company Contact Information (to include Name, Telephone Number, and email address), Company Address, Original or Copy, and the name of the RFP “TRANSYLVANIA COUNTY INFORMATION TECHNOLOGY/AUDIO-VISUAL SYSTEMS PACKAGE”. In addition to the three (3) hard copies, the Contractor must also include one (1) CD-ROM version. The CD-ROM must contain only the information included the hard copy version of the proposal in a pdf format and the disc must be clearly labeled with the Company Name and RFP name.

Each proposal will be reviewed to determine if it is complete prior to actual evaluation. The County reserves the right to eliminate from further consideration any response, which does not follow the format or is deemed nonresponsive; however, the County reserves the right to waive any irregularities or formalities. NC General Statutes require that any proposal submitted include the Good Faith form completed with original signatures included within this RFP as Attachment I. Any proposal which does not include the signed Good Faith Form and the executed E-Verify Affidavit will be rejected, no exceptions can be made.

Each proposal shall include the following sections, each is to be appropriately tabbed and labeled and be ordered as numbered below.

1. Good Faith Form – Original Signature Required (Attachment I)
2. Financial Rates and Fees **(30 Points)**
 - a. Project Cost Summary Sheet (Must use Attachment II)
 - b. Individual Room Cost (Must use Attachment III A - J)
3. Table of Contents Proposals shall include a table of contents properly indicating the section and page numbers of the information included.
4. Executive Summary Proposals shall include a concise abstract stating the respondent's overview of the project.
5. Contractor Qualifications Data **(10 Points)**

- a. Company Profile Provide general information on the responding company, including; name, business address, local telephone number, officers of the Company, and contact person for this project.
 - b. Project Team Provide: a list of the employees of the Company who will work on this project. A one page resume including education, experience, and any other pertinent information shall be included for each key member of the project team.
 - c. References Provide a minimum of five (5) references for Information Technology-A/V systems design and installation projects in the last thirty-six (36) months. Each reference shall describe the services and equipment provided, project cost, and benefits to the owner. Provide the owner's name, address, telephone number, and contact person for each reference. References for projects where the responding firm was not the prime Contractor are not acceptable.
 - d. Litigation Provide a description of any litigation to which your Company has been a party in the last five years to the extent such litigation pertains to A/Systems design and installation projects involving your firm.
6. **Technical Approach (25 Points)**
- a. Proposed Scope of Work Project design and methodology including technical approach and understanding of the scope of the project. Proposals must indicate a clear understanding of the scope of the work, including a detailed project plan for this project outlining major tasks and responsibilities, time frames, and staff assigned for each category of the scope of work identified above.
 - b. Proposed Information Technology/Audio-Visual System Design Services – Provide details regarding the Information Technology/Audio-Visual System design services offered directly provided by the respondent, and identify any related services required to be provided by others(including the County)for full completion of this work. Proposals shall clearly distinguish the Contractors' duties and responsibilities and those of the County. Absence of this distinction shall mean the Contractor is assuming full responsibility for all tasks.
 - c. Proposed Equipment –For all proposed equipment, respondent shall provide cut sheets of proposed equipment and proposed design elements to assist with understanding the proposed direction of the Information Technology-A/V system design.
 - d. Certifications Concerning Proposed Equipment - The respondent must include in its response to this section a letter which shall certify the Company's capability to provide, install, and warrant all Information Technology/Audio-Visual components proposed
 - e. A manufacturer's warranty on all proposed equipment shall be provided. The warranty period shall begin on the completion date of the project. The Information Technology/Audio-Visual system design, installation practices, and operation and maintenance practices shall not void any manufacturer's equipment or system warranty.
7. **Project Time-Line (25 Points)**
- Proposals must provide chronological time-line of each task or event and estimated required to complete the engagement in an easy to read format.
8. **Oversight from Single Contractor (5 Points)**

- a. The County strongly desires to contract with a single firm to accomplish all work and/or services outlined in this Request for Proposal.
 - b. Any proposed sub-contractors must be identified in the Proposal response and include their contact information as well as percentage of work to be completed.
 - c. Any work not conducted by the Contractor or his sub-contractors must be disclosed.
 - d. Project Management Indicate your firm's approach to managing the project. Include a resume of the project manager responsible for the project.
9. Documentation and Training **(5 Points)**
- a. Provide detailed information on:
 - System documentation
 - Operation guides
 - Training programs available to the County personnel and staff.
10. All other attachments included with the RFP

Section III

Scope of Work and General Project Specifications

This section of the RFP defines in general terms the intended use or function of the system(s) needed by the County. The goal is to create a high quality, user friendly and media rich facility that will aid and facilitate the use of audio and visual media for governmental meetings, press conferences and training events.

Overall requirements

1. The proposed solution/system must not require additional personnel to operate and maintain. It must be user friendly for non-technical personnel.
2. Proposals that include additional power and/or network connections beyond those presently installed must be clearly identified on Attachments IV and V to include relocations of present hookups.
3. Proposals that include the use of space within the building outside of that space available within the rooms included within this RFP, such as closets, network hub rooms, etc., must be detailed within the proposal and clearly identified on Attachment VI included in this RFP.
4. Overall system components and connections should be hidden to the maximum extent possible. Where not possible to hide, components and connections should match the overall aesthetics of the room.
5. All technology and equipment should be compatible to one another in order to stream video, presentations, and sound to all rooms simultaneously if needed (overflow from multipurpose room into large and small conference rooms).
6. Proposals must include all costs associated with this project, including, but not limited to, cost to procure equipment and software, installation of equipment, software, components and cabling, integration with existing systems and testing. Costs must be listed by Room for value engineering.
7. Proposals must include system documentation, operations manual and on-site training for system operators/maintainers and general users. In addition, the Contractor with the selected proposal must provide complete system documentation and an operations manual for each room. This documentation must be bound in a 3-ring or similar binding format for placement in each room.

The Specifications shall include the design and installation of an integrated Information Technology-A/V system in each of the following locations and must meet the requirements listed on each of the following pages.

REQUIREMENTS AND SPECIFICATIONS FOR EQUIPMENT

Audio and Video System Requirements

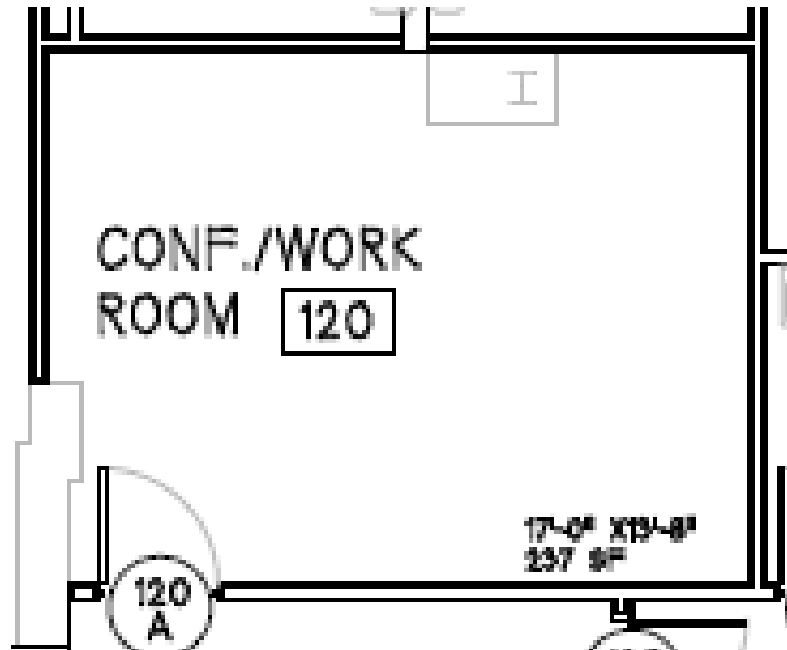
- A. Sound system must provide adequate volume to all points in a room.
- B. Crestron components required or a brand that is equivalent in all ways (performance, warranty, etc.). Equipment substitutions must be proven to be equal or better than Crestron by the proposer.
- C. If multiple microphones are listed in a room, all must be able to function simultaneously.
- D. A/V podiums should provide the following connections:
 - XLR, RCA, Minijack, VGA, DVI, HDMI, Display Port, Composite and USB
- E. Systems must be able to switch between the following connections or combinations of audio and video outputs:
 - XLR, RCA, Minijack, VGA, DVI, HDMI, Display Port, Composite

Equipment Specifications:

- A. Interactive LCD flat panel display must include but is not limited to:
 - Commercial grade touch enabled display, multi-touch surface with object awareness, freestyle interaction, touch gestures, accessible collaboration features and distribution of meeting notes through e-mail.
- B. Interactive whiteboard system with short throw projector must include but is not limited to:
 - Multi-touch surface with object awareness, freestyle interaction, touch gestures, accessible collaboration features and distribution of meeting notes through e-mail
- C. Televisions (TV) must be appropriate size for comfortable viewing and must include, but are not limited to:
 - LCD TV, EDGE LED, Multiple HDMI input
- D. Projectors should include the following:
 - Project in 16:9 Ratio, multiple input ports, high-definition-ready

Small Conference Room (Room #120)
Estimated 236sq. ft. 17'L X 13' 8"W

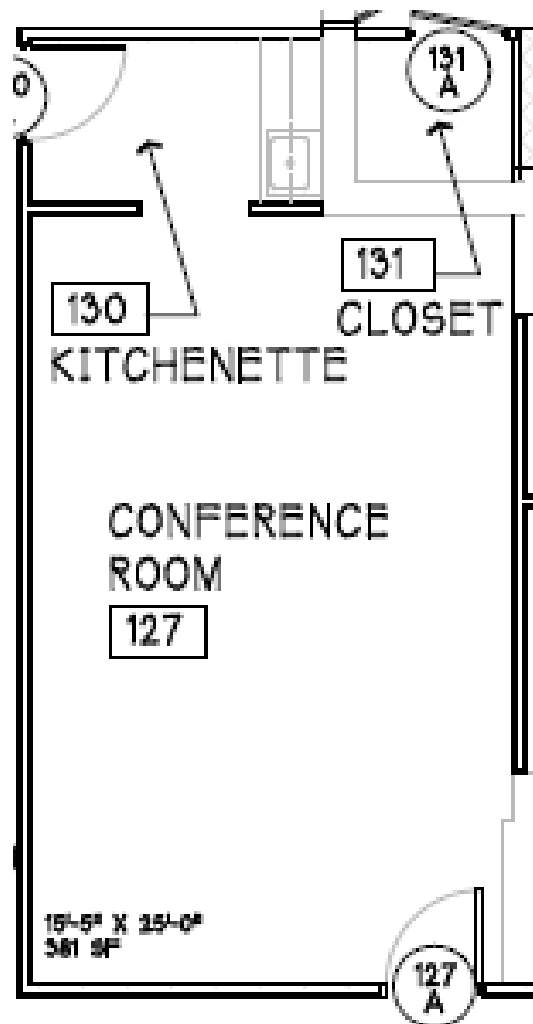
- Control System
- Video Panel
- Corresponding Cables and Connectors



Large Conference Room (Room #127)

Estimated 381 sq. ft. 15' 5" L X 25' W

- Control System
- Flat Panel Monitor
- Ceiling Speakers
- Microphone System
- Camera



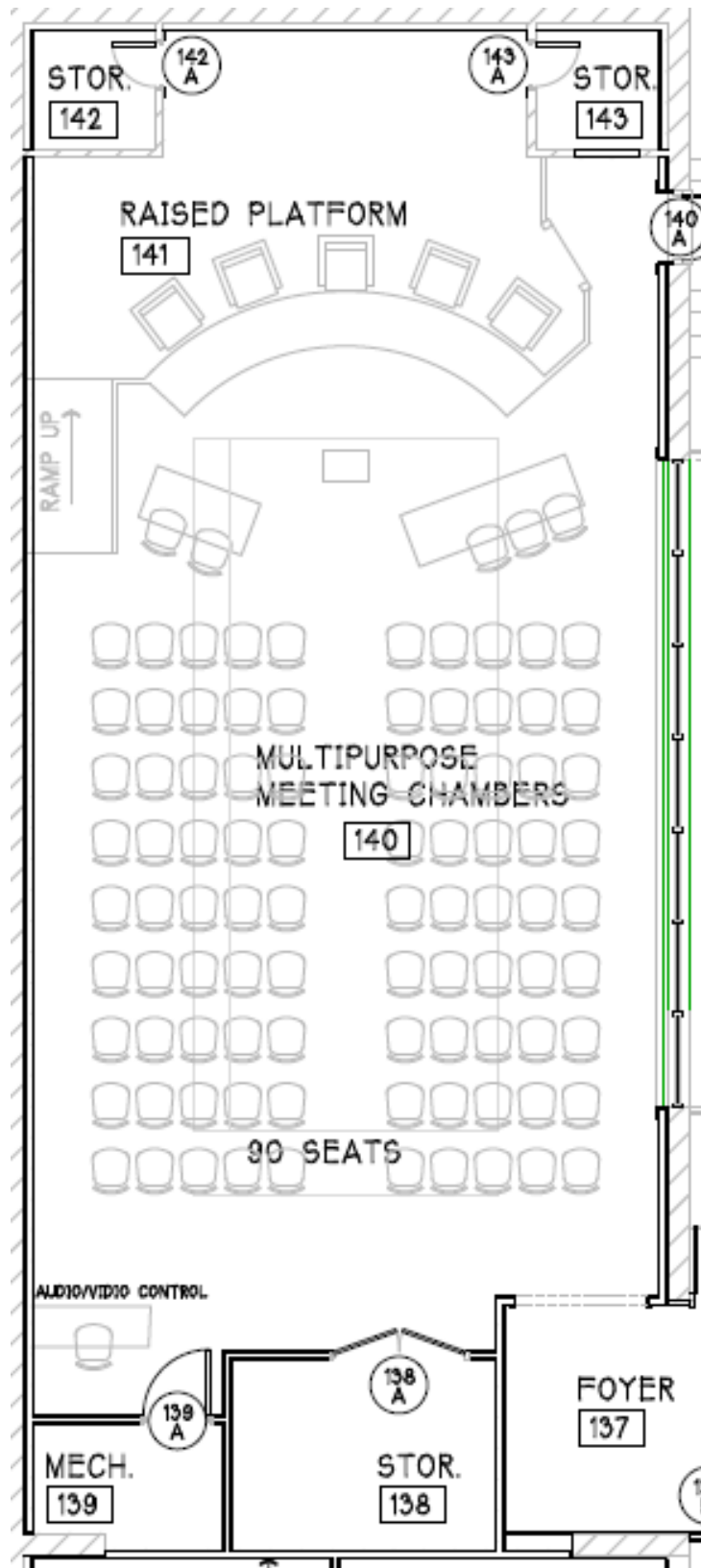
Multi-Purpose Meeting Room (Room #140)

Estimated 1792 sq. ft. 64'L X 28'W

This room will be used primarily for Commissioners' Meetings

Should provide unified audio, video, and control systems. Also should provide capability for multimode operation, council mode, and presentation mode.

- Control System
- Rack Infrastructure
- Video Projection-Multipurpose Mode
- Video Projection-Council Mode
- Auxiliary Video Monitor
- Video Camera
- Microphone System
- Speaker System



Section IV Evaluation of Proposals

Each proposal will be evaluated as follows:

- A. The County will appoint a selection committee to formally evaluate each response. The evaluation process will grade the responses on merit and responsiveness. The evaluation process will include verification of references and project team members, and may include other information as directed by the County.
- B. Grading Format Each section or subsection of the response will be considered a separate selection criterion and will be graded individually. All scores will be summed to give the grand total score. The maximum possible total score for the response is 100 points.
- C. Point Values Criterion

Criteria	Points Awarded
Financial Rates and Fees	30
Contractors Qualifications Data	10
Technical Approach	25
Project Timeline	25
Oversight from General Contractor	5
Documentation and Training	5
Total	100

GOOD FAITH FORM

REQUEST FOR PROPOSALS TRANSYLVANIA COUNTY INFORMATION TECHNOLOGY/ AUDIO-VISUAL SYSTEMS PACKAGE

It is certified that this proposal is made in good faith and without collusion with any other person submitting a proposal in response to this solicitation or with any officer or employee of the County of Transylvania.

The undersigned also certifies that this Contractor and any subcontractor is eligible to participate in this proposal and any subsequent contract award and is not listed with the Federal Government on the Excluded Parties List which can be found at <https://www.sam.gov/>.

The undersigned further agrees that in connection with the performance of this contract, not to discriminate against any employee or applicant for employment because of race, religion, color, sex, age, handicap, political affiliation or national origin.

**COMPANY (as identified with the Office of the
Secretary of State of North Carolina)**

AUTHORIZED SIGNATURE

TYPED NAME AND TITLE

FEDERAL IDENTIFICATION #

MAILING ADDRESS (P.O. BOX or STREET)

TELEPHONE NUMBER

CITY, STATE AND ZIP CODE

FAX NUMBER

E-MAIL ADDRESS

State of North Carolina

AFFIDAVIT

County of Transylvania

NOW COMES Affiant, first being sworn, deposes and says as follows

1. I have submitted a bid for contract or desire to enter into a contract with the County of Transylvania.

2. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that I am aware of and in compliance with the requirements of E-Verify, Article 2 of Chapter 64 of the North Carolina General Statutes, to include (mark which applies):

_____ After hiring an employee to work in the United States I verify the work authorization of said employee through E-Verify and retain the record of the verification fo work authorization while the employee is employee and for one year thereafter; or

_____ I employee less than twenty-five (25) employees in the State of North Carolina.

3. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that to the best of my knowledge any subcontractors employed as a part of this bid and/or contract are in compliance with the requirements of E-Verify, Article 2 Chapter 64 of the North Carolina General Statutes, to include (mark which applies):

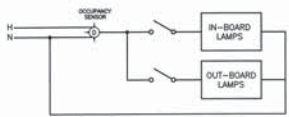
_____ After hiring an employee to work in the United State the subcontractor verifies the work authorization of said employee through E-Verify and retains the record of the verification of work authorization while the employee is employed and for one year thereafter; or

_____ Employee less than twenty-five (25) employees in the State of North Carolina. Specify subcontractor:_____

This _____ day of _____, 2014.

Signature of Affiant

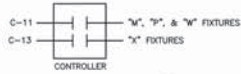
Print or Type Name



DUAL LEVEL LIGHTING CONTROL

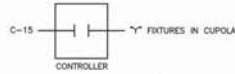
4 E101 NOT TO SCALE

NOTE:
1. THIS DETAIL APPLICABLE TO ROOMS: 002, 111, 120, 121, 122, 123, 124, 125, AND 127.



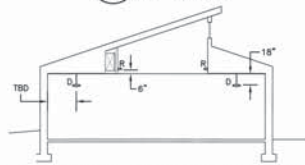
NOTE:
1. SEE ELECTRICAL LEGEND FOR CONTROLLER (C) SPECIFICATIONS.
2. CONTROLLER SHALL BE LOCATED IN JAN 134.

5 E101 NOT TO SCALE



NOTE:
1. SEE ELECTRICAL LEGEND FOR CONTROLLER (C) SPECIFICATIONS.
2. CONTROLLER SHALL BE LOCATED IN JAN 134.
3. SEE 6/E101.

7 E101 NOT TO SCALE



3 E101 SCALE: 1/8" = 1'-0"

NOTE:
1. COORDINATE ALL OF THESE DIMENSIONS WITH ARCHITECT.

OCCUPANCY SENSOR LEGEND	
SYMBOL	DESCRIPTION
W	OCCUPANCY SENSOR, PIR, WALL MOUNT, 800 WATT, LINE VOLTAGE, WATTSTOPPER # PW-101
WC	OCCUPANCY SENSOR, DUAL TECHNOLOGY, WALL MOUNT, 800 WATT, LINE VOLTAGE, WATTSTOPPER # DW-101
WDC	OCCUPANCY SENSOR, DUAL TECHNOLOGY, WALL MOUNT, PENDING/OUTBOARD SWITCHING, 800 WATT, LINE VOLTAGE, WATTSTOPPER # DW-201
DT	OCCUPANCY SENSOR, DUAL TECHNOLOGY, 800 WATT, LINE VOLTAGE, WATTSTOPPER # DT-355
UT	OCCUPANCY SENSOR, ULTRASONIC, 1000 SQ FT, 800 WATT, LINE VOLTAGE, WATTSTOPPER # UT-355-2
UT-1	OCCUPANCY SENSOR, PIR, 800 WATT, EXTENDED RANGE, LINE VOLTAGE, WATTSTOPPER # C-355-1
UT-2	OCCUPANCY SENSOR, ULTRASONIC, 500 SQ FT, 800 WATT, LINE VOLTAGE, WATTSTOPPER # UT-355-1



1 E101 SCALE: 1/8" = 1'-0"

PLAN NOTES:
1. SURFACE MOUNTED CONDUIT ACCEPTABLE ON LOWER LEVEL WALLS. ALSO ON CEILING IF ROOM DOES NOT HAVE A/C.



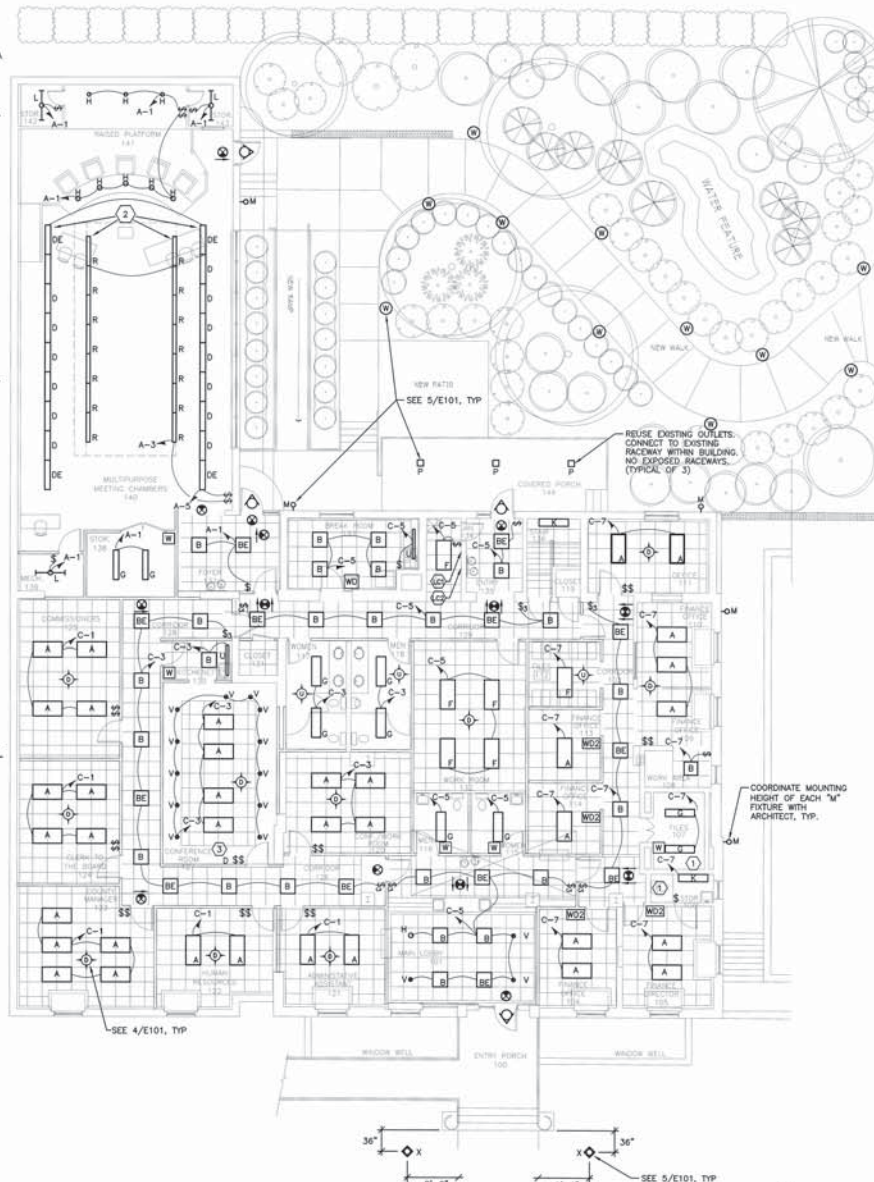
6 E101 SCALE: 1/4" = 1'-0"

NOTE:
1. INSTALL TWO FIXTURES ON OPPOSITE WALLS INSIDE CUPOLA. COORDINATE MOUNTING WITH ARCHITECT. SEE 7/E101.

GENERAL LIGHTING NOTES:
1. FIXTURES IN ACT CEILINGS SHALL HAVE SUPPORT WIRES TO BUILDING STRUCTURE AS FOLLOWS:
TROFFERS: VERTICAL WIRE AT EACH CORNER (TOTAL OF FOUR).
DOWNLIGHTS: TWO VERTICAL WIRES DIAMETRICALLY OPPOSITE.
2. EMERGENCY LIGHTS AND EXIT SIGNS SHALL BE SUPPLIED BY HOT LEG, NOT SWITCH LEG.
INTERIOR: SUPPLY FROM CIRCUIT THAT SUPPLIES NORMAL LIGHTING TO THE SAME SPACE.
EXTERIOR: SUPPLY FROM NEAREST INTERIOR LIGHTING CIRCUIT I.D.A.
3. EXTERIOR EMERGENCY FIXTURES: CAULK AROUND EDGES OF BIOMOUNT.
4. WALL-MOUNTED EMERGENCY LIGHTS MOUNTED 8'-0" AFF U.D.N.
5. UNLESS OTHERWISE NOTED FOR 120-VOLT, 20-AMP CKTS: #10 AWG SHALL BE USED FOR CKTS LONGER THAN 75 FEET. #12 AWG SHALL BE USED FOR CKTS SHORTER THAN 75 FEET.
6. FIXTURES MARKED N/L ARE NIGHT LIGHTS, THAT IS, THEY ARE NOT SWITCHED.
7. WALL-MOUNTED OCCUPANCY SENSORS SHALL BE SET FOR "MANUAL-OFF" OPTION.
8. ALL WIRING DEVICES SHALL BE NEW.

SPECIFIC LIGHTING NOTES:

- (1) SURFACE MOUNTED CONDUIT MAY BE USED IN THIS ROOM.
- (2) COORDINATE MOUNTING WITH ARCHITECT. SEE 3/E101.
- (3) DIAMETER CONTROLS "Y" FIXTURES; (C) AND SWITCHES CONTROL "M" FIXTURES.
- (4) 0.75" CONDUIT WITH FULL CORD STUBBED OUT FROM PANEL C FOR FUTURE LIGHTING. COORDINATE WITH ARCHITECT.

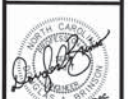


2 E101 SCALE: 1/8" = 1'-0"

PLAN NOTES:
1. FLOOR/CEILING ASSEMBLY IS TWO HOUR FIRE RATED.

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RENOVATION TO THE OLD LIBRARY BUILDING FOR THE
TRANSLYVANIA COUNTY ADMINISTRATION OFFICES
TRANSLYVANIA COUNTY COMMISSIONERS
BEVARD, NORTH CAROLINA



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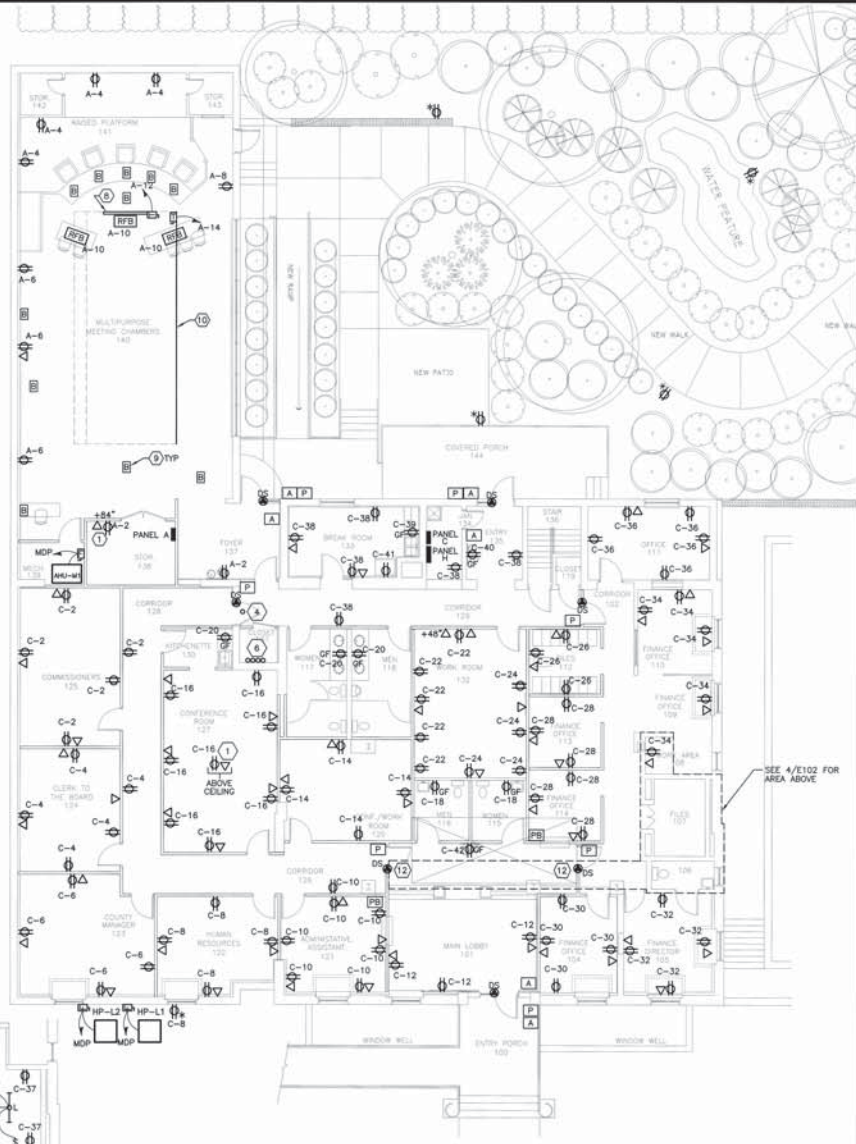
SHEET 09 DEC 13
E101



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E102

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2 MAIN LEVEL FLOOR PLAN - POWER
 E102 SCALE: 1/8" = 1'-0"

GENERAL POWER NOTES:

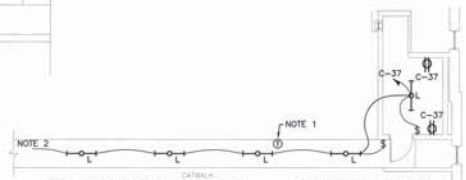
1. TYPE MC CABLE WITH COPPER CONDUCTORS AND GREEN CONCEALED GROUND MAY BE USED FOR CONCEALED FEEDERS AND CONCEALED BRANCH CIRCUITS.
2. FEEDERS AND BRANCH CIRCUITS RATED 100 AMPS OR GREATER SHALL BE TERMINATED WITH TYPE MC CONNECTORS. CONNECTORS SHALL BE SOUTHWIRE # NWT (DRT) OR # WT (UNDERGROUND OR EXTERIOR).
3. REDHEAD BUSHINGS SHALL BE PROVIDED AT EACH TERMINATION RATED LESS THAN 100 AMPS.
4. IF TYPE MC IS USED UNDERGROUND OR UNDER SLAB, THEN THE ARMOR SHALL BE COVERED WITH A PVC JACKET AND THE CABLE SHALL BE INSTALLED IN CONDUIT.
5. ALL CIRCUITS SHALL HAVE EQUIPMENT GROUNDING CONDUCTORS.
6. METALLIC WATER PIPING AND GAS PIPING SHALL BE BONDED TO THE GROUNDING ELECTRODE SYSTEM. (SEE NEC SECTION 250.104)
7. EMT CONNECTORS AND COUPLINGS SHALL BE STEEL COMPRESSION TYPE.
8. UNLESS OTHERWISE NOTED FOR 20-AMP CKTS. #10 AWG SHALL BE USED FOR CKTS LONGER THAN 75 FEET #12 AWG SHALL BE USED FOR CKTS SHORTER THAN 75 FEET
9. CONDUCTOR SIZES SMALLER THAN #8 AWG SHALL BE SOLID.
10. PROVIDE AND INSTALL CONDUIT FOR HVAC CONTROL WIRING AS REQUIRED. SEE HVAC PLAN FOR T-SLOTS.
11. MOUNT RECEPTACLES 18" AFF UNLESS OTHERWISE NOTED.
12. FIRESTOP ALL PENETRATIONS THROUGH RATED ASSEMBLIES. SEE ARCHITECTURAL DRAWINGS.
13. ALL WIRING DEVICES SHALL BE NEW.
14. SEE 3/E202 FOR IG WIRING REQUIREMENTS.

SPECIFIC POWER NOTES:

1. FOR WIRELESS DATA CONNECTION. COORDINATE EXACT LOCATION WITH ARCHITECT.
2. SUMP PUMP 120V-60HZ SUPPLY FROM CIRCUIT B-30.
3. COORDINATE TRENCHING FOR SERVICE LATERAL WITH OWNER.
4. EXISTING TERMINATION POINT FOR FIBER OPTIC CABLE. SEE NOTE (3) FOR PROPOSED TERMINATION POINT.
5. PROPOSED TERMINATION POINT FOR FIBER OPTIC CABLE. COORDINATE WITH OWNER.
6. FOUR 4" MC WITH PULL CORDS. ROUTE FROM ATTIC DOWN THROUGH CLOSET 131, AND THEN STUB OUT INTO EQUIP RM 004. COORDINATE WITH OWNER.
7. SUPPLIED BY PANEL H. SEE PANEL SCHEDULE, SHEET E203.
8. MOTORIZED SCREEN. COORDINATE EXACT LOCATION WITH ARCHITECT.
9. OUTLET BOXES FOR AUDIO/VIDEO EQUIPMENT. COORDINATE EXACT LOCATION WITH ARCHITECT.
10. MOTORIZED BLINDS AT CLERESTORY. COORDINATE EXACT LOCATION WITH ARCHITECT.
11. COORDINATE TRENCHING FOR SERVICE LATERAL WITH ARCHITECT.
12. ELECTRIC DOOR STRIKE SHALL BE OPERABLE FROM ROOM 121 OR 114. PROVIDE CONDUIT AS NEEDED.

DOOR CONTROL LEGEND

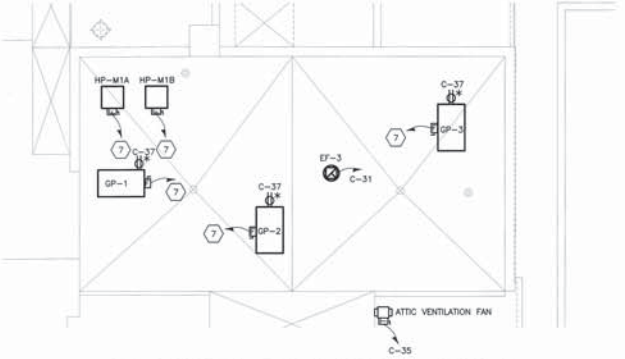
SYMBOL	DESCRIPTION
DC	ELECTRIC DOOR STRIKE
P	PROXIMITY ACCESS READER
A	ADA PUSHBUTTON
PB	PUSHBUTTON



4 UPPER LEVEL - ELECTRICAL
 E102 SCALE: 1/8" = 1'-0"

NOTES:

1. PROVIDE 120V THERMOSTAT TO CONTROL ATTIC VENTILATION FAN. COORDINATE EXACT LOCATION WITH MC.
2. EXTENT OF ATTIC CATWALK UNKNOWN AT TIME OF DESIGN. PROVIDE AN "L" FIXTURE EVERY 12 FEET ON CENTER. COORDINATE EXACT LOCATIONS WITH OWNER AND MC.



3 PARTIAL ROOF PLAN - POWER
 E102 SCALE: 1/8" = 1'-0"



1 LOWER LEVEL FLOOR PLAN - POWER
 E102 SCALE: 1/8" = 1'-0"