



REQUEST FOR PROPOSALS EDDY COUNTY, NEW MEXICO

Employee Drug Screening Services RFP B-16-06

DUE DATE: March 21, 2016 at 2:00 P.M.

The Eddy County Board of Commissioners will receive sealed Request for Proposals (RFP) until **2:00 p.m.** on Monday, **March 21, 2016.** The sealed RFP's will be evaluated by March 24, 2016, by the Evaluation Committee and the Contract will be approved April 5, 2016 at the Board of County Commissioners Meeting which begins at 8:30 a.m., in the Eddy County Administration Complex, 101 W. Greene Street, Room 211, Carlsbad, New Mexico 88220.

SCOPE OF WORK:

The County of Eddy on behalf of the Human Resources Department, seeks sealed proposals from qualified companies that can do business in the State of New Mexico to provide drug screening services to include Department of Transportation (DOT) and non-DOT drug/alcohol screens, and quarterly random drug/alcohol screens for Eddy County employees.

Copies of the RFP may be obtained in the Finance Office, Second Floor, 101 W. Greene Street, Carlsbad, New Mexico or by contacting Roberta Smith, Finance Director, at roberta@co.eddy.nm.us or on the County's website, www.co.eddy.nm.us, under "Bid Opportunities". The Commissioners reserve the right to reject any or all RFP's, and in case of ambiguity or lack of clearness, to determine the best RFP or to reject the same.

EDDY COUNTY BOARD OF COMMISSIONERS
EDDY COUNTY, NEW MEXICO
BY: JANET MIEHLS, PROCUREMENT MANAGER