



Cartersville School System

LINDA P. BENTON, *PRESIDENT*
KELLEY A. DIAL, *VICE PRESIDENT*
S. PAT BROADNAX, *SECRETARY*

DAVID APPLE
FLOYD BRAID
CAROLYN JOHNSON
TRAVIS POPHAM

J. HOWARD HINESLEY, Ed.D.
SUPERINTENDENT

REQUEST FOR PRICING

KENNETH CLOUSE, Ed.S.
ASSISTANT SUPERINTENDENT

March 15, 2016

Dear Gentlemen:

The Cartersville School System invites you to submit a proposal on the following projects:

▪ **Painting Interior of Cartersville High School Auxiliary Building**

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

**Dr. J. Howard Hinesley,
Superintendent
Cartersville School System
RFP # 0401-315-188 ENCLOSED
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00PM, Monday, May 2, 2016

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Sincerely,

J. Howard Hinesley, Ed. D.
Superintendent
Enclosures

INSTRUCTION TO BIDDERS

1. Proposals are due no later than 2:00 PM., Monday, May 2, 2016, and shall be opened publicly at that time.
2. **Proposals must be submitted on the forms enclosed.** Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
4. Proposals must include manufacturer and paint information.
5. There will be a mandatory pre-bid meeting will be held on Thursday March 31, 2016 @ 10:00 AM EST. at the Cartersville School System's Central Office located at 15 Nelson Street, Cartersville Georgia.
6. The Cartersville School Board reserves the right to accept or reject any and all proposals.
7. Work is to begin no earlier than June 1, 2016 and must be completed no later than July 30, 2016.
8. Payment will be made within 30 days of the completion of project.
9. Proposals will be evaluated on price, starting date and completion date and materials to be used.
10. Sample applications may be required.
11. Contractor must provide a disposal unit (dumpster) to be used to discard paint containers, brushes, rollers, drop clothes or any other item that may contain paint residue.
12. Contractor must provide a copy of **Certificate of Liability Insurance, Workers Compensation Insurance, E-Verification number and a W-9 form.**
13. Further information regarding the RFP can be obtained by contacting:

Ken Paige
Director of Operations
Cartersville School System
Phone 770-387-5578
Mobile 678-800-2661

Please include this cover sheet as (page 1) of your proposal

PROPOSAL FORM

Cartersville School System
P.O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

Gentlemen:

We have carefully examined and fully understand the Instructions to Contractors and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish materials and labor as specified at prices quoted.

Total bid proposal price for project listed: \$ _____

Respectfully,

Name of Company

Signature of Company Representative Authorized to Submit this Proposal

Printed Name of Representative

Business Address/ Street, City, State, Zip Code

Phone Number

Fax Number

E-Mail

Office use only

SPECIFICATIONS

1. SCOPE OF WORK AND LOCATION:

Provide material and labor relating to the painting of the interior of the Cartersville High School auxiliary building, 320 East Church Street, Cartersville, Ga. 30120. Areas to be painted are all classrooms, offices, reception areas, lounge, restrooms, doors, frames and hallways.

2. PRODUCTS:

A. Manufacturers:

1. Benjamin Moore
2. Sherwin-Williams
3. Duron

3. PAINT SPECIFICATIONS:

A. Metal Primers:

1. Alkyd Anticorrosive Metal Primer

B. Interior Paints:

1. Water-base Epoxy (Semi -Gloss)
2. Interior Frames (Semi-Gloss Oil)

C. Wood Doors:

1. Polyurethane

4. APPLICATION:

- A. Two Finish Coats
- B. Accent Striping

5. PREPERATION:

- A. Metal Surfaces remove all rust by sanding, brushing.
- B. Metal Surfaces remove substrates of substances that could paint not to bond such as dirt, grease, oil, or incompatible paints.
- C. Interior Hallways must be lightly sanded before paint can be applied to surface.
- E. Patch any holes, cracks, chalk all joints, seams, and sand any imperfections of all surfaces to insure a smooth finish.

6. CLEANING:

- A. Remove empty paint containers, rags, rubbish at the end of each workday.
- B. When painting is completed remove any paint splatters from surfaces, remove any paint from windows.
- C. Contractor will be responsible for removing all debris and paint containers from premises when job is completed.

7. PAINTING SCHEDULE:

- A. Match existing colors