

**ADDENDUM #1**  
**INSTRUCTION TO BIDDERS**

1. Proposals are due no later than 2:00 PM., Monday, May 2, 2016, and shall be opened publicly at that time.
2. **Proposals must be submitted on the forms enclosed.** Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
4. Proposals must include manufacturer and paint information.
5. There will be a mandatory pre-bid meeting will be held on Thursday March 31, 2016 @ 10:00 AM EST. at the Cartersville School System's Central Office located at 15 Nelson Street, Cartersville Georgia.
6. The Cartersville School Board reserves the right to accept or reject any and all proposals.
7. **Work is to begin no earlier than June 1, 2016 and must be completed no later than June 30, 2016.**
8. Payment will be made within 30 days of the completion of project.
9. Proposals will be evaluated on price, starting date and completion date and materials to be used.
10. Sample applications may be required.
12. Contractor must provide a disposal unit (dumpster) to be used to discard paint containers, brushes, rollers, drop clothes or any other item that may contain paint residue.
13. Contractor must provide a copy of **Certificate of Liability Insurance, E-Verification number, Workers Compensation Insurance and a W-9 form.**
14. Further information regarding the RFP can be obtained by contacting:

Ken Paige  
Director of Operations  
Cartersville School System  
Phone 770-387-5578  
Mobile 678-800-2661