



Cartersville School System

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SUPERINTENDENT

KENNETH CLOUSE, Ed.S.
ASSISTANT SUPERINTENDENT

REQUEST FOR PROPOSAL

May 17, 2016

Dear Gentlemen:

The Cartersville School System invites you to submit a proposal on the following items.

Interior Design Improvements at Cartersville Middle School

- Décor Upgrades
- Furniture Upgrades

Return your sealed pricing bid clearly marked on the outside of the envelope or package to:


**Dr. J. Howard Hinesley,
Superintendent
Cartersville School System
RFP # 0360-517-195
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00PM, Monday, June 20, 2016

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Sincerely,



J. Howard Hinesley, Ed. D.
Superintendent

Enclosures

PROPOSAL FORM

Please include this cover sheet as (page 1) of your proposal

Cartersville School System
P.O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

Gentlemen:

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish, install items as specified at prices quoted.

Total bid proposal for Section I Décor Upgrades

\$ _____

Total bid proposal for Section II Furniture Upgrades

\$ _____

Name of Company

Signature of Company Representative Authorized to Submit this Proposal

Printed Name of Representative

Business Address/ Street, City, State, Zip Code

Phone Number

Fax Number

Email

Office use only

INSTRUCTIONS TO BIDDER

1. All Bidders need to contact Tracey Morris for further information pertaining to the design.
2. Proposals are due no later than 2:00 PM., Monday, June 20, 2016 and shall be opened publicly the same day.
3. The Board will make the final decision on July 11, 2016
4. Proposals must be submitted on the forms enclosed. Bidders may attach other appropriate information to best evaluate the proposal.
5. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
6. Proposals submitted shall include delivery and shipping costs of equipment.
7. Equipment must be delivered, uncrated, and installed.
8. All delivery packaging must be removed from the location.
9. The Cartersville School Board reserves the right to accept or reject any and all proposals.
10. Proposals will be evaluated on price as well as references.
11. Bidder must submit a copy of the Certificate of Liability Insurance including workers compensation, W9 Tax ID Form & E-verify with bid.
12. This will be awarded by section, and project must be completed by July 29, 2016.
13. Payment will be made at the end of completion of the project. Check will be made payable to the sole vendor awarded the bid.
14. Further information regarding this RFP can be obtained by contacting:

Ms. Tracey Morris
Director of School Nutrition Services
Cartersville School System
Phone 770-387-4720
Mobile 770-878-0512

Section I
Décor Upgrades

Dining Area- Canes Café

Elevation A- The Garden Market

Install Faux Metal Roofing Cornice/ Awning over 7' Window Opening

Relocate existing Garden Market Sign between window & serving line entrance

Design Menu Board using Chalk Board Surface & existing color scheme- Size 20" x 15"

Produce 3 Contemporary Block-Style **C M S** on Canvas for wall above water fountain

Surface: Brick Wall – 62' X 10' 4- Standard Doors Opening & One 7' X 4' Window

Elevation B- Serving Line Wall

Install Faux Metal Roofing Cornice/ Awning over Two 5' X 7" Window Openings

Relocate ChooseMyPlate graphic from Elevation A & install on wall above booths

Design 2 Menu Boards using Chalk Board Surface & existing color scheme- Size 20" x 15"

Produce Three - graphics using contemporary food icon illustrations for areas between 2nd & 3rd doors/ 4th & 5th doors & 6th & 7th doors.

Design 4 small graphics for napkin dispensers that coordinate with new menu board designs.

Surface: Brick Wall – 86' x 10' 7- Standard Doors Opening & Two 5' X 7" Window Opening &

One Double Door Opening 8' 7" X 6' x 4"

+

Elevation C- Large Brick Wall

Install Faux Metal Roofing Cornice/ Awning over Two Windows- One 8' Wide & One 12' Wide

Design One Menu Board using Chalk Board Surface & existing color scheme- Size 20" x 15"

Design a Lightning Bolt with Storm Cloud Graphics Accented with LED Light- 30' x 20' (+/-)

Produce the Words HURRICANES REIGN using Canvas or Similar look material

Surface: Brick Wall – 62' x with staggered ceiling heights at 10' / 12' / 16' & 18';

Two Window Openings- 8' and 12'. This wall has booth seating and serving line equipment.

Elevation D- Hall Entrance Wall

Produce 3 Dimensional Letters Using 1/4" Black PVC for Wellness Words Provided by Client
These Words are to be installed on the turquoise soffit- 48' x 4'.

Design contemporary graphics for the middle school age students using the colors from the USDA ChooseMyPlate Icon; Red, Green, Purple Orange & Blue. www.choosemyplate.gov

Install Twelve 4' X 4' frosted vinyl film on widows above turquoise soffit.

Surface: Turquoise Soffit is Dry Wall-48' X 4'

Contemporary Graphics is a Brick Wall 36' X 10'

Frosted Vinyl- Glass

Section II
Furniture Upgrades

ITEM: 48" Round Table SES-2948

Quantity: 4

48" Round Top, 1-1/4" work surface, Wilsonart Series 60 top finish, #45 density particle board core, .038" phenolic backer sheet, predrilled holes to accommodate table base hardware. Table base to have 3" round 14 gauge steel column, 14 gauge steel feet with threaded inserts for glides, top plate to be 8"x8" made with 7/32" steel plate. The unit height shall be 27.75". Base finish: Black powder coating. Glides to be self-leveling with 1-3/8" nylon cap and automatically adjust 5/16" to any uneven floor surface to stabilize the table. Top finishes TBD by owner.

ITEM: Stacking Cafeteria Chair SES-4800

Quantity: 62

Steel frame rated for 310lbs., with chrome frame finish. Seat Height 17", Seat Width 17.5", Seat Depth 17.24", Overall Height 31". Stackable up to 40 units. Polypropylene shell, contoured seat back with built-in handle. Seat shells finish black.

ITEM: Sico 2800 – 96"W x 29"H Top, Bench height 12" from table height. Mobile folding table/bench combination units that provide table seating and table top converts to backrests for auditorium-type seating.

Quantity: 4

Top and bench shall have a minimum .040" high pressure plastic top surface, per NEMA specifications. Top and bench shall use non-stick Rigid Polyethylene backer sheet, providing balanced construction. Top and bench edges shall be sealed with a sprayed urethane bonded to core for durability, moisture control and sanitation. 1-1/2" corner radius for durability and top plastic protection bonded to 3/4" core with 5/8" edge radius for durability, moisture control and sanitation; (T-BAND NOT ACCEPTABLE). Top and bench core shall be 3/4" 47# medium density fiberboard (MDF). Particle board or plywood is not acceptable. Benches shall use through-bolt construction for secure bench attachment. Formaldehyde-free adhesives must be used to attach the top laminate and rigid vinyl backer. Tops shall be fastened to frame by expansion rivets-no wood screws. Table top frame shall be one piece 14 gauge structural steel with 1 7/8" deep channel. The entire top frame shall be unitized construction with fully enclosed ends for support and strength. Table shall be operable with or without tops. All pivot points shall be a minimum 3/8" diameter steel bolt with aircraft locknuts. Leg support system shall be 1" OD x 14 gauge steel tubing. Caster beams shall be 1" square x 16 gauge steel tubing. Conversion from table top to backrest shall be safe, easy operation without the use of manual locks that can be accidentally released. Bench height shall correlate to table height, i.e., 29" table top height shall have 17" benches. Each unit shall include two locking casters with top-mounted locks that will not touch carpet or flooring when operated (butterfly style not). Flexible unit to unit connectors must be available as an option. Glides shall be 1 1/2" non-marking neoprene with molded-in steel washer insert. In folded position, unit shall be completely mobile with base frame mounted on four 3" diameter swivel casters with non-marking sanitized rubber wheels. Units shall be designed for compact storage. Each additional unit shall require only 7" x its length in square footage of storage after first unit. Table must be GREENGUARD certified. Manufacturer shall provide written Lifetime Weld warranty/15 year standard warranty.