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**Cartersville**  
*School System*

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J. HOWARD HINESLEY, Ed.D.  
SUPERINTENDENT

## REQUEST FOR PRICING

KENNETH CLOUSE, Ed.S.  
ASSISTANT SUPERINTENDENT

March 30, 2017

Dear Gentlemen:

The Cartersville School System invites you to submit a proposal on the following projects:

- **Painting all classrooms in the CTAE facility Cartersville High School**
- **Painting exterior of the transportation service facility, 150 Milner Road**
- **Alternate 1: Painting halls, restrooms, conference room, copy room, offices at CTAE Facility.**

Return your sealed bids marked **RFP ENCLOSED** on the outside of the envelope or package to:

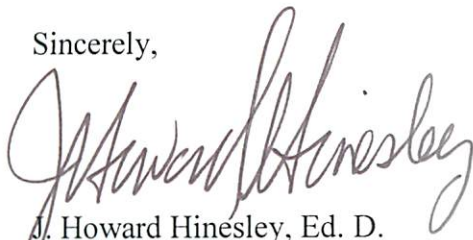
**Dr. J. Howard Hinesley,  
Superintendent  
Cartersville School System  
RFP #9300-329-209 ENCLOSED  
P.O. Box 3310, 15 Nelson Street  
Cartersville, Georgia 30120**

no later than 2:00PM, Monday, May 1, 2017

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Sincerely,

  
J. Howard Hinesley, Ed. D.  
Superintendent  
Enclosures

## INSTRUCTION TO BIDDERS

1. Proposals are due no later than 2:00 PM., Monday, May 1, 2017, and shall be opened publicly at that time.
2. **Proposals must be submitted on the forms enclosed.** Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
4. Proposals must include manufacturer and paint information.
5. There will be a mandatory pre-bid meeting will be held on Thursday April 20, 2017 @ 10:00 AM EST. at the Cartersville School System's Central Office located at 15 Nelson Street, Cartersville Georgia.
6. The Cartersville School Board reserves the right to accept or reject any and all proposals.
7. Work is to begin no earlier than May 25, 2017 and must be completed no later than July 10, 2017.
8. Payment will be made within 30 days of the completion of project.
9. Proposals will be evaluated on price, starting date and completion date and materials to be used.
10. RFP will be awarded to one contractor.
11. Sample applications may be required.
12. Contractor must provide a disposal unit (dumpster) to be used to discard paint containers, brushes, rollers, drop clothes or any other item that may contain paint residue.
13. Contractor must provide a copy of **Certificate of Liability Insurance, E-Verification number, Workers Compensation Insurance and a W-9 form.**
14. Further information regarding the RFP can be obtained by emailing:

Ken Paige  
Director of Operations  
Cartersville School System  
kpaige@cartersville.k12.ga.us

RFP #9300-329-209

**Please include this cover sheet as (page 1) of your proposal**

**PROPOSAL FORM**

Cartersville School System  
P.O. Box 3310  
15 Nelson Street  
Cartersville, Georgia 30120

Gentlemen:

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish materials and labor as specified at prices quoted.

Total bid proposal price for project listed: \$ \_\_\_\_\_

Respectfully,

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Company Representative Authorized to Submit this Proposal

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Business Address/ Street, City, State, Zip Code

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-Mail

Office use only

## **SCOPE OF WORK AND LOCATIONS**

1. Provide material and labor relating to the painting of all classrooms in the Cartersville High School CTAE facility, 320 East Church Street, Cartersville, Ga.
2. Provide material and labor relating to the painting the exterior of the transportation service facility located at 150 Milner Road, Cartersville, Ga.

## **SPECIFICATIONS**

### **1. PRODUCTS:**

#### **A. Manufacturers:**

1. Benjamin Moore
2. Sherwin-Williams
3. Duron

### **2. PAINT SPECIFICATIONS:**

#### **A. Metal Primers:**

1. Alkyd Anticorrosive Metal Primer

#### **B. Interior Paints:**

1. Water-base Epoxy (Semi -Gloss)
2. Interior Frames (Semi-Gloss Oil)

#### **C. Wood Doors:**

1. Polyurethane

#### **D. Exterior Alkyd Paints:**

1. Exterior Alkyd Enamel (Semi-Gloss)

### **3. APPLICATION:**

- A. Two Finish Coats
- B. Accent Striping

### **4. PREPARATION:**

- A. Metal Surfaces remove all rust by sanding, brushing.
- B. Metal Surfaces remove substrates of substances that could paint not to bond such as dirt, grease, oil, or incompatible paints.
- C. Classrooms and (hallways) must be lightly sanded before paint can be applied to surface.
- E. Patch any holes, cracks, chalk all joints, seams, and sand any imperfections of all surfaces to insure a smooth finish.

5. CLEANING:

- A. Remove empty paint containers, rags, rubbish at the end of each workday.
- B. When painting is completed remove any paint splatters from surfaces, remove any paint from windows.
- C. Contractor will be responsible for removing all debris and paint containers from premises when job is completed.

6. PAINTING SCHEDULE:

- A. Match existing colors

## **ALTERNATE 1**

Painting of CTAE hallways, restrooms, conference room, copy room and offices.

Total Cost: \_\_\_\_\_

## SCOPE OF WORK PRICING

Cartersville High School CTAE Facility: \$ \_\_\_\_\_

Cartersville Transportation Service Facility: \$ \_\_\_\_\_

Total Proposal: \$ \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_