



# Cartersville School System

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## REQUEST FOR PROPOSAL Workers' Compensation Insurance April 24, 2017

### OVERVIEW:

Cartersville School System has engaged McNeary Consulting Services to prepare an RFP for our Workers' Compensation renewal effective July 19, 2017.

McNeary's role in this RFP process includes assigning the markets, analyzing the proposals and overseeing the implementation of the Schools' program. This contract will be awarded for a period of 3 years with an option to extend for an additional 2 years, pending market conditions. McNeary Consulting Services receives its fees solely from Cartersville School System.

### INSTRUCTIONS:

We will not be accepting any requests from state pool programs. Brokers and agents interested in participating in this RFP process should email your market requests, in order of priority, to the following:

**Laurie Eubank**

[EubankL@mcneary.com](mailto:EubankL@mcneary.com)

Your request must be received by 12:00 EST (noon) on **April 27, 2017**.

### RFP PROCESS:

Specifications will be released with assigned markets to all participants on **May 1, 2017**. The market assignment process will attempt to insure that each participant gets at least one of their top three market requests. Consideration will also be given to brokerage volume with specific carriers.

Bidders will return their sealed proposal clearly marked on the outside of the envelope or package to:

**Dr. J. Howard Hinesley, Superintendent**  
**Cartersville School System**  
**RFP #9000-419-211**  
**P.O. Box 3310, 15 Nelson Street**  
**Cartersville, GA 30120**

**No later than 10:00 AM EST, June 12, 2017.**

Bidders must then submit their proposal and pricing electronically (not before 10:00 AM on June 12th) to:

**Laurie Eubank**

[EubankL@mcneary.com](mailto:EubankL@mcneary.com)

Final Board Approval will be **July 10, 2017**.

The Cartersville School System reserves the right to accept and/or reject any and all bids.

Thank you for your participation.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Richard Dyke', is written over the printed name.

Richard Dyke  
Director of Finance