



Administrative Center

111 East North Street
Eureka, MO 63025-1229
(636) 733-2032 Voice
(636) 938-2251 Fax

William Sloan

Director of Purchasing and Transportation

June 7, 2017

Dear Potential Bidder,

Re: Labor Rates for School Bus Collision Repairs – Due 6/16/17 at 4:00 PM - REVISED

The Rockwood School District Purchasing Department is requesting bids from qualified vendors/contractors to provide services related to school bus collision repairs, body work. The general scope of work consists of labor rates related to the repair of accident damage to our buses such as metal work, paint repairs, etc..

1. Please provide hourly rates for a three year period that include all aspects of bus body repair including painting and mechanic hourly rates. In addition to the twenty two Class “A” Collins/Ford early childhood lift buses, the remainder of the buses are manufactured by BlueBird. The fleet consists of the following:

Purchase	Year	Qty
Class C 71 Pass Route Bus - Purchase	2017	141
Class C 71 Pass Route Bus - Purchase - A/C	2017	4
Class C 71 Pass Route Bus - USED	2014	7
Class C 71 Pass Route Bus - with A/C and Luggage - USED	2014	3
Class C 77 Pass Route Bus - Purchase	2017	3
Class C - Wheel Chair Lift, A/C	2017	3
Class D - 84 Pass Route Bus	2017	3

2. **Term of Agreement:** upon approval by the Board of Education the agreement for services will commence after July 1st, 2017 through June 30, 2020. Most work will be performed on normal business days and business hours.

3. **Scope of Work:** Please provide information related to Paint warranty, pickup and delivery cost, and warranty on replacement parts in addition to pricing as described below. All parts must be replaced new from vehicle manufacture or repaired to OEM standards

Labor Category	Hourly Labor Rates		
	2017/18	2018/19	2019/20
Collision repair			
Paint Prep			
Painting			
Mechanic Hourly Rates			
Pick up and delivery costs			

Company Name: _____

Name of Person Authorized to provide prices: _____

Signature: _____

Date: _____

(Return this sheet)

4. This is a tax exempt purchase.
5. Wage rates should be quoted over a three year period.
6. All quotes should include the name, title, mailing address, telephone number, fax number, and email address of the contact person submitting the quote.
7. Please provide three references for similar bus accident repairs. At least one reference should be a Missouri public school district.
8. Quotes must be valid for 60 days.
9. Vendor must be capable of accepting a purchase order from Rockwood School District.
10. Vendors not providing a proposal or no-bid response, may not be considered for future bids.

Other Conditions:

- a) **District Policy:** Please refer to the District's purchasing policy and regulation (3171) for additional details related to District's rights to award the bid to the lowest, responsible and most responsive bid based upon criteria used to evaluate each proposal.

- b) **Award Criteria:** The most responsible bid will be evaluated based upon: price, vendor relations, references, and best overall fit for Rockwood.
- c) **Insurance Requirements:** Vendors may be required to issue a certificate of insurance naming Rockwood School District as additionally insured. Insurance limits must include \$ 1M per occurrence for Comprehensive General Liability Insurance (personal and property damage), Workman's comp (as required by law), personal and automotive liability.
- d) **E-Verify:** As an independent contractor of the District, bidders quoting services of \$5000 or more will provide documentation and a sworn affidavit that all employees of the bidder are not considered unauthorized aliens as defined by Federal law and are enrolled in and actively participate in a federal work authorization program (FWAP) used to verify citizenship information of newly hired employees under the Immigration Reform and Control Act of 1986.

Bids should include the price sheet in addition to any details regarding your company and warranty policies. Please submit bids in a sealed envelope to:

Rockwood School District
William Sloan, Director of Purchasing
111 East North St., Eureka, MO 63025

Bids must be submitted by 4:00 PM on June 16, 2017. An electronic copy of the submitted bid shall be sent to my email address (sloanwilliam@rsdmo.org) after delivery of the sealed bid.

Thank you for your interest in working with Rockwood School District. Feel free to contact me with any questions.

Sincerely,



William Sloan
Director of Purchasing