



Cartersville School System

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J. HOWARD HINESLEY, Ed.D.
SUPERINTENDENT

KENNETH CLOUSE, Ed.S.
ASSISTANT SUPERINTENDENT

REQUEST FOR PROPOSAL

October 4, 2017

Dear Gentlemen:

The Cartersville School System invites you to submit a proposal on the following items.

Cartersville High School – Touchdown Club Shirt

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

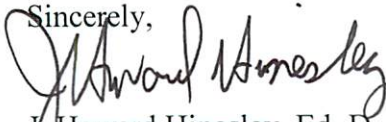
**Dr. J. Howard Hinesley,
Superintendent
Cartersville School System
RFP # 0400-104-223 ENCLOSED
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00 p.m., Wednesday, October 30, 2017.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Sincerely,


J. Howard Hinesley, Ed. D.
Superintendent

Enclosures

INSTRUCTION TO BIDDERS

1. Proposals are due no later than 2:00 PM., Monday, October 30, 2017.
2. Proposals must be submitted on the forms enclosed. Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
4. There will be a **mandatory** pre-bid meeting held on Tuesday, October 10, 2017 @ 2:00 PM EST. at the Cartersville School System's Central Office located at 15 Nelson Street, Cartersville Georgia.
5. The Cartersville School Board reserves the right to accept or reject any and all proposals.
6. Garment must be received by Cartersville High School within 72 hours from the time that the "screen prints" are approved and a purchase order has been issued.
7. A 10% credit of the total amount of the order will be imposed per day if the entire order is not received within the 72 hour stipulation.
8. Alternate garments other than the brand "Gildan" or "Comfort Colors" will not be accepted
9. Vendor may be requested to provide a sample of the garment that they are submitting pricing on.
10. Payment will be made within 30 days of the completion of project.
11. For further information **email** Darrell Demastus at ddemastus@cartersville.k12.ga.us

PROPOSAL

Please include this cover sheet as (page 1) of your proposal

Cartersville School Board
P. O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

Gentlemen:

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

Respectfully,

Name of Company

Signature of Company Representative Authorized to Submit this Bid

Printed Name of Signature Above

Business Address / Street, City, State, Zip Code

Business Phone

SHIRT BID REQUEST - CHS TOUCHDOWN CLUB PROPOSALS

Total Bid Amount:

\$ _____

SHIRT BID REQUEST - CHS TOUCHDOWN CLUB PROPOSALS

MUST INCLUDE THE FOLLOWING ELEMENTS:

1. The 'bottom line' price. This price should include all components required to complete the order.
Some examples may be: set up fees, cost of t-shirt, printing cost, shipping, etc.
2. Provide at least three references, preferably from a large-scale account.
3. Specifications are as follows:
 - a. All sizes, exact quantities by size to be provided at time of order.
 - b. Color to be determined at time of order.
 - c. Delivery must be to Cartersville High School within 72 hours of proof approval and issue of purchase order.
 - d. Unlimited design changes are included in this bid. Design will be provided prior to order placement and may be developed by CHSTD Club.
Design changes will not occur after order placement.
 - e. Weight: 4.5oz - 6.1oz.
 - f. 100% Ring Spun Cotton.
 - g. Sleeves: Short - set in.
 - h. Neck: Crew.
 - i. Collar: Seamless 1" Double-Needled.
 - j. Pocket: No.
 - k. Stitching: Double-Needle on neck, Sleeves and Bottom Hem.
 - l. Pre-shrunk, Soft Washed.
4. Pricing:
 - a. If size has any bearing on price, please explain in your reply.
 - b. Complete the grid below.

T-SHIRT ORDER QUANTITY	SHIRT TYPE	STYLE	BRAND	SHIRT COLOR	SHIRT WEIGHT	SCREEN PRINT COLOR QUALITY	# SCREEN PRINT LOCATIONS	COST PER SHIRT	COST PER SCREEN PRINT COLOR > 2	ART FEES IF ANY	TOTAL COST PER SHIRT	DELIVERY TIME W/ PO ISSUED
99 OR LESS	100% COTTON	SHORT SLEEVE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
100-500	100% COTTON	SHORT SLEEVE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
501-1000	100% COTTON	SHORT SLEEVE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
1001+	100% COTTON	SHORT SLEEVE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS

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99 OR LESS	100% COTTON	SHORT SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
100-500	100% COTTON	SHORT SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
501-1000	100% COTTON	SHORT SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
1001+	100% COTTON	SHORT SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS

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99 OR LESS	100% COTTON	LONG SLEEVE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
100-500	100% COTTON	LONG SLEEVE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
501-1000	100% COTTON	LONG SLEEVE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
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99 OR LESS	100% COTTON	LONG SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
100-500	100% COTTON	LONG SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
501-1000	100% COTTON	LONG SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
1001+	100% COTTON	LONG SLEEVE	COMFORT COLORS	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS

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99 OR LESS	100% COTTON	SWEATSHIRT	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
100-500	100% COTTON	SWEATSHIRT	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
501-1000	100% COTTON	SWEATSHIRT	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
1001+	100% COTTON	SWEATSHIRT	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS

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99 OR LESS	100% COTTON	HOODIE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
100-500	100% COTTON	HOODIE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
501-1000	100% COTTON	HOODIE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS
1001+	100% COTTON	HOODIE	GILDAN	IN SPECS	IN SPECS	10-12 COLORS	2 (FR/ BK)					WITHIN 72 HRS