



Cartersville School System

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SUPERINTENDENT

KENNETH CLOUSE, Ed.S.
ASSISTANT SUPERINTENDENT

REQUEST FOR PROPOSAL

October 10, 2017

Dear Gentlemen:

The Cartersville School System invites you to submit a proposal on the following items.

Cartersville Middle School – Tour of Nashville, TN, St. Louis, MO

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

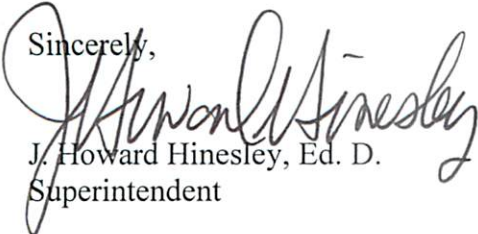
**Dr. J. Howard Hinesley,
Superintendent
Cartersville School System
RFP #0300-1010-224 ENCLOSED
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00 p.m., Thursday, November 9, 2017.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Sincerely,


J. Howard Hinesley, Ed. D.
Superintendent

Enclosures

INSTRUCTION TO BIDDERS

1. Bids will be received in the Office of the Superintendent of Schools, Cartersville City School System, P.O. Box 3310, 15 Nelson Street, Cartersville, Georgia 30120, until 2:00 p.m., Thursday, November 9, 2017.
2. Bids must be submitted on the forms enclosed.
3. Bid proposal should include complete scheduled itinerary of the trip.
4. The bidder must be licensed to do business in the State of Georgia for such work as requested in the proposal and provide the required documentation.
5. The Cartersville School Board reserves the right to accept or reject any and all bids.
6. Approved bidder must be able to provide completed Charter Application if the company is not already on the official "Approved Charter Carriers" list from Cartersville City Schools. Information about the Approved Charter Carrier list may be obtained from Mr. Ken Paige, Director of Transportation, Cartersville City Schools, P.O. Box 3310, 15 Nelson Street, Cartersville, GA 30120 or kpaige@cartersville.k12.ga.us
7. Further information about the trip can be obtained by contacting Mr. Ken MacKenzie, Principal, Cartersville Middle School, 825 Douthit Ferry Road, Cartersville, Georgia 30120; phone no.: 770-382-3666 or kmackenzie@cartersville.k12.ga.us.

PROPOSAL

Please include this cover sheet as (page 1) of your proposal

Cartersville School Board
P. O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

Gentlemen:

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

Respectfully,

Name of Company

Signature of Company Representative Authorized to Submit this Bid

Printed Name of Signature Above

Business Address / Street, City, State, Zip Code

Business Phone

Total Bid Amount:

\$ _____

2018 "Tour of Nashville, TN, St. Louis MO." Trip for Cartersville Middle School

Office use only

Specifications: Tour of Nashville, TN, St. Louis, MO

Thursday, March 15, 2018:

12:30 pm –Depart Cartersville Middle School and travel to St. Louis, MO

Dinner at a fast food stop on the road

Travelers will receive \$10 for dinner

9:00 pm [Central Time] – Arrive in St. Louis to check in to our hotel

Friday, March 16, 2018:

Breakfast at the Hotel

Visit the St. Louis Zoo. Travelers will receive \$10 to purchase lunch at the Zoo

Visit the Gateway Arch with an available ride to the top and a Choral Performance in the park

Visit the St. Louis City Museum

Dinner on the Gateway Arch Riverboat where there is a DJ and dance floor

Saturday, March 17, 2018:

Breakfast at the hotel

Travel to Nashville, TN

Tour the Adventure Science Museum

Dinner at the Wild Horse Saloon with time for a short line dancing lesson [or if that won't work, the Rainforest Café]

Attend a performance at the Nashville Symphony

Sunday, March 18, 2018:

Breakfast at the hotel

Visit the Country Music Hall of Fame

Depart Nashville at roughly 11:30 am

Lunch along the road home at a restaurant like the Golden Corral

Return to CMS at about 5:30 pm

Trip Highlights:

- 1) Visit the St. Louis Zoo**
- 2) Tour the Gateway Arch and have a performance in the park near the Arch**
- 3) Visit the St. Louis City Museum**
- 4) Dinner cruise aboard the Gateway Arch Riverboat with a DJ and dance floor**
- 5) Tour the Adventure Science Museum in Nashville**
- 6) Attend a performance of the Nashville Symphony [Movies at the Schermerhorn: Harry Potter and the Prisoner of Azkaban in Concert]**
- 7) Visit the Country Music Hall of Fame**

Other Inclusions:

- 1) **Round trip and local transportation via luxury motor coaches**
- 2) **Three nights' accommodations at hotels which have inside doors – students 4 to a room, adults 2 to a room. March 15 & 16 will be in St. Louis and March 17 in Nashville.**
- 3) **9 meals – dinner on the road Thursday evening [\$10 given to each traveler], lunch at the St. Louis Zoo [\$10 or equivalent voucher given to each traveler], dinner on the riverboat cruise, lunch along the route between St. Louis and Nashville, dinner at the Wild Horse Saloon, lunch on the road home at a restaurant similar to Golden Corral and 3 full, hot breakfasts at the hotels**
- 4) **Admission/ ticket costs to all parks and events described above**
- 5) **A private security guard hired specifically for our group for the overnights in the hotel.**
- 6) **All taxes and gratuities**
- 7) **A 24-hour Travel Coordinator who would travel with us from CMS throughout the trip and back**
- 8) **One complimentary trip for each 25 students attending**

**We expect roughly 80-90 total travelers.
Gunter, Choral**