

**Rockwood School District
Request for Information
RFI2017TECH
Interactive Flat Panel**

1.0 SUBJECT

The Rockwood School District (the District) is looking at options for classroom interactive display to facilitate large group instruction.

The purpose of this Request for Information (RFI) is to gather information about vendor products for classroom interactive display. The District wants to gather data requiring cost of the product, cost of installation, length of warranty, maintain costs, and anticipate life of the product. Ultimately, the intent is to use the specifications (or equivalent specs) in the formulation of a Request for Proposal (RFP). To the extent, simplifying assumptions are needed, respondents are encouraged to make and document such assumptions in their responses.

Non-solicitation – You should not contact members of the Rockwood School District staff and Board of Education during the course of this RFI process without first notifying Brenda Kirchhoefer, Buyer (636.733.2045).

2.0 DISCLAIMER

This RFI is issued solely for information and planning purposes only and does not constitute a solicitation. Responses to the RFI will not be returned. Responses to this Notice are not considered as offers and will not be accepted by the Rockwood School District to form a binding contract. Responders are solely responsible for all expenses associated with responding to this RFI. The responses received as a result of this RFI may be used to develop a Request for Proposal (RFP) which may result in an agreement and open purchase order issued to one or more successful vendors.

3.0 POST-RFI MEETING

After reviewing the information prepared by each vendor, the District will prepare a list of questions and hold an optional meeting for vendors to respond to the questions.

4.0 DESCRIPTION AND INSTRUCTIONS

Please submit responses (3 copies) to the point of contact at the address listed below in **CONTACT INFORMATION** by 4:00 PM on January 5, 2018.

Please address each section below in your response. We need to understand the level of expertise and experience companies in this industry possess.

- **Section 1 – Corporate Expertise**

Briefly describe company history in this industry and resources used to install, service, and support recommend product.

- **Section 2 – Installations**

Please provide a list of high school and higher education installations completed and the date they were completed.

Indicate if company employees are used to install and maintain fields or is this sub-contracted to another company. How long does it take to complete an installation?

- **Section 3 – Product Information**

Briefly provide information about the product your company recommends including the following:

- Manufacturing location
- Models
- Sizes, e.g., 65 and 70 inch
- Display type, e.g., LED
- Touch technology, e.g., Infrared or Capacitive.
- Available ports, e.g., HDMI, VGA, USB, audio out, and audio in.
- Life span
- On board operating system, e.g., Android or Windows.
- Software provided
- Any field replaceable parts
- Recurring cost for software
- Warranty (length and coverage provided) for Product and Installation Services
- Cabling provided
- Mounting options, e.g., wall mounts fixed, wall mounts adjustable, over the board mount, and mobile stand.
- Speaker\sound system options
- Installing cost

- **Section 4 – Other Recommendations**

Please provide any additional recommendations that are viewed as alternative options.

- **CONTACT INFORMATION**

All inquiries for District requirements or distribution of product information, brochures etc. shall be directed to the Point of Contact (POC) for this Request for Information:

Brenda Kirchhoefer
Rockwood School District
111 East North Street
Eureka, MO 63025-1229
(636) 733.2045
kirchhoeferbrenda@rsdmo.org