

ROCKWOOD SCHOOL DISTRICT (RSD)
2018-19 SERVICE AWARD PRICE VERIFICATION

January 2018

| Service Award Level | Estimated Number of Eligible Employees for 2018 - 2019 Service Awards | Suggested Unit Cost Per Catalog Level | Extended Price per Number of Employees |
|---------------------|---|---------------------------------------|--|
| | | | |
| 15 - Years | 95 | | |
| 20 - Years | 65 | | |
| 25 - Years | 52 | | |
| 30 - Years | 12 | | |
| 35 - Years | 1 | | |
| 40 - Years | 1 | | |
| RETIREEES | 100 | | |
| | | | |
| | | Subtotal | |
| | | Handling/Shipping/Delivery | |
| | | Sales tax | .00 |
| | | Total | |

We, the undersigned, propose to supply the service awards listed above, according to the details of the January 2018 specifications of the Rockwood School District for the prices stated on this page in each category, ALL COSTS INCLUDED. Each unit cost amount includes award piece, appropriate gift box, packaging and labeling.

Electronic Award Recipient List due to Vendor on February 1, 2019.

Gift selections emailed by Vendor to Award Recipients by February 22, 2019.

Electronic reminders emailed from Vendor on March 22 and April 26, 2019.

Gift ordering process available through Vendor from February 1 – May 17, 2019.

Gifts to ship directly to recipients' addresses (not to RSD) within four weeks of order placement.

Retiree awards delivery to RSD Communications.

**FAILURE TO MEET DELIVERY DATES WILL RESULT IN PENALTY OF
1% PER CALENDAR DAY, TO BE DEDUCTED FROM FINAL INVOICE.**

Authorizing

Company Name: _____

Name: _____

Address: _____

Title: _____

Contact Person: _____

Signed: _____

Dated: _____

RETURN THIS FORM BY Friday, Jan. 26, 2018 - 3:00 P.M.

Please send your bid to the attention of
Terri Wood/BID at Rockwood Communications,
500 N. Central Ave., Eureka MO 63025 or fax it to 636-733-8826

PLEASE RETAIN A COPY OF THIS AGREEMENT FOR YOUR RECORDS.
