

**CITY OF LYNWOOD**

**1.1 NOTICE INFORMAL INVITING BIDS**

**CITY OF LYNWOOD  
PUBLIC WORKS DEPARTMENT  
CONTRACT DOCUMENTS  
CITY OF LYNWOOD PROJECT TITLE:**

**REQUEST FOR PROPOSAL TO REPLACE  
THE WATER DISTRIBUTION SAMPLE STATIONS**

**PROJECT NO: TBD**

**1.1.1 NOTICE IS HEREBY GIVEN** that sealed bids for the **Request for Proposal to Replace the Water Distribution Sample Stations** will be received at the City Clerk's Office of the City of Lynwood, 11330 Bullis Road, Lynwood, California 90262 until **11AM, on Monday, March 12, 2018**, at which time they will be held and delivered to the Water Utility Manager for evaluation. The form of the bids shall be in accordance with the Instructions to Bidders, and any bids received after the time and date specified above will be returned unopened.

**1.1.2 WITHDRAWAL OF BIDS.** No Bidder shall withdraw its bid for a period of sixty (60) days after the Bids have been publicly opened, subject to the exceptions set forth in Section 5103 of the California Public Contract Code. This sixty (60) day review period may be extended upon the written request of the Engineer, and written approval of the affected Bidders.

**1.1.3 DESCRIPTION OF THE WORK:** The Work encompassed by the Project is more specifically defined in the Contract Documents, but in general consists of, but is not limited to, the following Work: Review available City's Water System records. These records will be made available to the consultant firm to conduct interviews and meetings with key position people responsible for planning, managing and maintaining the water distribution system and Water Billing Division. Perform studies, tests and prepare reports to provide recommendations listed in the Bid & Technical Proposal; herein after referred to as the work ("Work").

The Work is to be completed before the expiration of **SIXTY (60) WORKING DAYS** from the date specified in a written "Notice to Proceed" from the City. The breakdown of the schedule of work is further defined in Article 1.4.1 City of Lynwood Agreement, Section VII. Commencement of Work and Liquidated Damages.

**1.1.4 AWARD OF CONTRACT:**

- (a) The City of Lynwood shall award the Contract to the responsible Bidder submitting the most responsive Proposal based on the Evaluation Criteria listed in the Bid & Technical Proposal. The Proposal must be concise, well organized and demonstrate the Consultant's and the individual team member's qualifications and experience related to the proposed project. The City of Lynwood reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process to the extent permitted by law.
- (b) As a condition of award, the successful bidder will be required to submit payment and performance bonds and proof of insurance and endorsements as specified in the Contract Documents.

**1.1.5 CALIFORNIA WAGE RATE REQUIREMENTS:** The Contractor and all subcontractors shall pay the general prevailing rate of per diem wages as determined by the Director of the Department of Industrial Relations of the State of California for the locality where the work is to be performed. A copy of said wage rates and the latest revisions thereto are on file at the City Engineer's Office of the City of Lynwood located at 11330 Bullis Road, Lynwood, California 90262. The Contractor and any subcontractors shall pay not less than said specified rates and shall post a copy of said wage rates at the project site.

**1.1.5a NOTICE REQUIREMENTS:**

- a. No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 20, 2018) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].
- b. No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 29, 2018) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
- c. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
- d. The contractors and subcontractors must furnish electronic certified payroll records to the Labor Commissioner.

**1.1.6 RETAINAGE FROM PAYMENTS:** The Contractor may elect to receive 100 percent of payments due under the Contract Documents from time to time, without retention of any portion of the payment by the City by depositing securities of equivalent value with the City in accordance with the provisions of Section 22300 of the Public Contract Code.

**1.1.7 PRE-BID VISIT TO WORK SITE: CONTACT FOR APPOINTMENT PRIOR TO MARCH 8TH.** Chief Operator, Bret Kadel, 310-603-0220 ext. 804 or email [bkadel@lynwood.ca.us](mailto:bkadel@lynwood.ca.us).

**1.1.8 OBTAINING OR INSPECTING CONTRACT DOCUMENTS:**

- (a) All documents required for the review of Contractors to submit a valid and responsive bid are contained within this set of Contract Documents.

**1.1.9 ADDRESS AND MARKING OF BIDS:** The envelope enclosing the Bid shall be sealed and addressed to the City of Lynwood, Attention: City Clerk, and shall be delivered or mailed to the City Clerk at 11330 Bullis Road, Lynwood, California 90262. The envelope shall be plainly marked in the upper left hand corner with the name and address of the Bidder and shall bear the words " Request for Proposal to Replace the Water Distribution Sample Stations " followed by the title and number of the Project and the date and hour of opening Bids. Please send questions to [bkadel@lynwood.ca.us](mailto:bkadel@lynwood.ca.us).

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Robert Dickey  
Interim Director of Public Works