



Cartersville School System

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REQUEST FOR PRICING

J. HOWARD HINESLEY, Ed.D.
SUPERINTENDENT

KENNETH CLOUSE, Ed.S.
ASSISTANT SUPERINTENDENT

March 30, 2018

Dear Gentlemen:

The Cartersville School System invites you to submit a proposal on the following projects:

- **Painting all classrooms, restrooms, hallways, administrative offices and commons areas in Cartersville Elementary School.**
- **Painting all restrooms and hallways in the 5010 building, 5010 gymnasium, 5010 administrative areas, band and chorus suites and auditorium.**
- **Painting the exterior of buildings including doors at Cartersville High School.**
- **Painting the interior of the Transportation Department, 150 Milner Road.**

Return your sealed bids marked **RFP ENCLOSED** on the outside of the envelope or package to:

**Dr. J. Howard Hinesley,
Superintendent
Cartersville School System
RFP # 9300-330-227 ENCLOSED
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00PM, Monday, April 30, 2018

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Sincerely,

J. Howard Hinesley, Ed. D.
Superintendent

ENCLOSURES
15 NELSON STREET • P.O. BOX 3310 • CARTERSVILLE, GEORGIA 30120 • 770-382-5880 • FAX 770-387-7476 • www.cartersvilleschools.org

Accredited by the Southern Association of Colleges and Schools & Georgia Accrediting Commission, Incorporated

RFP #9300-330-227

It is the policy of the Cartersville School Board not to discriminate on the basis of sex, race, marital status, age, religion, national origin or handicap in its educational programs, activities, or employment practices.

INSTRUCTION TO BIDDERS

1. Proposals are due no later than 2:00 PM., Monday, April 30, 2018, and shall be opened publicly at that time.
2. **Proposals must be submitted on the forms enclosed.** Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
4. Proposals must include manufacturer and paint information.
5. There will be a mandatory pre-bid meeting will be held on Thursday April 12, 2018 @ 10:00 AM EST. at the Cartersville School System's Central Office located at 15 Nelson Street, Cartersville Georgia.
6. The Cartersville School Board reserves the right to accept or reject any and all proposals.
7. Work is to begin no earlier than May 24, 2018 and must be completed no later than July 20, 2018.
8. Payment will be made within 30 days of the completion of project.
9. Proposals will be evaluated on price, starting date and completion date and materials to be used.
10. RFP will be awarded as a whole to one contractor.
11. Sample applications may be required.
12. Contractor must provide a disposal unit (dumpster) to be used to discard paint containers, brushes, rollers, drop clothes or any other item that may contain paint residue.
13. Contractor must provide a copy of **Certificate of Liability Insurance, E-Verification number, Workers Compensation Insurance and a W-9 form.**
14. Further information regarding the RFP can be obtained by email only:

Dean Williams
Maintenance Supervisor
Cartersville School System
dwilliams@cartersville.k12.ga.us

Please include this cover sheet as (page 1) of your proposal

PROPOSAL FORM

Cartersville School System
P.O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

Gentlemen:

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish materials and labor as specified at prices quoted.

Total bid proposal price for project listed: \$ _____

Respectfully,

Name of Company

Signature of Company Representative Authorized to Submit this Proposal

Printed Name of Representative

Business Address/ Street, City, State, Zip Code

Phone Number

Fax Number

E-Mail

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SCOPE OF WORK AND LOCATIONS

- Painting all classrooms, restrooms, hallways, administrative offices and commons areas in Cartersville Elementary School located at 340 Old Mill Road.
- Painting all restrooms and hallways in the 5010 building, 5010 gymnasium, 5010 administrative areas, band and chorus suites and auditorium located at 320 East Church Street.
- Painting the exterior of all buildings including doors at Cartersville High School located at 320 East Church Street.
- Painting the interior of the Transportation Department located at 150 Milner Road.

SPECIFICATIONS

1. PRODUCTS:

A. Manufacturer:

1. PPG Pittsburgh

2. PAINT SPECIFICATIONS:

A. Metal Primers:

1. Acrylic Metal Primer

B. Interior Paints:

1. Water-base Epoxy (Semi -Gloss)
2. Interior Frames (Semi-Gloss)

C. Wood Doors:

1. Polyurethane

D. Exterior Paints:

1. Acrylic (Semi-Gloss)

3. APPLICATION:

- A. Two Finish Coats
- B. Accent Striping

4. PREPERATION:

- A. Metal Surfaces remove all rust by sanding, brushing.
- B. Metal Surfaces remove substrates of substances that could paint not to bond such as dirt, grease, oil, or incompatible paints.
- C. Classrooms and (hallways) must be lightly sanded before paint can be applied to surface.
- E. Patch any holes, cracks, chalk all joints, seams, and sand any imperfections of all surfaces to insure a smooth finish.

5. CLEANING:

- A. Remove empty paint containers, rags, rubbish at the end of each workday.
- B. When painting is completed remove any paint splatters from surfaces, remove any paint from windows.
- C. Contractor will be responsible for removing all debris and paint containers from premises when job is completed.

6. PAINTING SCHEDULE:

- A. Colors to be determined

SCOPE OF WORK PRICING

Cartersville Elementary School: \$ _____

Carterville High School: \$ _____

Cartersville Transportation Service Facility: \$ _____

Total Proposal: \$ _____

Date Submitted: _____

Authorized Signature: _____