

## ADDENDUM NO. 2

### REQUEST FOR PROPOSAL (RFP)

Deadline: April 23, 2018 at 5:00 PST

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#### QUESTIONS AND ANSWERS

1. I saw a line item for "Lighting" in the work plan task list. Will consultant be required to include an electrical engineer on the team or will lighting upgrades be handled by others?

*Answer: Yes, lighting is part of the work plan.*

2. The info mentioned conversion of street lights to LED. Would that mean changing out the existing pole fixtures to LED or providing brand new light fixtures? [It will matter to us because the fee for the electrical engineer will vary depending on the extent of the work].

*Answer: We have indicated \$32,000 for lighting cost. It would be a combination of new pole fixtures (if additional lights are needed) as well as conversion of existing lights to LED.*

3. Has a geotechnical assessment been made of the project site, to determine the feasibility of infiltrating storm water, and concurrently supporting vehicular traffic? If not, we'll be glad to include it with the project scope. Does the City have a Geotechnical Engineer that it prefers??

*Answer: No a Geotechnical Assessment has not been completed. Will issue an addendum to include this cost in the proposal. We do not have a Geotechnical Engineer that it prefers.*

4. Similarly, the City's grant application indicated that environmental documentation was not yet completed. Has that status changed?

*Answer: We plan to do the environmental documentation soon.*

5. Will the City provide current CAD base files for the site, storm drainage systems and utilities?

ADDENDUM NO. 2

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*Answer: We have had a turn-over in staffing. We will try to provide this information to the selected consultant.*

6. Construction of the project must be completed within the established Performance Period, so efficient use of time will be key to achieving success. Can you tell me approximately how long is the City's process to prepare and issue a project for construction bids, once all the documents are approved and received?

*Answer: Generally 2 ½ months.*

7. Does the City have preferences or constraints regarding construction scheduling of the project, i.e. certain months of the year to target (or to avoid)?

*Answer: Ideally, we should try to avoid construction during school term. But given the strict parameters of the grant, it may not be doable. We will work with the selected consultant on the construction scheduling.*

8. The RFP makes numerous references to the RMC Grant Agreement and compliance with the Agreement requirements. Can the City provide TAIT with a copy of the RMC Grant Agreement so we can verify any additional project requirements.

*Answer: Documents are available from the City's website.*

9. Has there been any engagement with a professional designer for this project to date?

*Answer: No*

10. Has there been similar green infrastructure projects that the City of Lynwood has constructed to date?

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*Answer: Yes. The City constructed the City Hall Annex with infiltration chamber.*

11. What is the anticipated level of community engagement for this project?

*Answer: Part of the Grant Agreement is to include community engagement*

12. Is the selected design team to be involved in this process, and if so, to what capacity?

*Answer: Yes, the selected design team is expected to be involved in this process to ascertain community input and incorporate input in the design, as long as it is within the grant parameters.*

13. In the Scope of Services, Item D, can you be specific on how many meetings would be required with stakeholder partners?

*Answer: Anticipate 2 meetings. Not counting the meeting with the Conservation Corp who will be part of the construction. We want to make sure that the portion of the construction work can be carried out by the Conservation Corp.*

14. Also, related to that item, can you elaborate on what "development and monitoring" is?

*Answer: We will need assistance from the Consultant at stakeholder meetings during design phase.*

15. Is there an interpretative signage component to this project, and if so, is the selected design team to be responsible for creating it?

*Answer: I am not sure by the term "interpretive signage".*

16. The RFP states that the project aims to provide an "integrative learning tool"? Is this a component of the project that the City is developing independent of this scope of services?

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*Answer: This will be part of the design to be performed by the selected consultant. The Project once completed should showcase best practices for stormwater management as a teaching tool.*

17. Is there any restrictions to the number of pages to be submitted for the RFP response?

*Answer: No restriction on the number of pages to be submitted.*