



**Central Services**  
Administrative Center  
111 East North Street  
Eureka, MO 63025-1229  
  
636.733.2033  
636.733.8861 Fax  
wollveronica@rsdmo.org

**Veronica Woll**  
Purchasing Agent

May 18, 2018

Dear Bidder:

The Rockwood School District (the District) will be accepting sealed bids for the sale of obsolete textbooks. The obsolete textbooks are located throughout the district located in St Louis County Missouri. The textbooks will be available for inspection from June 4, 2018 thru June 8, 2018. Bidders wishing to inspect the books should contact each building secretary to schedule an appointment prior to their arrival. (Refer to Exhibit A for Building Location and Contact List and District Map)

**Bidders will submit the enclosed bid sheet as their proposal. Sealed bids must be received no later than 11:00 a.m. CST on Monday, June 11, 2018. Please make sure the return envelope is clearly marked "RSD-ObsoleteTextbook-Bid-5-2018".**

BIDS SHALL BE SUBMITTED TO:

Veronica Woll/Brenda Kirchhoefer  
Rockwood School District  
111 East North Street  
Eureka, Missouri 63025

Bids will be opened at that time and the successful bidder will be notified by close of business on June 11, 2018. The District reserves the right to reject any and all proposals, and to waive any irregularities or informalities in any proposals. Conditional proposals will not be accepted.

Terms of this sale are a Cashier's Check or Money Order, payable to *Rockwood School District*, and must be received by 1:00 p.m. on Tuesday, June 12, 2018. All books must be removed by the winning bidder by 3:00 p.m. on Tuesday, June 19, 2018.

Timeline is as follows:

May 18, 2018:	RFP Issue Date
June 1, 2018:	Deadline for RFP clarification
June 4-8, 2018:	Textbooks Available for Inspection
June 11, 2018:	RFP Due at 11:00 a.m. CST/ Winning Bidder Notified by Close of Business
June 12, 2018:	Payment Due to Rockwood School District by 1:00 p.m. CST
June 12-19, 2018:	Textbooks to be Picked-Up by Winning Bidder

Feel free to contact me with any questions.

Sincerely,

Veronica Woll  
Purchasing Agent

## Terms and Conditions

### **INFORMATION**

Rockwood School District offers for sale all items on an “as is, where is” basis. The District is a “casual seller” of obsolete property and does not inspect, test, certify, or provide an express or implied warranty on the items(s) sold. The Buyer accepts the items(s) “as is, where is” and is responsible for their own verification of the item’s condition. Rockwood School District has strived to provide an accurate count of all items; however, some quantities may vary. The District is not responsible for accidents or items left after June 19, 2018.

### **BID PRICE**

The bid process quoted must be the actual price Rockwood School District will receive. No deductions will be allowed for transportation charges, permits, commissions, etc. **The bid price shall be inclusive of all textbooks listed on the attached spreadsheet.** (Exhibit B: Textbook List Spreadsheet)

Bid prices must be entered in the spaces provided on the bid forms. The information requested at the bottom of the bid forms must be entered, and the bid forms must be signed to validate your bid. Unsigned bids will be rejected.

### **AWARD**

The District reserves the right to split the award or to make multiple awards, and to make award on a part or portion of a proposal.

### **REMOVAL**

The successful bidder will make full payment by 1:00 p.m. on June 12, 2018. The Rockwood School District will not be responsible for property after 3:00 p.m. on June 19, 2018. The successful bidder will be required to provide all equipment and labor or compete removal of property. The successful bidder will be responsible for damage to District property caused by moving.

# Bid Form

Rockwood School District  
Obsolete Textbook Sale  
RSD-ObsoleteTextbook-Bid-5-2018

**Bid Price:** \$ \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

*By signing the bid form, you agree to adhere to the stated Terms & Conditions.*

**Signature:** \_\_\_\_\_

**Name (printed):** \_\_\_\_\_

**Date:** \_\_\_\_\_

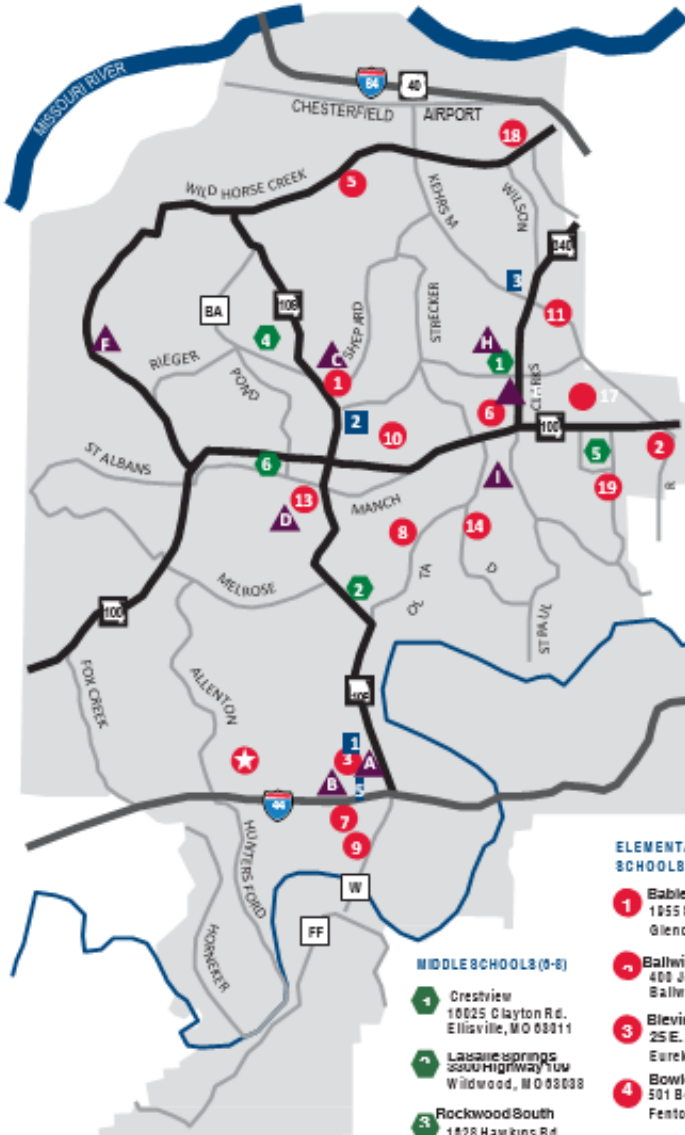
## EXHIBIT A

<i>Text Book Usage Location 2018-19</i>					
<b>Building</b>	<b>Location Address</b>	<b>City</b>	<b>Zip</b>	<b>Contact Person</b>	<b>Contact Phone</b>
Eureka H.S.	4325 Highway 109	Eureka	63025-1248	Jennifer Friedmann	636-733-3124
Lafayette H.S.	17050 Clayton Road	Wildwood	63011-1794	Connie Schumacher	636-733-4114
Marquette H.S.	2351 Clarkson Road	Chesterfield	63017-7122	Debbie Wert	636-891-6023
Rockwood Summit H.S.	1780 Hawkins Road	Fenton	63026-2650	Deb Gayer	636-891-6823
ILC	500 North Central	Eureka	63025-1203	Mary Miller	636-733-2098
Crestview M.S.	16025 Clayton Road	Ellisville	63011-2162	Felicia Smith	636-891-6972
LaSalle Springs M.S.	3300 Highway 109	Wildwood	63038-2201	Mary Schroder	636-733-4204
Rockwood South M.S.	1628 Hawkins Road	Fenton	63026-2629	Missy Miller	636-891-6872
Rockwood Valley M.S.	1220 Babler Park Drive	Wildwood	63038-1359	Marla Messenger	636-733-4292
Selvidge M.S.	235 New Ballwin Road	Ballwin	63021-4799	Sandi Gilles	636-891-6122
Wildwood M.S.	17401 Manchester Road	Wildwood	63038-1906	Terri Ahrens	636-733-4252
Babler Elem	1955 Shepard Road	Wildwood	63038-1431	Sharon Juch	636-733-1178
Ballwin Elem	400 Jefferson	Ballwin	63021-4925	Sheronda Mays	636-891-6577
Blevins Elem	25 East North Street	Eureka	63025-1206	Sherri Overton	636-733-3177
Bowles Elem	501 Bowles Avenue	Fenton	63026-3820	Sue VanArtsDalen	636-891-6777
CCL Primary	265 Old State Road	Ellisville	63021-5912	Sherry Fritz	636-891-6553
Chesterfield Elem	17700 Wild Horse Creek Rd	Chesterfield	63005-3799	Tara Black	636-891-6502
Ellisville Elem	1425 Froesel	Ellisville	63011-2132	Barb Hough	636-891-6602
Eureka Elem	442 West Fourth Street	Eureka	63025-1804	Mary Hirth	636-733-3152
Fairway Elem	480 Old Fairway Drive	Wildwood	63040-1569	Debbie Renner	636-733-4176
Geggie Elem	430 Bald Hill Road	Eureka	63025-2043	Deborah Holtmeyer	636-733-3201
Green Pines Elem	16543 Green Pines Drive	Wildwood	63011-1869	Debbie Swafford	636-733-4153
Kehrs Mill Elem	2650 Kehrs Mill Road	Chesterfield	63017-7322	Ruth Mansfield	636-891-6053
Kellison Elem	1626 Hawkins Road	Fenton	63026-2600	Monica LaCava	636-891-6703
Pond Elem	17200 Manchester Road	Wildwood	63040-1000	Carol Wilson	636-733-3227
Ridge Meadows Elem	777 Ridge Road	Ellisville	63021-5956	Lisa Anselmo	636-891-6652
Stanton Elem	1430 Flora Del Drive	Fenton	63026-3213	Pam Mullenex	636-891-6752
Uthoff Valley Elem	1600 Uthoff Drive	Fenton	63026-2322	Sheila Williams	636-891-6728
Westridge Elem	908 Crestland Drive	Ballwin	63011-3110	Kim Lysenko	636-891-6152
Wild Horse Elem	16695 Wild Horse Creek Rd	Chesterfield	63005-1627	Becky Conrath	636-891-6077
Woerther Elem	314 New Ballwin Road	Ballwin	63021-6199	Cheryl Brinkmeyer	636-891-6177
Admin. Annex	500 N. Central Avenue	Eureka	63025-1229	Mary Dykes	636-733-2110
ECSE-Christina. Clarkson	2730 Valley Road	Chesterfield	63005-6920	Christina Skornia	636-891-6206

# DISTRICT MAP



## ROCKWOOD SCHOOL DISTRICT



### BUILDING LOCATION MAP

[www.radmo.org](http://www.radmo.org)

#### SCHOOL SERVICES

- A** Administrative Center  
111 E. North St.  
Eureka, MO 63025
- B** Administrative Annex  
500 N. Central Ave.  
Eureka, MO 63025
- C** Babler Computer Center  
1055A Shepard Rd. SW  
Wildwood, MO 63038
- D** School Services Center  
17140 Manchester Rd.  
Wildwood, MO 63040
- E** Parkway-Rockwood Community Education  
1401 Froessel Dr.  
Ellisville, MO 63011
- F** Babler Outdoor Education Center  
200 Lake Rd.  
Wildwood, MO 63005
- G** Early Childhood-Vandover Campus  
1000 Hawkins Rd.  
Fenton, MO 63020
- H** Early Childhood-Clarkson Valley  
2730 Valley Rd.  
Chesterfield, MO 63005
- I** Rockwood Gifted Education  
205 Old State Rd.  
Ellisville, MO 63011

#### ELEMENTARY SCHOOLS (K-5)

- 1** Babler  
1055 Shepard Rd.  
Glencoe, MO 63038
- 2** Ballwin  
400 Jefferson Ave.  
Ballwin, MO 63021
- 3** Blevins  
25 E. North St.  
Eureka, MO 63025
- 4** Bowles  
501 Bowles Ave.  
Fenton, MO 63020
- 5** Chesterfield  
17700 Wild Horse Creek Rd.  
Chesterfield, MO 63005
- 6** Ellisville  
1425 Froessel Dr.  
Ellisville, MO 63011
- 7** Eureka  
442 W. Fourth St.  
Eureka, MO 63025
- 8** Fairway  
480 Old Fairway Dr.  
Wildwood, MO 63040
- 9** Geggie  
430 Bald Hill Rd.  
Eureka, MO 63025
- 10** Green Pines  
18548 Green Pines Dr.  
Wildwood, MO 63011
- 11** Kehrs Mill  
2950 Kehrs Mill Rd.  
Chesterfield, MO 63017
- 12** Kellison  
1820 Hawkins Rd.  
Fenton, MO 63020
- 13** Pond  
17300 Manchester Rd.  
Wildwood, MO 63040
- 14** Ridge Meadows  
777 Ridge Rd.  
Ellisville, MO 63021
- 15** Stanton  
1430 Flora Del Dr.  
Fenton, MO 63020
- 16** Uthoff Valley  
1600 Uthoff Dr.  
Fenton, MO 63020
- 17** Westridge  
908 Crestland Dr.  
Ballwin, MO 63011
- 18** Wild Horse  
18005 Wild Horse Creek Rd.  
Chesterfield, MO 63005
- 19** Woerther  
314 New Ballwin Rd.  
Ballwin, MO 63021
- ★** New Eureka Elementary  
Fall 2019

#### MIDDLE SCHOOLS (6-8)

- 1** Crestview  
10025 Clayton Rd.  
Ellisville, MO 63011
- 2** Lawrence Springs  
3300 Highway 100  
Wildwood, MO 63038
- 3** Rockwood South  
1828 Hawkins Rd.  
Fenton, MO 63020
- 4** Rockwood Valley  
1220 Babler Park Dr.  
Wildwood, MO 63038
- 5** Selvidge  
285 New Ballwin Rd.  
Ballwin, MO 63021
- 6** Wildwood  
17401 Manchester Rd.  
Wildwood, MO 63038

#### HIGH SCHOOLS (9-12)

- 1** Eureka  
4525 Highway 100  
Eureka, MO 63025
- 2** Lafayette  
17950 Clayton Rd.  
Wildwood, MO 63011
- 3** Marquette  
2851 Clarkson Rd.  
Chesterfield, MO 63017
- 4** Rockwood Summit  
1780 Hawkins Rd.  
Fenton, MO 63020
- 5** Individualized Learning Center  
500 N. Central Ave.  
Eureka, MO 63025

REVISED MAY 2017