

Jackson County SHIP Rehabilitation Work Write-Up

Bid# <u>1718-28</u>	Contractor/Firm: _____
Housing Unit Cottondale, Fl. 32431	Business Address: _____ City/State & Zip: _____ Job Title/Position: _____ Printed/Typed Name: _____ Signature: _____ Date: _____
Walk-thru Date/Time: <u>June 14, 2018, 9:00 AM</u>	
Bid Opening Date/Time: <u>June 28, 2018, 2:00 PM</u>	
For Bid# <u>1718-28</u>, According to Work Write-Up, Total Bid For This Project: \$ _____	

NOTES AND INSTRUCTIONS

- 1) Work write-ups for each dwelling unit shall be completed and made a part of the bid package. Each item on the Work write-up shall include total cost of that item, including profit, overhead and any and all other expenses. No "miscellaneous", "other", "licenses", "fees", "permits", and other type expenses or expenditures shall be listed as separate items.
- 2) Each bid package must include a current copy of your Florida Contractor License that is applicable to the bid being submitted. **Failure to include such a copy of license is cause to reject your bid.**
- 3) Each bid package must include a Certificate of Liability Insurance, with coverage in amount as required by Florida Law relative to your particular license, and naming the Jackson County Board of Commissioners as certificate holder. **Failure to include this certificate is cause to reject your bid.**
- 4) Each bid package must include a Certificate of Work. Comp. Insurance, naming the Jackson County Board of Commissioners as certificate holder, OR a current copy of Work.Comp. Certificate of Election to be exempt. **Failure to include this certificate, or copy of exemption, is cause to reject your bid.5**
- 5) Your bid must be placed inside a **SEALED** envelope, an identified by the NAME OF THE FIRM, NAME AND NUMBER OF THE BID ALONG WITH THE DATE AND TIME OF BID OPENING. **Failure to do do is cause to reject your bid.**
- 6) Your bid packet must be completed in ink. **Bids submitted in pencil will be rejected.**
- 7) All write-up forms must be complete, as to each item, **or your bid will be rejected.**
- 8) Contractor is responsible for proper clean up and removal of all job debris. The cost for such clean up and removal of all job debris must be included in bid.
- 9) In the event of damage to any components of the structure, or damage to owner's personal items, caused by the contractor, or any of contractors sub-contractors, workmen, and/or employees, the damage shall be repaired/restored/replaced to a like condition prior to the damage, at contractors expense. Also, any damage to the grounds or yard or scrubs caused by the contractor, or any of contractors sub-contractors, workmen, and/or employees, the damage shall be repaired/restored to a like condition prior to damage, at contractors expense.
- 10) Be very careful verifying the accuracy of your figures. An **ADDITION** error could cost you.
- 11) All construction must be in compliance with applicable provisions of the FLORIDA BUILDING CODE, 2014.

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Item #	Work: Additional Specification/Description Attached, _____ Yes; ___ x ___ No	Material	Labor	Total
1	<u>ROOF:</u> a) Install new 26 gauge metal roofing panels over existing roofing shingles.(Owner to select color from samples provided by contractor). b) Install new roof flashing for all vent pipes and conduit. c) Install new roof cap for range hood vent. d) Installation method and materials are to comply w/ existing Florida Building Code. See attached information. e) Provide ventilation at ridge cap closure.			
2	<u>EXTERIOR TRIM:</u> a) Repair loose soffit panel @ N.E. Corner house.			
3	<u>WINDOWS:</u> a) Replace broken window pane in D.R. Window. b) Replace all window screens.			
4	<u>ELECTRICAL:</u> a) Install switch to attic light within reach of attic access opening. Install keyless recepticle and 60 watt bulb @ existing recepticle rough-in box. b) Replace switch to m. closet light. c) Install trim to m. bath light. d) Repair front and rear door bell. e) Install new AC hardwired 120-volt smoke detector and interconnect in following area, all bedrooms and hall.			
5	<u>VINYL FLOOR COVERING:</u> a) Install new FHA approved floor covering in the following areas: 1) Utility Room 2) Dining Room 3) Kitchen 4) Master and Hall Bathroom b) Install new shoe mould @ all edges of vinyl floor covering, and paint to match existing trim color. c) Seal edges of vinyl @ T/S units with white tub and tile caulk. d) Color & pattern of floor covering to be selected by owner from samples furnished by contractor.			
6	<u>PLUMBING:</u> a) Master Bath 1) Secure shower head 2) Install new ADA commode and seat.			

	<p>3) Repair and refinish cracks in T/S unit b) Install new 40 gallon electric water heater.</p>			
7	<p><u>SHEETROCK REPAIR:</u> a) Repair and paint sheetrock @ shower head in m. bath. b) Caulk sheetrock to window frames @ all windows.</p>			
8	<p><u>B.R #4</u> a) Replace sash lock on window. b) Replace bedroom door and paint to match existing doors and trim color.</p>			
9	<p><u>B.R #3</u> a) Tighten hinges to closet door. b) Renail trim to jamb and touch-up paint.</p>			
10	<p><u>EXTERIOR DOORS:</u> a) Replace front entrance and utility room door with 6 panel fiberglass door. Paint to match existing color, install existing locks. Install new weatherstripping.</p>			
11	<p><u>BATH #2:</u> a) Replace missing tile around shower head.</p>			