

**Rockwood School District – Transportation Department**

**Request for Quote**

 **DUE ON JUNE 15, 2018 AT 3:00 PM CDT**

GENERAL SPECIFICATIONS

Release Date: June 4, 2018

The Rockwood School District’s transportation department requires bids for oils, lubricants and fluids related to school buses and the fleet of vehicles. The District owns a fleet of 164 Class “C” Blue Bird buses (Cummins diesel) and 22 Class “A” Ford powered (unleaded) school buses to serve our community of over 21,000 students. Additionally, the district services approximately 90 district owned vehicles utilized by our Facilities Department.

The preferred vendor should provide annual pricing for all vehicle related fluids listed in this RFQ for deliveries to the main bus lot located at 17146 Manchester Rd, Wildwood, MO 63040-1001. If proposer is unable to provide the preferred brand of fluids, an alternate product which meets or exceeds the products listed below will be considered.

**Windshield Wiper Fluid**

* Supplied in 55 Gallon Drums
* -20F Fluid
* Preferred brand is Peak 20, but an alternate product which meets or exceeds the specified product will be considered.

**Engine Oil – 5W-30**

* Supplied in Bulk/Gallons
* Preferred brand is Pala ECII, but an alternate product which meets or exceeds the specified product will be considered.
* API License not required

**Engine Oil – 15W40**

* Supplied in Bulk/Gallons
* Preferred brand is Pala Extra HD Synthetic Blend, but an alternate product which meets or exceeds the specified product will be considered.
* API License not required

**Anti-Freeze – Ford Gasoline Engines**

* Supplied in 55 Gallon Drums
* Premix preferred brand is Global Life Time Extended Life Ford – Gold Color, but an alternate product which meets or exceeds the specified product will be considered.

**Anti-Freeze – Cummins Diesel Engines**

* Supplied in 55 Gallon Drums
* Premix preferred brand is Complete Premix Cummins – Blue Color, but an alternate product which meets or exceeds the specified product will be considered.

**Anti-Freeze – Diesel Engines**

* Supplied in 55 Gallon Drums
* Final Charge 50/50 FXAB51
* Premix preferred brand is Complete Premix Cummins – Red Color, but equivalent brands will be considered.

**Transmission Fluid**

* Supplied in 55 Gallon Drums
* GM Dexron VI Full Synthetic ATF
* GM License Specific
* No preferred brand

**DEF Fluid**

* Supplied in a bulk storage tank
* Selected supplier responsible for providing a 300-gallon tank and pump

The District is requesting annual pricing for the items contained within the attached Schedule A. Prices should be good for one year, beginning July 20, 2018 through June 30, 2019.

All items will be purchased on as-needed basis. Estimated purchase quantities are contained in the attached Schedule A.

The Rockwood School District reserves the right to accept any or all bids or to choose the bid considered to be in their best interest.

The final decision of purchase will be made upon the award of the Rockwood School District, Director of Purchasing and Transportation office as approved by the Board of Education.

Questions regarding the requirements of this RFQ shall be directed to Brenda Kirchhoefer, Coordinator of Purchasing, at kirchhoeferbrenda@rsdmo.org.

**NO BID WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED.**  Bids will be accepted if received by the specified date.

Please put the Bid Name on the outside of your return envelope.

BIDS MAY BE DELIVERED OR MAILED TO:

Rockwood School District
Purchasing and Transportation Department

111 East North St.

Eureka, MO 63025-1229

In addition, a copy of the proposal shall be emailed to kirchhoeferbrenda@rsdmo.org after the specified due date and time.

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**PRICING SCHEDULE “A”**

**BASED UPON STANDARD HOURS OF OPERATION**

**Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Company Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**



NOTICE TO VENDORS

Any price bid by vendor for DEF fluids offered to the Rockwood School District shall be the price in effect at the date of order unless specified otherwise in the bid offer.

The Rockwood School District reserves the right to accept alternate bids on any or all services where service dates listed in the specifications cannot be met by the vendor.

Signature below of authorized agent for vendor shall constitute recognition and acceptance of all conditions of the sale as listed and confirmation of annual pricing offer.

COMPANY NAME:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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TELEPHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AUTHORIZED SIGNATURE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature                                        Name (print or type)

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*Please Sign and return with Schedule “A” as part of your bid.**