



Cartersville School System

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KENNETH CLOUSE, Ed.S.
ASSISTANT SUPERINTENDENT

REQUEST FOR PROPOSAL

August 22, 2018

Dear Gentlemen:

The Cartersville School System invites you to submit a proposal on the following items.

2019 CMS Band Trip – Pigeon Forge, Tennessee

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

**Dr. Marc Feuerbach, Superintendent
Cartersville School System
RFP # 0330-0822-100 ENCLOSED
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00 p.m., Monday, September 24, 2018.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Sincerely,

Marc Feuerbach, Ed.D.
Superintendent

Enclosures

PROPOSAL FORM

Please include this cover sheet as (page 1) of your proposal

Cartersville School System
P.O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

Gentlemen:

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

Total bid proposal price for CMS Band Trip – Pigeon Forge, Tennessee

\$ _____

Name of Company

Signature of Company Representative Authorized to Submit this Proposal

Printed Name of Representative

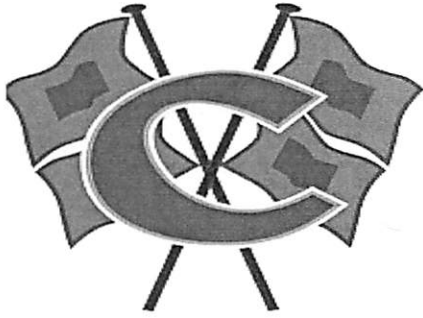
Business Address/ Street, City, State, Zip Code

Phone Number

Fax Number

Email

Office use only



Cartersville Middle School

Hurricane Band

"Building a Tradition of Excellence!"

Michael D. Elzey, Director of Bands

825 Douthit Ferry Road

Cartersville, GA 30120

(770) 382-3666

Cartersville Middle School Pigeon Forge, Tennessee Band Trip March 21 - 24, 2019

INSTRUCTION TO BIDDERS

1. Bids will be received in the Office of the Superintendent of Schools, Cartersville City School System, P.O. Box 3310, 15 Nelson Street, Cartersville, Georgia 30120, until 2:00 p.m., September 24, 2018.
2. Bid proposal should include complete scheduled itinerary of the trip using the suggested activities provided in the offer to bid.
3. The bidder must be licensed to do business in the State of Georgia for such work as requested in the proposal and provide the documentation in the Charter Application (Item #6 below).
4. The Cartersville School Board reserves the right to accept or reject any and all bids.
5. All bids must be completed on the attached proposal form.
6. Approved bidder must be able to provide completed Charter Application if the company is not already on the official "Approved Charter Carriers" list from Cartersville City Schools. Information about the Approved Charter Carrier list may be obtained from Mr. Ken Paige, Director of Operations, Cartersville City Schools, P.O. Box 3310, 15 Nelson Street, Cartersville, GA 30120; 770-387-5578; or kpaige@cartersvilleschools.org
7. Further information about the trip can be obtained by contacting:

Mr. Michael Elzey
Cartersville Middle School Band
melzey@cartersvilleschools.org

Cartersville Middle School Hurricane Band
Trip Specifications: Pigeon Forge, Tennessee 2019
Trip Dates: March 21 – 24, 2019

- Departure: Thursday, March 21, 2019 @ 11:00 AM; Return: Sunday, March 24, 2019 @ 1:00 PM (approx.)
- Round Trip Motor Coach Transportation
- Tour Manager provided by tour company for the duration of the trip
- Lunch on way to and from Pigeon Forge, TN.
 - Fast food stops w/ 2-3 options to choose from.
- Three nights lodging at The Clarion Inn Pigeon Forge
 - Continental breakfast included.
 - All student rooms must open to enclosed hallway.
 - If rooms have balconies, all student balconies must be locked.
- Security Guard in hallways from 11:00 PM – 6:00 AM every night
- Golden Corral Dinner (3/21)
- Comedy Barn Show (3/21)
- Ripley's Aquarium of the Smokies-Gatlinburg (3/22 AM)
- Free time for shopping in downtown Gatlinburg (3/22)
- Lunch at Hard Rock Café – Pigeon Forge (3/22)
- Hollywood Wax Museum (3/22)
- Visit to Patriot Park
- Hatfield & McCoy Dinner Show (3/22)
- Performance at Dollywood (3/23)
- Dollywood (stay until close)
 - Vouchers for lunch and dinner included.
- Free time at The Island
 - Ticket for the Ferris Wheel included
- 2 snacks while on tour, 1 bottled water each day
- 1 Comp double occupancy ticket for every 10 paying students