



# Cartersville School System

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SUPERINTENDENT

KENNETH CLOUSE, Ed.S.  
ASSISTANT SUPERINTENDENT

## REQUEST FOR PROPOSAL

September 26, 2018

Dear Sir or Madam:

The Cartersville School System invites you to submit a proposal on the following items.

### 2019 CMS Chorus Trip- Pigeon Forge, TN

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

**Dr. Marc Feuerbach, Superintendent  
Cartersville School System  
RFP # 0330-0926-104 ENCLOSED  
P.O. Box 3310, 15 Nelson Street  
Cartersville, Georgia 30120**

no later than 2:00 p.m., Thursday, October 25, 2018.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Respectfully,

Marc Feuerbach, Ed.D.  
Superintendent

Enclosures

**PROPOSAL FORM**

**Please include this cover sheet as (page 1) of your proposal**

Cartersville School System  
P.O. Box 3310  
15 Nelson Street  
Cartersville, Georgia 30120

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

Total bid proposal price for 2019 CMS Chorus Trip- Pigeon Forge, TN

\$ \_\_\_\_\_

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Company Representative Authorized to Submit this Proposal

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Business Address/ Street, City, State, Zip Code

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email

Office use only

**2019 CMS Chorus Trip—Pigeon Forge, TN**

**INSTRUCTION TO BIDDERS**

1. Bids will be received in the Office of the Superintendent of Schools, Cartersville City School System, P.O. Box 3310, 15 Nelson Street, Cartersville, Georgia 30120, until 2:00 p.m., Thursday, October 25, 2018
2. Bids must be submitted on the proposal form enclosed.
3. Bid proposal should include complete scheduled itinerary of the trip.
4. The bidder must be licensed to do business in the State of Georgia for such work as requested in the proposal and provide the required documentation.
5. The Cartersville School Board reserves the right to accept or reject any and all bids.
6. Approved bidder must be able to provide completed Charter Application if the company is not already on the official “Approved Charter Carriers” list from Cartersville City Schools. Information about the Approved Charter Carrier list may be obtained from Mr. Ken Paige, Director of Transportation, Cartersville City Schools, P.O. Box 3310, 15 Nelson Street, Cartersville, GA 30120 or [kpaige@cartersvilleschools.org](mailto:kpaige@cartersvilleschools.org)
7. Further information about the trip can be obtained by contacting Ms. Erin Gunter, Choral Director, or Mr. Ken MacKenzie, Principal, Cartersville Middle School, 825 Douthit Ferry Road, Cartersville, Georgia 30120; phone no.: 770-382-3666 or [egunter@cartersvilleschools.org](mailto:egunter@cartersvilleschools.org) or [kmackenzie@cartersvilleschools.org](mailto:kmackenzie@cartersvilleschools.org).

## 2019 Pigeon Forge Specifications

### 7<sup>th</sup> & 8<sup>th</sup> Grade Chorus Members – Pigeon Forge, TN and surrounding areas – March 15-17, 2019

*Students would depart from CMS early on Friday morning to travel to Chattanooga, TN then on to Pigeon Forge, TN and return on Sunday evening. Students would visit Raccoon Mountain Caverns to tour a “young” cave and learn about the geology and ecology of the area, visit the Wonder Works Science Museum to enjoy hands on science exhibits and experiences, enjoy the outdoors in a National Park area, visit the city of Gatlinburg to take part in its unique shopping and sights, attend the Dixie Stampede Dinner Show for some amazing spectacle and horsemanship, tour Ripley’s Aquarium of the Smokies for a unique look at underwater life, perform at Dollywood Theme Park for the public at large, enjoy some time riding the rides and seeing the shows in Dollywood Theme Park and throughout the trip, continue team building and making memories that will last a lifetime. Students will gain independence and confidence from time away from home and parents that will carry into all of their other pursuits. They will have many valuable educational experiences including knowledge of a city beyond their hometown and learning the coping skills and people skills it takes to work together on a trip of this type. They will gain invaluable musical experience as they prepare their music and perform in a theme park venue for the general public.*

#### Trip Highlights:

- Tour of Raccoon Mountain Caverns
- Visit Wonder Works in Pigeon Forge
- Shopping time in Gatlinburg
- Perform at Dollywood Theme Park OR Dixie Stampede
- Enjoy the attractions at Dollywood Theme Park
- Attend the Dixie Stampede Dinner Show
- Visit Ripley’s Aquarium of the Smokies

#### Other Inclusions:

- Round trip and local transportation via luxury motor coaches
- Two nights’ accommodations at the Music Road Hotel – students 4 to a room, adults 2 to a room
- 7 meals – picnic lunch served at the park at Raccoon Mountain, dinner at Mynatt Park Pavilion in Gatlinburg served by Bennett’s Pit BBQ, full hot breakfasts at the hotel each of the two mornings, lunch voucher for use at Dollywood Theme Park, dinner at the Dixie Stampede Dinner Show, lunch at the Golden Corral in Pigeon Forge
- Admission/ ticket costs to all parks and events described above
- A private security guard hired specifically for our group
- All taxes and gratuities
- A 24-hour Travel Coordinator who would travel with us from CMS throughout the trip and back
- One complimentary trip for the director and one complimentary trip for each 25 students attending

## **Bid Specifications: 2019 CMS Chorus Trip – Pigeon Forge, TN**

**March 15-17, 2019**

### **Tentative Itinerary:**

#### **Friday, March 15, 2019**

7:15am Depart Cartersville Middle School.  
9:15am 11:45am Arrive in Chattanooga at Raccoon Mountain Caverns for a guided tour of a “young” cave. Picnic lunches will be served at the park.  
2:15pm 5:00pm Arrive in Pigeon Forge. Visit Wonder Works for a self-guided exploration.  
5:30pm 6:30pm Dinner will be served in the Mynatt Park Pavilion in Gatlinburg by Bennett’s Pit BBQ  
6:45pm 8:30pm Time for souvenir shopping in Gatlinburg.  
9:00pm Check in to the Music Road Hotel. (866-429-7744)

#### **Saturday, March 16, 2019**

7:30am 8:30am Breakfast will be served at the hotel.  
9:00am 3:00pm (Flexible time depending on performance venue) Arrive at Dollywood Theme Park to take in the attractions in the park. Everyone will receive a voucher for lunch.  
\*3:30pm 4:45pm The chorus will be scheduled for a performance at the Dixie Stampede Horse Park (if it is not possible to perform at Dollywood)  
5:00pm 7:30pm Everyone will attend dinner and a show at the Dixie Stampede in Pigeon Forge.  
8:00pm 9:45 pm Visit The Island area where students will have the opportunity to watch the fountain show, and can spend their own money for shopping or other attractions.  
10:00 pm Return to the hotel.

#### **Sunday, March 26, 2019**

7:30am 8:30am Breakfast will be served at the hotel followed by check out.  
9:00am 11:30am Arrive at Ripley’s Aquarium of the Smokies for a self-guided tour of the main exhibits followed by time for souvenir shopping at the Aquarium.  
11:45am 12:45pm Lunch will be served at Golden Corral in Pigeon Forge.  
6:00pm Return to Cartersville Middle School.

### **Bid to Include:**

- Round trip & local transportation via luxury motor coach(es)
- Two nights’ accommodation at local hotel with inside hallways; 4 students per room, 2 adults per room
- 7 meals – picnic lunch served at the park at Raccoon Mountain, dinner at Mynatt Park Pavilion in Gatlinburg served by Bennett’s Pit BBQ, full hot breakfasts at the hotel each of the two mornings, lunch voucher for use at Dollywood Theme Park, dinner at the Dixie Stampede Dinner Show, lunch at the Golden Corral in Pigeon Forge
- Admission/ticket costs to Raccoon Mountain, Wonder Works, Dollywood Theme Park, Dixie Stampede Dinner Show, and Ripley’s Aquarium of the Smokies
- Private security guard hired specifically for this tour group
- Include all taxes and gratuities

- 24-hour Travel Coordinator who would travel with this group throughout the trip and back
- One complimentary trip for the director and one complimentary trip for each 25 students attending
- Performance at Dollywood Theme Park OR Dixie Stampede
- Departure date: Friday, March 15, 2019
- Return date: Sunday, March 17, 2019
- Estimated # 70-80 Students and 10-15 Adults
- Estimate need for 2 buses
- No speaker/representative to address parents at any pre-trip meeting(s) – the Teacher will handle the pre-trip parents' meeting