



## **ADDENDUM #1**

RFP Number: 09-01718

**ADA/DIAL-A-RIDE (DEMAND RESPONSE SERVICES)**

**October 4, 2018**

The following changes/clarifications are hereby incorporated into the RFP document as follows:

Pre-proposal meeting Agenda and Sign-in sheet, and questions received from potential proposers are attached and included as part of this Addendum.

Please incorporate these clarifications/revisions into the RFP and purpose accordingly.

### **Questions and Answers**

Question:

1. Can the 2-yrs plus 3 single-year options contract term be changed?

Response:

Yes. Please refer to page 15, Section C "Proposal Evaluation and Award", third paragraph.

Question:

2. California Law (AB 1069) changes on January 1, 2019 and will allow vehicles of up to 12 years old to operate in the County of Los Angeles. Can vehicles 12 and under operate for the Lynwood contract?

Response:

No. Contracted firm must adhere to the City's guidelines as presented in the RFP.

Question:

3. On page 13 of the RFP, under deliverables, it requests proposers to provide a list of vehicles including specifications and photographs. Can proposers submit a photo of each class of vehicles along with a comprehensive list of the vehicles in that class?

Response:

Yes. However, determination of acceptability of vehicles is at the sole discretion of the City. Proposers should provide sufficient information to facilitate determination.

Question:

4. On Page 14 of the RFP, under deliverables Section B, it refers to completing and submitting exhibits B, C and D. However, Exhibit B is not the attached questionnaire form. Please clarify.

Response:

The original Request for Proposals stated incorrect letters corresponding to the attached exhibits included in the RFP. Instead of Exhibits "~~B, C, and D~~", the correct corresponding Exhibits are "C, D, and E."

Question:

5. Are the proposers required to submit audited financial statements?

Response:

Yes. Please refer to page 12, Section III, 4 – "Company's Financial Condition and Audited Statements."

Question:

6. Please clarify the minimum number of vehicles that proposers should make available to the Lynwood program?

Response:

The City requires a minimum of (2) vehicles that operate with ADA accessibility to accommodate wheelchair riders, plus, a minimum of (2) additional vehicles with the capacity to accommodate at least five (5) passengers each. Individual applicants should determine their capacity for spare vehicle(s) and to identify this capacity in their proposal in response to the RFP.

Question:

7. Is it possible to propose only one aspect of the service (Call Center Services) and not the other (Transportation Services)?

Response:

RFP proposal responses will be graded based on full-service firms. Although a call center-only response is technically allowable, it will likely not be competitive.

Question:

8. Would the City consider extending the deadline to the RFP by 3 weeks.

Response:

No. The City's timeline stands as posted in the RFP.