



TOWN OF
VIENNA
since 1890

Purchasing Office

January 17, 2019

ADDENDUM #1

RFP 19-04 PLAN REVIEW SOFTWARE

*******ATTENTION BIDDERS*******

(To be completed and returned with bid response)

1. Q: Please clarify, Is the RFP to replace a current Plan Review system?
A: *The RFP is to replace a combination of multiple software platforms used to track reviews, including Microsoft Access, Microsoft Outlook, and Adobe PDF Reader.*
2. Q: The RFP states, "seeking a plan review software" why is there a requirement for using the latest version of Bluebeam Software?
A: *We want to be able to review plans using Bluebeam Software and would like to utilize the latest improvements with updates for Bluebeam Software.*
3. Q: How many plan reviewers, considered users will be needed.
A:
 - *5-10 Administrators*
 - *10-15 Plan Reviewers*
 - *15-20 Permit Reviewers*
 - *15-20 Inspectors*
4. Q: Can companies from Outside USA can apply for this? (like, from India or Canada)
A: *Yes, as long as all of the qualifications and specifications of the RFP are met.*
5. Q: Would we need to come over there for meetings?
A: *Undetermined, but possibly.*
6. Q: Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
A: *Undetermined, but possibly*
7. Q: Can we submit the proposals via email?
A: *No, proposals must be submitted as directed in the RFP.*

ALL OTHER TERMS, CONDITIONS, AND SPECIFICATIONS SHALL REMAIN THE SAME.

A copy of this signed addendum must accompany your response as an acknowledgment of its receipt:

NAME AND ADDRESS OF VENDOR:

PHONE #: _____ EMAIL: _____

NAME OF AUTHORIZED REPRESENTATIVE: _____

Please Print

SIGNATURE: _____ DATE: _____