

**ADDENDUM No. 1
for**

INVITATION FOR WRITTEN RESPONSE (IFWR)

SCOREBOARD SUPPLY AND INSTALLATION

**TOWN OF LONGMEADOW
MASSACHUSETTS**

March 8, 2019

This document serves as Addendum No.1 for the Invitation for Written Response (IFWR) for Scoreboard Supply and Installation. This Addendum forms part of the IFWR and modifies the original document. **The following changes and/or additions are to be made to the original Invitation for Written Response dated February 21, 2019:**

1. Mandatory Pre-Bid Quote Solicitation Conference is rescinded:

The Town has made the decision to rescind the requirement of attendance at the mandatory pre-bid quote solicitation conference for this solicitation. Attendance at the Mandatory Pre-Bid Quote Solicitation Conference is no longer a requirement of those submitting written quote responses. Provided with this addendum is the sign in sheet of the individual that did attend the conference, *Attachment A*.

2. Map Documenting the Location of the Base Bid and Bid Alternate No.1

Bidders should inspect the site locations where scoreboards currently exist and the approximate location of new installation and the worksite prior to bidding. Additional guided inspection requests will not be accommodated, *Attachment B*.

3. Revised Deadline for the Receipt of Written Responses

Delete reference to the written response submission deadline of 11:00am on Wednesday, March 13, 2019. In its place insert the **revised written response submission deadline Friday, March 15, 2019 at 11:00am.**

4. Referenced Law

Delete reference to Massachusetts General Law (MGL) 149 documented in the original IFWR document. In its place insert the correct law that applies which is MGL 30, 39M.

5. Alternate Scoreboard Product

In addition to the Fair-Play product supplied for the Base Bid two new scoreboards proposed on Page 68 of the IFWR, the attached NEVCO, Model 1615 Timer Baseball/Softball LED Scoreboard will also be a comparable option evaluated by the Town, *Attachment C*. Those that submit quote responses are welcome to consider utilizing either product proposed, Nevco or Fair-Play. Any other proposed product will need to be pre-approved prior to the deadline for the receipt of written responses.

6. Revised 'Form for Written Response Quote Submission'

Utilize the revised Form for Written Quote Submission when submitting your written quote response, *Attachment D*.

7. Requests for Interpretation

Add the following as line 3.3 to Article 3 of the IFWR document: "3.3- All questions and request for interpretation shall be sent to Chad Thompson, Procurement Manager. Email: cthompson@longmadow.org, Phone: 413-565-4185. All inquiries must be received no later than 72 hours (3 days) before the written response submission deadline. Inquiries received after the deadline for questions will not be answered."

8. Modifications to Base Bid (Bliss Road Field)

-Delete reference to line 6 (Pg. 69) of the original Base Bid specifications. In its place insert the following for line 6: "(6) Pre-Existing score board frame maintenance: Metal pole framing to be primed and painted with premium products of exterior application of the existing metal poles. Color to be determined after award."

-Delete reference to the requirement of supplying remotes in the original document. For each of the two new scoreboards a console for each scoreboard will be supplied along with one receiver per scoreboard. The two consoles supplied will be interchangeable with either of the two new scoreboards supplied.

9. Modifications to Bid Alternate No.1 (LHS Side/Grassy Gutter Road)

- No pivot mount is needed with the installation of the scoreboard frame
- The Contractor will be responsible for removing and disposing excess soil and spoils from the installation of the new scoreboard frame. The expense for this will be inclusive in the pricing supplied on the quote submission forms.
- The solar kit selected for installation will need to be capable of powering the scoreboard for up to three or more hours.
- The Contractor will be responsible for contacting and coordinating dig safe, prior to the installation of the new scoreboard.
- Metal pole framing to be primed and painted with premium products of exterior application of the metal poles installed. Color to be determined after award.

ATTACHMENT A:


MANDATORY PRE-BID CONFERENCE ATTENDANCE SIGN-IN SHEET

IFWR: SCOREBOARD SUPPLY AND INSTALLATION

MANDATORY PRE-BID CONFERENCE: Tuesday, March 5, 2019 at 10am

Gather at LPS Central Office, 535 Bliss Rd, Longmeadow, MA, School Committee Room

The individual picking up a bid/proposal packet is responsible for providing complete and legible information. Failure to provide complete and legible information may affect the successful delivery of any addenda that may be required to submit a successful bid/proposal.

 <p>NEVCO GLOBAL SALES, SERVICE & PARTS 301 EAST HARRIS AVENUE GREENVILLE, ILLINOIS 62246 P: 618.664.0360 800.851.4040 F: 618.664.0398</p>	<p>DAN SCHNEIDER DISPLAY & SCORING CONSULTANT Serving CT, MA & RI dschneider@nevco.com</p>	ADDRESS	PHONE	E-MAIL ADDRESS (Preferred / fastest addenda method!)
	<p>27 BRIARCLIFFE TRAIL OLD SAYBROOK, CT 06475 P: 860.859.7744</p>		FAX	SIGNATURE:
	<p>WWW.NEVCO.COM</p>			<i>[Signature]</i>

INTEGRATED DISPLAY AND SCORING SOLUTIONS

COMPANY	COMPLETE ADDRESS	PHONE	E-MAIL ADDRESS (Preferred / fastest addenda method!)

NAME/CONTACT		FAX	SIGNATURE:
			<i>[Signature]</i>

COMPANY	COMPLETE ADDRESS	PHONE	E-MAIL ADDRESS (Preferred / fastest addenda method!)

NAME/CONTACT		FAX	SIGNATURE:
			<i>[Signature]</i>

COMPANY	COMPLETE ADDRESS	PHONE	E-MAIL ADDRESS (Preferred / fastest addenda method!)

NAME/CONTACT		FAX	SIGNATURE:
			<i>[Signature]</i>

ATTACHMENT B:



BID ALTERNATE NO.1
LHS SIDE, GRASSY GUTTER RD

535 Bliss Rd

BASE BID
BLISS ROAD FIELD LOCATION

Bliss Ct

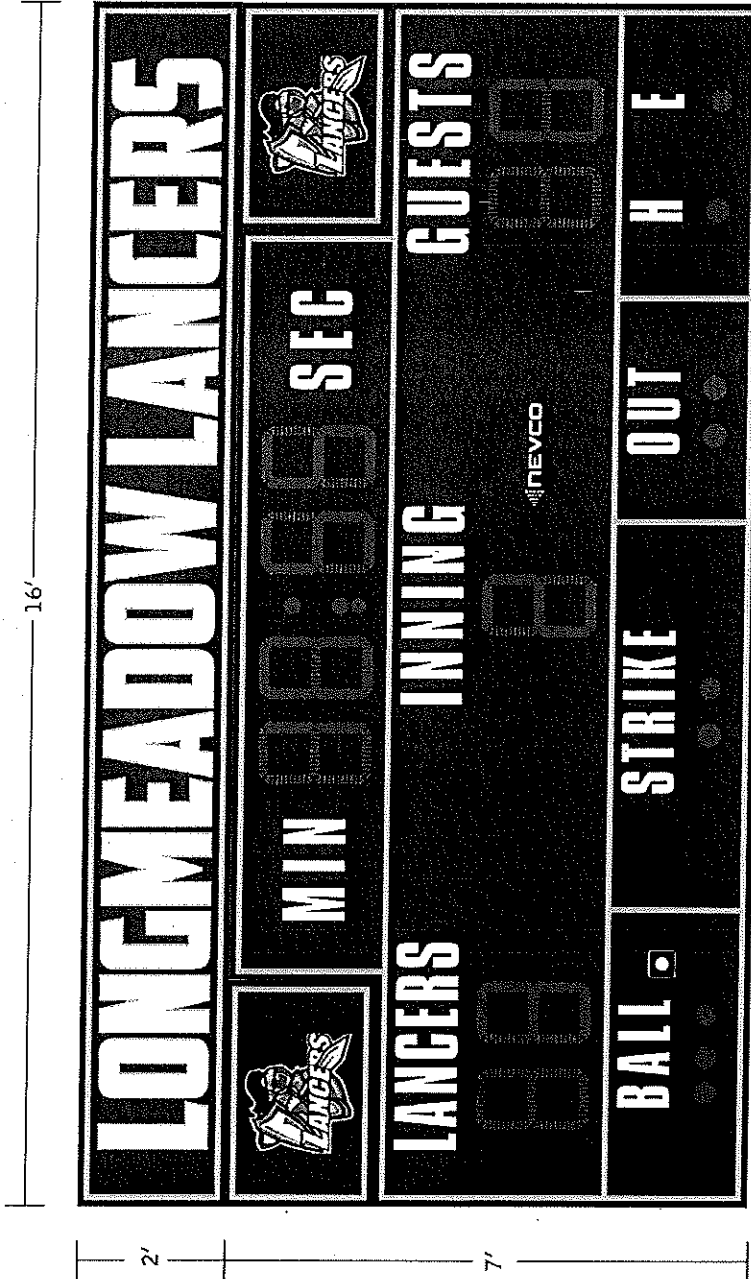
ATTACHMENT C:

Longmeadow High School, Longmeadow, MA

PROOF #39109

PROOF INCLUDES:

- Model 1615 Timer Baseball/Softball LED Scoreboard
16'W x 7'H x 8"
Digit Color: Red
Scoreboard Color: #76, Print: Black
Custom Striping: Silver Gray
Custom Team Name: LANCERS
- Non-Illuminated Sign
16'W x 2'H
- Non-Illuminated Sign
(2) 3'W x 2'H



This rendering is for conceptual purposes only. It may not be to exact scale or specifications and should not be used for installation purposes. Every effort has been made to make it as accurate as possible. Beams and or pillars are for illustration only. Engineering specifications may require changes in the quantity, size and/or shape of beams and pillars to meet installation requirements. Nevco assumes no obligations or liability regarding the viability of application of existing structures. THIS DRAWING IS THE PROPERTY OF NEVCO INC. AND SHALL NOT BE REPRODUCED, COPIED, SHARED OR DISTRIBUTED WITH ANYONE OTHER THAN THE INTENDED STAFF OR CLIENT OF THE PROPOSED PROJECT WITHOUT THE EXPRESSED PERMISSION OF NEVCO INC.

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INTEGRATED DISPLAY AND
SCORING SOLUTIONS
WWW.NEVCO.COM

ATTACHMENT D:

**FORM FOR WRITTEN RESPONSES
QUOTE SUBMISSION**

SUBMITTED BY: _____

TO THE AWARDING AUTHORITY:

The undersigned proposes to comply with all terms and conditions and furnish all labor and materials required to complete the attached scope of work for the contract price specified below per the undersigned's written response incorporated herein by reference and attached hereto, subject to additions and deductions according to the terms of the specifications for the proposed contract price. Prices include material and installation labor as well as necessary equipment costs complete in place, along with any applicable taxes, supervision and delivery charges:

BASE BID, Bliss Field Side

(Install of two new score boards on pre-existing frames, etc., per Specifications and Scope of Work)

\$ _____ Lump Sum for Base Bid

(Lump Sum, Base Bid, Written in Words)

BID ALTERNATE NO.1, LHS Side

(Install of one new scoreboard where one currently does not exist utilizing owner supplied scoreboard, etc, per Specifications and Scope of Work)

\$ _____ Lump Sum for Bid Alternate No.1

(Lump Sum, Bid Alternate No.1, Written in Words)

TOTAL:\$ _____
(Sum of Base Bid Lump Sum + Bid Alternate No.1 Lump Sum)

1. The undersigned hereby certifies that they are able to furnish labor that can work in harmony with all the other elements of labor employed or to be employed on the Work and that they will comply fully with all laws and regulations applicable to awards made subject to MGL. c.149 §§44A-J.
2. The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair, and made without collusion or fraud with any other person and that the undersigned is not debarred from doing public construction work in the Commonwealth under the provisions of M.G.L. c.29, §29F, M.G.L. c. 152, §25C, or any other applicable debarment provisions of any other chapter of the General Laws or any other rule or regulation promulgated thereunder. As used in this certification the word "person" shall mean natural person, joint venture, partnership, corporation, or other business or legal entity.
3. Pursuant to M.G.L. c.62(c), §49(a), the individual signing this document on behalf of the Contractor, hereby certifies, under the penalties of perjury, that to the best of their knowledge and belief the Contractor has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

4. Pursuant to M.G.L. c.151A, §19A, the undersigned certifies under the penalties of perjury that, to the best of their knowledge and belief, said individual/corporation/company is in compliance with all laws of the Commonwealth relating to contributions and payments in lieu of contributions.

ACKNOWLEDGEMENT OF ADDENDA:

The bidder acknowledges the receipt of the following addenda: **1** , _____, _____, _____

PROPOSED SCOREBOARD PRODUCT FOR THE BASE BID: _____

Date: _____

Name of Respondent

By: _____
Signature + Title of person signing Written Response

Business Address

City, State & Zip Code

Phone

Email

FORM FOR WRITTEN RESPONSE QUOTE SUBMISSION

SUBMITTED BY: _____

BIDDER'S QUALIFICATIONS AND REFERENCES FORM

All questions must be answered, and the data given must be clear and comprehensive. Please type or print legibly. If necessary, add additional sheet for starred items. This information will be utilized by the Town for purposes of determining bidder responsiveness and eligibility with regard to the requirements and specifications of the Contract.

1. BIDDER/FIRM NAME:

2. WHEN ORGANIZED: _____

3. INCORPORATED?

_____ YES

_____ NO DATE AND STATE OF INCORPORATION: _____

4. IS YOUR BUSINESS REGISTERED WITH SOMWBA FOR THE FOLLOWING WOMEN AND/OR MINORITY CATEGORIES:

MBE? _____ YES _____ NO

WBE? _____ YES _____ NO

MWBE? _____ YES _____ NO

5. HAVE YOU EVER FAILED TO COMPLETE A CONTRACT AWARDED TO YOU?

_____ YES

_____ NO

IF YES, WHERE AND WHY?

6. HAVE YOU EVER DEFAULTED ON A CONTRACT? _____ YES _____ NO

IF YES, PROVIDE DETAILS.

7. LIST YOUR VEHICLES/EQUIPMENT AVAILABLE FOR THIS CONTRACT:

FORM FOR WRITTEN RESPONSE QUOTE SUBMISSION

8. IN THE SPACES FOLLOWING, PROVIDE INFORMATION REGARDING CONTRACTS COMPLETED BY YOUR FIRM SIMILAR IN NATURE AND COMPLEXITY TO THE PROJECT BEING BID. THE TOWN RESERVES THE RIGHT TO CHECK REFERENCES FROM ANY LISTED OR KNOWN UNLISTED PROJECT OF THE CONTRACTOR IN CONSIDERATION OF EVALUATING IF A BIDDER IS RESPONSIVE AND ELIGIBLE. UNFAVORABLE REFERENCE CHECKS ARE GROUNDS FOR BID REJECTION AT THE SOLE DISCRETION OF THE TOWN.

PROJECT NAME: _____
OWNER: _____
CITY/STATE: _____
DOLLAR AMOUNT: \$ _____ DATE COMPLETED: _____
PUBLICLY BID? _____ YES _____ NO
TYPE OF WORK?: _____
CONTACT PERSON: _____ TELEPHONE #: (____) _____
CONTACT PERSON'S RELATION TO PROJECT?: _____
(i.e., contract manager, purchasing agent, etc.)

PROJECT NAME: _____
OWNER: _____
CITY/STATE: _____
DOLLAR AMOUNT: \$ _____ DATE COMPLETED: _____
PUBLICLY BID? _____ YES _____ NO
TYPE OF WORK?: _____
CONTACT PERSON: _____ TELEPHONE #: (____) _____
CONTACT PERSON'S RELATION TO PROJECT?: _____
(i.e., contract manager, purchasing agent, etc.)

PROJECT NAME: _____
OWNER: _____
CITY/STATE: _____
DOLLAR AMOUNT: \$ _____ DATE COMPLETED: _____
PUBLICLY BID? _____ YES _____ NO
TYPE OF WORK?: _____
CONTACT PERSON: _____ TELEPHONE #: (____) _____
CONTACT PERSON'S RELATION TO PROJECT?: _____
(i.e., contract manager, purchasing agent, etc.)

9. The undersigned certifies that the information contained herein is complete and accurate and here by authorizes and requests any person, firm, or corporation to furnish any information requested by the Town in verification of the recitals comprising this statement of Bidder's qualifications and experience.

DATE: _____
BIDDER: _____
SIGNATURE: _____

(End – Form for Written Response Quote Submission)

(End – Addendum No.1)