

ROCKWOOD SCHOOL DISTRICT PRODUCE BID TERMS AND CONDITIONS

2019-20 SCHOOL YEAR

1. Sealed bids must be received at the Rockwood Child Nutrition Services office, 17146 Manchester Road, Wildwood, Missouri 63040 on May 8, 2019. At this time, all bids will be publicly opened and read. **There will be no exceptions.**
2. Deliveries are required Monday through Friday between 6:30 A.M. and 10:00 A.M. or after lunch service, between 1:00 P.M. and 2:30 P.M. at all buildings unless otherwise approved and coordinated by the Director of Child Nutrition Services and the successful bidder. If inclement weather forces cancellation of a school day, the supplier will be informed by public radio or television before 7:00 A.M. on that day.
3. Produce will be top quality and will be awarded all or none. Bid awards to be based on the percentage mark up or down stated on bid quote, resulting in the best cost benefit to the school district, and best suited to the school district's needs, or at set price per product as provided by bidder.
4. The bid percentages will be used to establish prices for the period July 1, 2019 through June 30, 2020.
5. The purveyor shall provide weekly price quotes based on the wholesale price for "Top Quality Produce" as listed in the United States Department of Agriculture, Chicago Wholesale Fruit and Vegetable Report issued each Monday of the bid period.
6. Attached is a list of produce items commonly used by the Rockwood Child Nutrition Services office. Items not listed on the USDA St. Louis reports and other items requested will be supplied after a mutually agreed price is reached between the district's Child Nutrition Director and the successful purveyor.
7. It is the policy of the Rockwood School District to give preference to commodities manufactured, mined, produced, grown or otherwise substantially originated within the state of Missouri and to give preference to all firms, corporations, or individuals doing business as Missouri entities when quality, delivery and price are approximately the same.
8. Each delivery must be accompanied by a legible delivery ticket. Successful bidder will provide the Child Nutrition Services office with a computerized monthly statement.
9. Please prepare your bid using produce prices for the week of May 6th, 2019.

10. Bidder may enter figures in both Option 1 and Option 2, "A" and "B" section of bid.

Option 1:

- A. Breakage % mark-up on item if ordered in less than full case/lot quantity.
Not more than _____%

- B. Weekly price quotes will be not more than _____%

(Circle one) above / below

Option 2:

- A. All full cases to be supplied at not more than \$_____ per case over average market price range listed in the USDA Market Service, Chicago Wholesale Fruit & Vegetable Report the Monday of delivery week.

- B. All less than full case lots supplied at not more than \$_____ per case.

Bidding Company

Authorized Signature

Address1

Email Address

Address2

Date

Contact

Phone Number