



JACKSON COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ENGINEERING DEPARTMENT  
2828 Owens Street, Marianna Fl 32446  
Phone (850) 482-9677 – Fax (850) 482-9063

**LETTERS OF INTEREST  
AND STATEMENTS OF QUALIFICATIONS  
For  
Construction and Engineering Inspection Services  
CR 162 Elevation and Drainage HMGP Project #4177-31-A**

Dear Vendor;

Thank you for your interest in doing business with the Jackson County Board of County Commissioners. Currently, we are requesting Letters of Interest and Statements of Qualifications from registered, qualified consultant firms in the State of Florida with experience in Construction and Engineering Inspection Services on Paved Roads for projects involving Federal Emergency Managements and State of Florida reporting requirements, and inspection on projects involving reconstructing the roads in areas that have previously flooded:

The Scope of the Contractors Work includes reconstructing an area CR 162 to improve the drainage and elevate County Road 162 (Jacob Road), starting about one mile to the East of the intersection with Holyneck Road and ending at the intersection with Waddell Mill Lane, in Marianna, Jackson County, Florida, 32446.

Phase II – construction scope of the proposed project is designed to elevate approximately 1,000 feet of County Road 162 (Jacob Road) above base flood (100-year) elevation designated within the initial H & H Study.

In addition, the existing culvert-crossing capacities will be upgraded with appropriate sized structures to handle flood volumes and flow rates associated with design storm as indicated on the plans and in the pay items.

The consultant will provide inspectors to monitor the work to ensure that the performed according to the plans and specifications and to FDOT Standards and acceptable condition in support of the Jackson County Engineering Department. The inspectors will submit daily reports to the County Engineer each day, and a weekly summary of work complete including pictures of the work as it is performed. The Consultant firm will be held responsible for all aspects of the work.

Qualifications must be submitted by the deadline at the location as indicated below:

**Due Date: September 25, 2019 at- 12:00 PM (noon) "Central Time", at the  
Jackson County Engineering Department  
4979 Healthy Way, Marianna, Fl 32446**

## Construction and Engineering Inspection Services

The consultant will be selected based on qualifications and experience for the type of Work and will strictly follow the Consultants Competitive Negotiations Act and the State of Florida rules and regulations.

Please direct any questions regarding these documents to **Larry Alvarez** at the Jackson County Engineering Department. Questions must be submitted in writing by email to Larry Alvarez at [lalvarez@jacksoncountyfl.com](mailto:lalvarez@jacksoncountyfl.com), with a copy emailed to Jeannie Bean at [jbean@jacksoncountyfl.com](mailto:jbean@jacksoncountyfl.com), and copy to **Judy Austin** at [jaustin@jacksoncountyfl.com](mailto:jaustin@jacksoncountyfl.com). We look forward to working with you. A copy of the RFQ may also be found on our web page at [www.jacksoncountyfl.net](http://www.jacksoncountyfl.net) and then click on Purchasing Department and then on bids/RFQ's.

Sincerely,  
Larry Alvarez, County Engineer  
Jackson County Board of County Commissioners

## **Construction and Engineering Inspection Services**

- 2.4 Consultant Firms must submit resumes of inspectors proposed for the work and the firm and engineers must demonstrate expertise or substantial experience in the following areas:

*Construction and Inspection of roadways and appurtenances*

*Interpretation and understanding of drawings, and specifications*

*Knowledge of FDOT standards, plans and specifications*

*Knowledge of applicable State and Federal Laws*

*Certification by FDOT in Traffic Control*

*Timely and accurate reporting of invoicing*

*Knowledge of State of Florida Emergency Management requirements*

*Asphalt mix designs and construction*

*Certification by FDOT in Asphalt for mixing and placement*

*Certification in Earth Work*

*Culvert and pipe installation*

*Certification in storm water and erosion control*

*Experience with federal regulations relating to the project*

The selected firm will not be allowed to change the project inspector without prior written approval from the County Engineer. There will be no payment for an inspector or engineer's time without prior written approval of the inspector or engineer.