

**Jackson County, Florida  
Request for Proposals for  
Grant Administration Services for a  
2017 Economic Development Grant**

Jackson County Board of County Commissioners, Florida, hereby requests proposals from qualified individuals or firms to provide Administration Services for a State of Florida 2017 Small Cities Community Development Block Grant-Economic Development Project.

Jackson County intends to construct a 50,000 sf manufacturing building for lease to the participating party company using a combination of CDBG, EDA and other funds. Other Non-CDBG funded related activities to be constructed as part of the project include water, sewer, natural gas, stormwater, and roadway improvements. Non-CDBG funded activities may be considered federalize and subject to CDBG requirements including the City of Marianna's associated Rural Infrastructure Grant. The Grant Administration and project implementation must fully adhere to all current state and federal requirements including HUD-CDBG, EDA and State Rural Infrastructure Grant.

Proposal requirements for CDBG Administration services and a complete description of the project may be requested by contacting the Jackson County Administration Purchasing Office, at 2864 Madison Street, Marianna, Florida 32448 (Phone) 850-482-9633 or online at [www.jacksoncountyfl.net](http://www.jacksoncountyfl.net) click on current bids/RFP's.

Six (6) copies of sealed proposals marked "Sealed Proposals for Grant Administration Services for a 2017 CDBG Grant" **must be received by 2:00 PM, CT on Thursday, November 14, 2019** at the Jackson County Administration Purchasing Office, Attn: Judy Austin, Purchasing Agent, at 2864 Madison Street, Marianna, Florida 32448.

Jackson County is an Equal Employer/Handicap Accessible/Fair Housing Jurisdiction

Clayton Rooks, III  
CLERK OF CIRCUIT COURT

Board of County Commissioners  
By: Clint Pate  
BOARD CHAIRMAN