

**SECTION 000020 – INVITATION TO BID**

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JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS  
***CITIZENS LODGE***  
***ROOF & CEILING***  
***REPAIR***  
4574 LODGE DRIVE  
MARIANNA, FLORIDA 32446

You are invited to bid on a General Contract which includes the repair of the roof, ceiling, and electrical fixtures for the Citizens Lodge for the Jackson County Board of County Commissioners in Marianna, Florida. The construction consists of approximately 3,231 square feet of repair work. All Bids must be in a lump sum basis.

A **Mandatory Pre-Bid Conference** will be held for General Contractors on **February 27, 2020 at 10:00 AM CST** at the Jackson County Citizens Lodge located at 4574 Lodge Drive, Marianna, FL 32446. All questions at the Pre-Bid Conference by General Contractors and Subcontractors shall be presented on the “Request for Clarification” form. See Section 000100 - Instructions to Bidders. For questions pertaining to the Pre-Bid Meeting please contact **Pam Pichard, Facilities & Long-Term Recovery Director, 850-482-9633**.

JACKSON COUNTY will receive sealed **Bids** until **2:00 PM CST** on **MARCH 23, 2020** at the JACKSON COUNTY OFFICES, Conference Room, 2864 MADISON STREET, MARIANNA, FL 32448. Bids received after that time will not be accepted. Bids will be opened publicly and read aloud at 2:01 PM of the same date.

Copies of the Bidding Documents may be examined at the Architect's office:  
**Clemons, Rutherford & Associates, Inc. (CRA)**  
**2027 Thomasville Road**  
**Tallahassee, Florida 32308**  
**(850) 385-6153**

An electronic set of Bidding Documents can be purchased from CRA for \$50.00 which is non-refundable. Contact CRA at (850) 385-6153 to order documents.

**The JACKSON COUNTY reserves the right to waive irregularities and to reject any and all Bids.**