

**ADDENDUM NO.1**  
**for**  
**REQUEST FOR PROPOSAL (RFP)**

**WESTCOMM**  
**REAL PROPERTY ACQUISITION**

**RFP Solicitation for WESTCOMM**  
**facilitated by:**

**Town of Longmeadow, Purchasing Department**

**April 15, 2020**

## REQUEST FOR PROPOSAL (RFP)

### AVAILABILITY OF RFP DOCUMENTS:

RFP documents are not yet available but is anticipated to be available by Monday, April 20, 2020. RFP documents will then be emailed to those registered on the RFP bid list and posted online through the Longmeadow Purchasing Departments bid listing service.

### REVISIONS TO INFORMATION POSTED IN THE LEGAL NOTICE:

- 1) **The RFP proposal submission deadline has been pushed out to Wednesday, May 6, 2020 at 1:30PM.**

Due to the pandemic and restricted access to public buildings, **proposals must be mailed or delivered to a different address that accepts delivery due to building closure. The revised address for delivery mailing is now only the following address:**

**Town of Longmeadow  
Purchasing Dept- Chad Thompson  
34 Williams Street  
Longmeadow, MA 01106**

It is recommended that proposals are mailed for arrival well in advance of the revised submission deadline for receipt of proposals as the deadline will be strictly enforced for proposals not received. Late proposals will be rejected. Emailed or faxed proposals will not be accepted.

- 2) The public proposal opening will be virtual only. There will be no public access to enter a building for a public viewing. **The public opening will be facilitated through Zoom and will take place at 2:00PM on Wednesday, May 6, 2020 which is a half hour after the deadline for the receipt of proposals.** All attending the meeting should note that the meeting may be recorded.

MEETING BEGINNING WEDNESDAY, MAY 6, 2020 AT 2:00PM

Join Zoom Meeting

<https://zoom.us/j/99830788601?pwd=UlpvaVdLc3l0aUFXT2ZrVVNBnWRWdz09>

Meeting ID: 998 3078 8601

Password: 577124

One tap mobile

+16465588656,,99830788601#,,577124# US (New York)

+13126266799,,99830788601#,,577124# US (Chicago)

Dial by your location

+1 646 558 8656 US (New York)

+1 312 626 6799 US (Chicago)

### **3) AVAILABILITY OF RFP DOCUMENTS:**

RFP documents and specifications is not available yet. When they become available it will be posted online through the Longmeadow Purchasing Department bid listing service which is accessible online as posted in the legal notice. Those that register with the Longmeadow Purchasing Department will be emailed the RFP and issued addenda.

It is anticipated the RFP documents **will be posted and publicly available on Monday, April 20, 2020 as part of Addendum No. 2.**

*(END ADDENDUM.NO.1)*