

## **REQUEST FOR PROPOSALS FOR THE PROCUREMENT OF ONE (1) NEW BULK HANDLING SHIP UNLOADER**

Notice is hereby given that the Lake Charles Harbor & Terminal District (District) is issuing this request for proposals ("RFP") for crane manufacturers ("Contractors") to provide one (1) 100-foot gauge bulk material handling ship unloader and related parts ("Crane") at its Bulk Terminal in Sulphur, Louisiana, United States of America with the option of ordering two (2) additional cranes within twelve months of handover of the one (1) crane of the initial supply.

The RFP and its attachments are available to download through the District's bidding website at [www.bidexpress.com](http://www.bidexpress.com). Contractors planning to submit proposals must register for this project through the District's bidding website in order to see responses to questions regarding the RFP. RFP Addenda, as necessary, will be issued to all Contractors that were sent this RFP and registered and will also be posted on the District's bidding website at [www.bidexpress.com](http://www.bidexpress.com). Contractors are responsible for disseminating pertinent information to their suppliers, vendors, and subcontractors, if any.

A pre-bid meeting will be held on June 30, 2020 at 10:00 AM CDT. Contractors planning to submit proposals are strongly urged to attend. The pre-bid meeting will be held at the District's Administration Building, 1611 West Sallier Street, Lake Charles, Louisiana, USA. At the end of the pre-bid meeting, attendees can visit the terminal site in Sulphur, Louisiana for a site inspection. Bidders are urged to become familiar with the special requirements of this project prior to submitting a proposal.

Proposals will be addressed to:

Nick Pestello, Director of Engineering  
Port of Lake Charles  
1611 W. Sallier Street  
Lake Charles, Louisiana, 70601

Proposals must be delivered to:

Shaunna Davis, Contracts Reviewer 3  
Port of Lake Charles  
1611 W. Sallier Street  
Lake Charles, Louisiana, 70601

Proposals due:

No later than 10:00 AM (CDT), on Friday, August 14, 2020, to be considered. The District reserves the right to extend the deadline in its discretion and in the District's best interest. Deliveries prior to the due date are only accepted Monday through Friday, excluding holidays, from 8:00 AM to 5:00 PM CDT local time in Lake Charles.

The Contractor's proposals shall be valid for no less than one hundred twenty (120) calendar days following the proposal delivery deadline.

### **PORT CONTACT**

All inquiries regarding this RFP shall be directed in writing to Shaunna Davis via electronic mail to [sdavis@portlc.com](mailto:sdavis@portlc.com) with copy to [bnavarre@boosnavarre.com](mailto:bnavarre@boosnavarre.com) by August 7, 2020 at 10:00 AM CDT. Questions and answers will be posted on the District's bidding website at [www.bidexpress.com](http://www.bidexpress.com). Any oral communication is prohibited during the RFP period and will be considered unofficial and non-binding on the District. Contractors should rely only on written correspondence and responses to communicate with the District.