

**ADDENDUM No.1  
for  
INVITATION FOR BID (IFB)**

**HVAC PREVENTIVE MAINTENANCE & REPAIR**

**TOWN OF LONGMEADOW  
MASSACHUSETTS**

**July 7, 2020**

This document serves as Addendum No.1 for the Invitation for Bid (IFB) for HVAC Preventive Maintenance & Repair. This Addendum forms part of the IFB and modifies the original document. **Acknowledge the receipt of all addenda numbers issued on the BID SUBMISSION FORM.** Failure to do so may subject the bidder to disqualification.

**The following changes and/or additions are to be made to the original Invitation for Bid dated June 25, 2020:**

**1. CHANGE IN BID DEADLINE:**

Delete reference from the legal notice to the bid submission deadline on Wednesday, July 15, 2020 at 2:00PM, and in its place insert the **revised bid submission deadline of 2:00PM on Monday, July 20, 2020.** Since the building for delivery of sealed bids is still closed to the public (other than for mail and delivery), the public bid opening will be accommodated on the same day at 2:30PM through zoom.com. Other than the revised date and time for the remote zoom.com bid conference all other meeting access information is the same which is:

To access the Zoom meeting call 646-558-8656, Meeting ID: 919 1326 4393, Password: 947838.

To access the live bid opening through zoom.com which may be recorded, provided is the link:

<https://zoom.us/j/91913264393?pwd=L1RTcHFtU0FJL0pveDJJN1lzV0EwUT09>

**2. QUESTION & RESPONSE:**

QUESTION: Can we schedule a site visit for inspection the locations?

RESPONSE: No, information regarding on the models of equipment that require service is supplied within the bid document.

**3. REGISTERED BID LIST AS OF JULY 7, 2020:**

The list of those that have requested to be added to the written response bid list maintained by the Longmeadow Purchasing Department as of July 7, 2020 includes the following. Others that request to be added to the written response bid list will be periodically added to the list posted on the bid listing service that can be accessed from the Purchasing Department page of the longmeadow.org website. Those registered to date includes the following:

McCloskey Mechanical Contractors, Inc., Blackwood, NJ; Prime Vendor, Inc., Wilmington, NC; Tradesmen of New England, LLC, Bloomfield, CT; Industrial Steel & Boiler Services, Inc., Chicopee, MA; The Blue Book; Projectdog.com; Energy Efficiency Service, Inc., Lancaster, MA

*(End – Addendum No.1)*