

October

2020



Request for

Statement of Qualifications

For

City Docks Berth and Shed Reconstruction

Submittal Deadline: November 6, 2020

Request for Statement of Qualifications
Lake Charles Harbor & Terminal District
Lake Charles, Louisiana

1. Project Description and Work to be Performed:

The Product Description may be derived from the following:-

- The Lake Charles Harbor and Terminal District (District) is soliciting Statements of Qualification from engineering firms to produce detailed engineered drawings and specifications for the City Docks Berth and Shed Reconstruction located in Lake Charles, Louisiana. The District uses the Facilities Planning and Control Manual drafted by the Division of Administration for project development (<http://www.doa.la.gov/Pages/ofpc/State/Project%20Admin%20-%20State.aspx>).
- The District received substantial damage from Hurricanes Laura and Delta and is currently working through the planning and rebuilding process. The proposed project was identified as a critical need within the overall plan and will require an expedited schedule for both design and construction. The project will replace a storm damaged transit shed and aging wharf structure with a new modern wharf and transit shed that is designed for today's cargo needs.
- The new wharf structure will require an innovative design approach for minimal impacts to adjacent structures and rail road as well as working through the challenges that the existing structure and piles will bring during construction. A geotechnical engineer with waterfront design and analysis experience will be a critical member of the design team.
- A detailed mooring design will be needed to insure compliance with current and future ships that call upon the Port of Lake Charles as well as a new modern marine fender system.
- The accompanying transit shed shall be designed to handle multiple breakbulk cargos with a modern large span building, rail loading dock and truck loading dock.
- The ideal firm will demonstrate experience in the design of large waterfront structures in brownfield sites with truck & rail loading docks that are suited for today's cargo demands. Innovate structural and geotechnical design approaches will be key.
- The fee structure for this project will be based on proposals that will be negotiated after the SOQ process is complete.

2. Selection Criteria: *Those responding will be scored according to criteria set forth below.*

Number	Criteria	Weight
1.	Professional training and experience of the company and proposed team members in relation to the type and magnitude of work required for this project. <i>Highlight experience with large scale marine structure design/construction.</i>	25
2.	Capacity for timely completion of the work considering current and projected backlog and manpower. <i>From the time a Notice to Proceed is given, estimate the duration in months needed to produce a bid package. A gantt chart listing the major items in the Facilities Planning and Control Manual is required.</i>	15
3.	Nature, quantity, and value of work previously performed for public entities. <i>Identify any work your firm or team members have previously done for the Port of Lake Charles or another public entity which involved producing a bid package (last 5years)</i>	25
4.	Location: <i>Physical address where the majority of the design work will be conducted.</i>	5
5.	Past performance on public projects. <i>Projects involving significant waterfront structures, transit sheds, mooring upgrades, or other marine facilities should be</i>	20

	<i>demonstrated as well as performance on previous public projects. Performance should highlight solutions to challenges.</i>	
6.	<i>Past and current pending litigation involving a public entity. Please provide a statement of professional standing, including any pending and past litigation in the last 10 years. This includes involvement in claims between your firm and a public agency as well as cases between a public agency and 3rd party when your firm worked for the public agency.</i>	5
7.	<i>Direct services factor. Indicate if any sub-consulting will be required and list the potential consultant. Provide a manhour estimate or allocation of the design fee to show the percent of services that will be performed in-house as opposed to sub-consultants.</i>	5

3. SoQ Requirements:

Format:

- All Criteria shall be addressed in the order presented in the Notice. Content shall provide information and respond to the criteria described above.
- SoQ shall be typewritten in a readable digital format such as PDF.
- Maximum of 8 pages will be allowed for the submittal.
- No attachments.

4. Process:

District staff will evaluate the submittals and grade in each category according to the criteria. The grades will be averaged and the most qualified firm will be selected to enter into a contract with the Port of Lake Charles.

5. Deliverables and Deadline:

Email completed SoQ in pdf format to RFP@portlc.com. Please include "SoQ for City Docks Berth and Shed Reconstruction" in the subject line.

Statements of Qualifications must be received by **November 6, 2020 at 5:00 PM CST**. No late submissions will be evaluated.

6. Agency Contact:

Requests for additional information regarding this statement of qualifications shall be addressed to Shaunna Davis at (337) 493-3538 or E-mail address sdavis@portlc.com.

It shall be noted that all questions regarding the statement of qualifications shall be communicated in writing or by email to Shaunna Davis by no later than **November 2, 2020**. After that date, no additional questions will be received and/or responded to in kind.

