

**REQUEST FOR QUALIFICATIONS
JACKSON COUNTY
CONSTRUCTION OF A NEW JACKSON COUNTY ROAD & BRIDGE OFFICE
BUILDING
RFQ 2021-01**

The Jackson County Board of County Commissioners is seeking a qualified “Design-Build” Team for the construction of the new Jackson County Road & Bridge Office Building located in Marianna, Florida. The scope of this project is for the construction of fully functional, turnkey ready office building approximately 7,200 sf. in size.

Proposers shall be ranked per the following selection criteria:

**Submittals must be spiral bound and must include the following:

- Letter of Transmittal
- Table of Contents
- Introduction of Firm
- General approach to deliver services
- Project Team and Qualifications
- Experience with Design-Build projects
- Experience with Owner Direct Purchase
- Method of Costing/Estimating Project
- Proof of Errors and Omissions Insurance for Designer
- Proof of Bonding Limit for Builder
- Florida License for Builder
- Florida License(s) for Designer
- Verification of ability to furnish payment and performance bond in the amount of contract and insurance coverage required by Jackson County Board of County Commissioners
- Current work load of Designer and Builder

Proposers shall be ranked per the following selection criteria:

- Similar experience(s) in the State of Florida
- Engineering/Construction experience(s), with similar facilities
- Experience with Design, Permitting
- Experience with Design-Build/Construction Management projects
- Experience of Project Team
- Ability of Firm to deliver project in a timely manner
- Availability to project site(s) (Designer and Builder)

Upon selection of a Design-Build team by Jackson County Board of County Commissioners, the designer/builder shall meet with the owner, tour the proposed site, and assist in evaluating the various building size, function and budget. **In as much as it is feasible the team will be required to utilize existing building plans previously designed and prepared by Jackson County.** After final review, the Builder shall

conduct a final cost breakdown and enter into a contract with Jackson County Board of County Commissioners.

Proposals must be submitted by 2:00 P.M. (local time) on Wednesday, December 9, 2020 at Jackson County Board of County Commissioners, 2864 Madison Street, Marianna, Florida 32448. Proposals will be opened immediately following the deadline at the same location.

Questions to this RFQ may be directed to Hunter Potts, Purchasing Agent Jackson County BOCC via e-mail pottsh@jacksoncountyfl.gov. All questions must be submitted by December 2nd, 2020 by 2:00PM CST. Please monitor the County website at www.jacksoncountyfl.gov for any addendums.

Specifications and General Conditions may be obtained from our web page at <https://jacksoncountyfl.gov/services/purchasing/> or by contacting Hunter Potts, Purchasing Agent between the hours of 8:00 am CST and 4:00 pm CST Monday through Friday at 2864 Madison Street, Marianna, Florida, voice phone 850-482-9633, Fax 850-482-9643, or email pottsh@jacksoncountyfl.gov.

Clayton O. Rooks, III
CLERK OF CIRCUIT COURT

Board of County Commissioners
By: **Clint Pate**
BOARD CHAIRMAN