



**INVITATION TO PARTICIPATE**  
**PLEASE EMAIL THIS DOCUMENT**  
**BACK TO THE PURCHASING**  
**DEPARTMENT AT**  
[bradley@jacksoncountyfl.gov](mailto:bradley@jacksoncountyfl.gov)

Notice is hereby given to all interested persons or firms that Jackson County will be accepting sealed bids for the following:

**BID NUMBER: 2021-14**

**BID NAME: Sale of Surplus Mobile Home**

**GENERAL INFORMATION:** The Jackson County Board of County Commissioners is selling a surplussed mobile home that was previously used as a Fire & Rescue Station located at 5271 HWY 231 Graceville, FL 32440. The mobile home is being sold as one unit in “as is where is” condition to the highest bidder. Purchaser must pick up mobile home from its current location as listed above.

Mobile Home: Year – 2006, Make – Cavalier, Length – 64

**BID DEADLINE DATE: THURSDAY, March 18, 2021**

**DEADLINE TIME: 2:00 PM CST**

PLEASE FILL IN THE FOLLOWING INFORMATION AND RETURN (MAIL OR FAX) THIS FORM IMMEDIATELY

<b>WE INTEND TO PARTICIPATE IN THIS BID REQUEST</b>		
<b>We DO NOT intend to participate in this Bid request;</b>		
<b>However we would like to remain on the Jackson County Vendor listing</b>		
<b>IF THIS PROJECT REQUIRES A CONTRACTOR MEETING (see page 2)</b>		N/A
<b>WE WILL ATTEND</b>	N/A	<b>WE WILL NOT BE ATTENDING</b>
		N/A

Please indicate with a “\*” if there are any changes to the following information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Voice Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

PRINTED NAME

SIGNATURE

Please return this Invitation to Participate immediately upon receipt.

This form can be sent via email to [bradley@jacksoncountyfl.gov](mailto:bradley@jacksoncountyfl.gov)



**IMPORTANT NOTICE**  
**CONTRACTOR MEETING NOTIFICATION**

**BID NUMBER: 2021-14**

**BID NAME: Sale of Surplus Mobile Home**

**Meeting Date: NO SPECIFIC DATE SET. TO VIEW VEHICLES/EQUIPMENT PLEASE CONTACT HUNTER POTTS @ 850-718-8142 OR CHARLIE BRUNNER @ 850-718-7743 TO SET UP AN APPOINTMENT.**

**Contractor's Pre-bid Meeting: N/A**

**Meeting Location: N/A**

**SPECIAL NOTE:** Additional information may be handed out at this meeting. This additional information **WILL NOT** be mailed out to any vendors not responding to this meeting invitation.

**THIS PROJECT DOES NOT INVOLVE A  
PRE-BID CONTRACTOR'S MEETING**

# QUESTION & RESPONSE FORM

**BID NUMBER: 2021-14**

**BID NAME: Sale of Surplus Mobile Home**

**NOTE:** We understand that questions may arise from this bid packet or the specifications pertaining to this project. We will make every attempt to answer your questions in a timely manner. However, all questions must be in written format and on this form. You can submit your question via email to [bradlevn@jacksoncountyfl.gov](mailto:bradlevn@jacksoncountyfl.gov) . Please be sure that all of the requested information has been provided. Once the question has been answered, I will email the response back to you and to only those firms that have returned the INVITATION TO PARTICIPATE to the Purchasing Department.

**IMPORTANT:** YOU MUST EMAIL THE “INVITATION TO PARTICIPATE” AS REQUESTED AS SOON AS POSSIBLE. Only those firms responding with the INVITATION TO PARTICIPATE will receive a response to any questions asked.

**FIRM REQUESTING INFORMATION:** \_\_\_\_\_

**PERSON MAKING REQUEST:** \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

**QUESTION:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ANSWER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERSON RESPONDING TO QUESTION:** \_\_\_\_\_



# BID PACKET

## CONTENTS AND PROCEDURES

**BID NUMBER: 2021-14**

**BID NAME: Sale of Surplus Mobile Home**

THIS PACKET CONTAINS THE FOLLOWING DOCUMENTS.

**NOTE:** SOME OF THESE DOCUMENTS NEED TO BE RETURNED. PLEASE READ AND FOLLOW THE SUBMISSION REQUIREMENT SO THAT YOUR BID WILL NOT BE DISQUALIFIED.

<u>DESCRIPTION</u>	<u>SUBMISSION - <b>RETURN AS INDICATED</b> REQUIREMENT</u>
• IMPORTANT NOTICE (if a contractor meeting has been set, the information will be given on page 3).	
• <b>INVITATION TO PARTICIPATE</b> -----	<b><u>EMAIL THIS DOCUMENT BACK IMMEDIATELY</u></b>
• BID DOCUMENT-----	DO NOT RETURN
• EXPLANATION & PROCEDURE-----	DO NOT RETURN
• GENERAL CONDITIONS AND SPECIFICATIONS -----	DO NOT RETURN
• PUBLIC ENTITY CRIMES FORM-----	DO NOT RETURN
• BID SPECIFICATIONS-----	DO NOT RETURN
• BID RESPONSE FORM-----	<b>SUBMIT THREE COPIES WITH BID</b>
• VENDOR INFORMATION-----	<b>SUBMIT ONE COPY WITH BID</b>
• COPY OF FORM W-9-----	<b>SUBMIT ONE COPY WITH BID</b>
• STATEMENT OF EXPERIENCE-----	DO NOT RETURN
• SUBCONTRACTOR LIST-----	SUBMIT ONE COPY (if applicable)
• DRUG FREE WORKPLACE CERTIFICATE-----	DO NOT RETURN
• CERTIFICATION REGARDING LOBBYING-----	DO NOT RETURN

### ADDITIONAL DOCUMENTS REQUIRED IN CONJUNCTION WITH THIS BID

Documents that are in **BOLD ARE** required for submission. Documents **NOT** in **BOLD** are **NOT** required.

- BID BOND
- PAYMENT BOND
- PERFORMANCE BOND – must be presented when contract is signed
- PROOF OF WORKMAN’S COMPENSATION INSURANCE
- PROOF OF CURRENT LIABILITY INSURANCE (County may, if necessary, request an increase)

### DOCUMENTS WHICH WILL BE ISSUED UPON AWARD

- ~~1. CONTRACT~~
2. NOTICE OF AWARD
- ~~3. CERTIFICATE OF FINAL COMPLETION~~

~~CERTIFICATE OF FINAL COMPLETION — Must be completed and submitted to Purchasing Dept. or final payment will not be made.~~

**BID DOCUMENT**  
**EXPLANATION & PROCEDURES CONTINUED**

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**WARNING - THESE PROCEDURES WILL BE FOLLOWED**

If an attempt to circumvent this process is made and the invoice for payment is sent directly to the Finance Department, the Finance Department will forward the invoice to the Purchasing Department. If a Notice of Final Completion is not on file with the Purchasing Department, the Contractor will immediately be notified to initiate the Final Completion process.

If the total project cost is more or less than that provided on the Bid response, the Purchasing Department will review the records for an approved Change Order form. If one does not exist, PAYMENT WILL NOT BE MADE. Any and all change orders MUST be approved by the Jackson County Board of County Commissioners or authorized representative. If in the event a Change Order was not found, the Purchasing Department will require the contractor to complete in detail a Change Order form. The Department will then present the Change Order to the Board of Commissioners at their next regular meeting. This does not guarantee that this Change Order will be approved. The Department will follow the direction that the Board of Commissioners dictates.

GENERAL The procedures listed here will be followed by everyone responding to a Bid Request. Failure to comply with these procedures COULD RESULT IN DISQUALIFICATION.

**PUBLIC ENTITY CRIMES - SWORN STATEMENT FORM - RETURN WITH BID RESPONSE PACKET**

State law dictates that all individuals or firms doing business with a Governmental Agency must provide that agency with written documentation that they have not been convicted of any crimes which would prohibit them from conducting business with a Government Agency.

**BID BOND – CONSTRUCTION BIDS \$50,000.00 AND OVER-RETURN WITH BID RESPONSE PACKET**

Bid Bonds are insurance agreements in which a third party agrees to be liable to pay a certain amount of money in the event that a specific bidder, if the bid is accepted, fails to accept the contract as bid. NOTE: unless otherwise noted, this bid bond requirement is primarily for construction type bids and NOT for PRODUCT type bids.

**ADDENDUM FORMS**

Changes are made from time to time pertaining to the Bid. These changes or additional information will be provided to everyone that has returned the Invitation to Participate. If the Invitation to Participate has not been returned, the Purchasing Department will make the determination that your firm does not wish to respond to this Bid request. As a result, any Addendum's will NOT be sent to your firm.

CONTRACT The Contract provided in the Bid packet is a sample document and is representative of the actual contract.

RECIPIENT OF THE BID AWARD Failure to strictly adhere to the procedures listed here could result in delays for any or all payment requests.

**NOTICE OF AWARD - RETURN THIS DOCUMENT WITHIN 15 DAYS**

This document will be sent to the successful bidder as notification of the award of the bid. The contractor must return this document within 15 calendar days. Return two copies of the Contract along with the Notice of Award. No work on the project is to occur until the Contractor has received the NOTICE TO PROCEED. However, Contractor may take the necessary steps to prepare for the work to begin. These steps could include but not be limited to scheduling, ordering items/equipment etc. The contractor shall also send the remainder of the required documents, Performance Bonds, Insurance requirements Etc. at this time.

PERFORMANCE BOND - BIDS – for projects in excess of \$50,000-00 -RETURN WITH THE NOTICE OF AWARD This is a contract of guaranty executed subsequent to award by a successful bidder to protect the government from loss due to contractor inability to complete the contract as agreed.

The firm receiving the Bid award shall execute a Performance Bond for the entire amount of the bid itself and naming Jackson County Board of County Commissioners as recipient. Once this has been accomplished, the Notice of Award and Performance Bond must be sent to the Purchasing Department.

NOTE: unless otherwise noted, this bid bond requirement is primarily for construction type bids and NOT for PRODUCT type bids.

**NOTICE TO PROCEED - RETURN THIS DOCUMENT UPON EXECUTION**

The Notice to Proceed will be sent only after all the required forms have been received by the Purchasing Department. The Notice to Proceed will specify a starting date on which the contractor shall start work. This document will also specify the total amount of days allowed for the completion of this project and will identify the date in which this project should conclude.

**TIME ZONE**

Jackson County is in the Central Time Zone. Any and all reference to time is made in the Central Time zone. Those responding to this Request for Bid are responsible for responding correctly.

**CERTIFICATE OF FINAL COMPLETION**

NOTE: This procedure MUST BE FOLLOWED. This document MUST be on file in the Purchasing Department or FINAL PAYMENT WILL NOT BE PROCESSED FOR PAYMENT.

The purpose of this document is a final inspection of the project. The Contractor shall notify the Purchasing Department via the Notice of Final Completion only when the Contractor has fully completed the project. The Purchasing Director will schedule a date for both the Owner and Contractor to complete a final inspection of the project. The results of this final inspection will be either a listing of items which remain to be completed or agreement between both parties as to the completeness of the project. The contractor will receive the final signed copy of the Notice of Final Completion once the work has been completed and released. Contractor should then provide the Purchasing Department with the final invoice for payment. The Purchasing Department shall process said invoice and deliver the invoice for payment to the Finance Department.



## GENERAL CONDITIONS AND SPECIFICATIONS

PROJECT NUMBER: 2021-14

PROJECT NAME: Sale of Surplus Mobile Home

### GENERAL

- A. These documents constitute the complete set of specification requirements and forms. The Proposal, including all sheets and attachments must be filled in, executed, and submitted in a sealed envelope bearing the RFP number on the outside and mailed or presented to the Purchasing Office on or before the specified time and date. The face envelope shall contain the return address, the date of RFP opening, the RFP number and title.
- B. It is the sole responsibility of the respondent to ensure that his or her response reaches the Purchasing Office on or before the closing date and time. The County of Jackson shall in no way be responsible for delays, caused by any other occurrence. Offers by telephone, telegram or facsimile shall not be accepted unless otherwise specified.
- C. All responses must be typed or written in ink and must be signed in ink by an officer or employee having authority to bind the company or firm.
- D. **Provide one original signed copy and two additional copies** of any Response pages which have to be prepared by your firm as directed in response to this request. The original copy of the RFP/RFQ must contain an original, manual signature of an authorized representative of the company.
- E. Respondents shall not be allowed to modify their packets after the opening time and date. RFP files may be examined during normal working hours, after the opening, by appointment only.
- F. The RFP packets will be publicly opened by the Purchasing Department of the Board of County Commissioners of Jackson County. This will take place at 2864 Madison Street, Marianna, Florida 32448 on the date and time indicated in RFP packet.

**ALL RESPONDENTS OR THEIR REPRESENTATIVES ARE INVITED TO BE PRESENT**

For information concerning this project, please contact:

**Nicole Bradley, Purchasing Agent**  
PURCHASING DEPARTMENT  
COUNTY ADMINISTRATION BUILDING  
2864 MADISON STREET  
MARIANNA, FLORIDA 32448  
[BRADLEYN@JACKSONCOUNTYFL.GOV](mailto:BRADLEYN@JACKSONCOUNTYFL.GOV)  
VOICE: 850-482-9633 FAX: 850-482-9643

## **LEGAL REQUIREMENTS**

Respondents are required to comply with all provisions of Federal, State and County laws and Ordinances, rules and regulations, that are applicable to the items being requested. Lack of knowledge by the respondent shall in no way be a cause for relief from responsibility or constitute a cognizable defense against the legal effect thereof.

## **PUBLIC ENTITY CRIMES**

Any person submitting a proposal in response to this invitation must execute the enclosed SWORN STATEMENT UNDER SECTION 287.133 (A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES, including proper check(s) in the space(s) provided, and enclose it with the proposal.

No award will be executed with any person affiliate identified on the Department of General Services "Convicted Vendor" list. This list is defined as consisting of persons and affiliates who are disqualified from public contracting and purchasing process because they have been found guilty of a public entity crime. No public entity shall award any contract to, or transact any business in excess of the threshold amount provided in Section 287.017, Florida Statutes for Category Two (2) (currently \$10,000.00) with any person or affiliate on the "Convicted Vendor" list for a period of thirty-six (36) months from the date that person or affiliate was placed on the "Convicted Vendor" list unless that person or affiliate has been removed from the list pursuant to Section 287.133 (3)(f) Florida Statutes.

## **DRUG FREE WORKPLACE PROGRAMS**

Preference shall be given to businesses with Drug-Free Workplace Programs, when two or more packets, which are equal with respect to quality and service, are received by the County of Jackson for the procurement of commodities or contractual services.

## **PROCUREMENT REGULATIONS**

This request is governed by the Jackson County Procurement Regulations. A copy of the Procurement Regulations is available for your review at the County Purchasing Office.

## **PROTESTS OR DISPUTES**

Any protests or disputes pursuant to this request and/or contract award shall be governed by the procedures noted in the Procurement Regulations.

## **FEDERAL AND STATE TAX**

**The County of Jackson is exempt from Federal and State Taxes for tangible personal property. The Purchasing Department will supply the successful respondent with an exemption certificate if required. Vendors or contractors doing business with Jackson County shall not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the County, nor shall any Vendor/Contractor be authorized to use the County Tax Exemption Number in securing such materials.**

## **ACCEPTANCE/REJECTION**

The County reserves the right to reject the response of any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who is not in a position to perform properly under this award. The County reserves the right to inspect all facilities of firms in order to make a determination as to the forgoing. Jackson County reserves the right to waive any irregularities and technicalities and may, at its discretion, request to re-advertise this RFP.

## **ALTERNATIVES/APPROVED EQUAL DEVIATIONS**

Unless otherwise specified, the mention of a particular manufacturer's brand name or number in the specifications does not imply that this particular product is the only one that will be considered for purchase. This reference is intended solely to designate the type or quality of merchandise that will be acceptable. Alternate offers will be considered and must include descriptive literature and/or specifications. Failure to provide descriptive literature and/or specifications with alternate offers may be cause for disqualification of the response. The determination as to whether any alternate product or service is or is not equal shall be made by Jackson County and such determination shall be final and binding upon all responses.



The respondent shall be responsible for reading very carefully, and understanding completely, the requirements and the specifications of the items requested. Any deviation from specifications listed herein must be clearly indicated, otherwise it will be considered that items offered are in strict compliance with these specifications, and the successful respondent will be held responsible; therefore, deviations must be explained in detail on an attached sheet(s) and itemized by number. Any item or items that do not meet County specifications upon delivery will not be accepted and if the item cannot be brought up to specifications in a reasonable time, the firm will be required to compensate the County for difference in price entailed in going to the next low firm.

#### **NO RESPONSE**

Where more than one item is listed, any items not included in the response shall be indicated by a written "NO RESPONSE" beside the item. If no items are represented, a "Statement of NO RESPONSE" should be returned, with the envelope plainly marked "NO RESPONSE" and with the RFP number. Failure to comply will be an indication that the firm does not wish to be considered for future requests.

#### **NON-COLLUSION**

Firm certifies that this response is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a response for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud.

No premiums, rebates or gratuities permitted; either with, prior to or after any delivery of material or provision of service. Any such violation may result in contract cancellation, return of materials or discontinuation of services and possible removal from the vendor list(s).

#### **CONFLICT OF INTEREST**

The award is subject to provisions of State Statutes and County Ordinances if any. All respondents must disclose with their response the name of any office, director, or agent who is an employee of Jackson County. Further, all firms must disclose the name of any County employee who owns, directly or indirectly, an interest of ten percent (10%) or more in the firm or any of its branches.

#### **UNIFORM COMMERCIAL CODE**

The Uniform Commercial Code (Florida Statutes, Chapter 672) shall prevail as the basis for contractual obligations between the awarded contractor/vendor and the County for any terms and conditions not specifically stated in this Invitation.

#### **AVAILABILITY OF FUNDS**

The obligations of Jackson County under this award are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and Jackson County.

#### **EEO STATEMENT**

Jackson County is committed to assuring equal opportunity in the award of contracts and, therefore, complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age and sex.

#### **SUBCONTRACTING**

If a vendor subcontracts any portion of a contract for any reason, he must submit the name and address of the subcontractor and the name of the person to be contracted. Jackson County reserves the right to accept or reject any or all responses wherein a subcontractor is named and to make the award to the firm, who, in the opinion of the County, will be in the best interest of and/or most advantageous to the County. Jackson County also reserves the right to reject a response of any firm if the response names a subcontractor who has previously failed in the proper performance of an award or failed to deliver on time contracts of a similar nature, or who is not in a position to perform properly under this award. Jackson County reserves the right to make the determination as to the foregoing.

#### **REQUIREMENTS FOR ALL INFORMATION TECHNOLOGY HARDWARE, SOFTWARE, SERVICES, OR ELECTRONIC EQUIPMENT**

All Electronic equipment shall be **YEAR 2000 COMPLIANT**. Any firm responding to this request shall supply the County with a statement that the electronic equipment being offered is in fact **YEAR 2000 COMPLIANT**.

**QUESTIONS PERTAINING TO THE PROJECT**

No questions regarding this project will be answered unless said question is in written form. Questions pertaining to the specifications of this project will be delivered to the Purchasing Agent via Fax, Mail or hand-delivery. The original question along with the answer will be sent via Fax or Mail to every firm who has returned the Invitation to Participate.

**NEGOTIATIONS**

Negotiations will be conducted in accordance with Florida State Statute 11.45.



## BID SPECIFICATIONS

If you have any questions, please don't hesitate to contact us.

[bradley@jacksoncountyfl.gov](mailto:bradley@jacksoncountyfl.gov) | [pottsh@jacksoncountyfl.gov](mailto:pottsh@jacksoncountyfl.gov)

**BID NUMBER: 2021-14**

**BID NAME: Sale of Surplus Mobile Home**

### **Procedures for having questions answered:**

1. All questions will be directed to the Purchasing Agent unless otherwise indicated.
2. All questions will be in written form utilizing the provided question form or sent by email.
3. Questions can be emailed to the Purchasing Agent at [bradley@jacksoncountyfl.gov](mailto:bradley@jacksoncountyfl.gov)
4. All questions will be distributed along with the answer to **ONLY THOSE** respondents which have returned the **INVITATION TO PARTICIPATE**.
5. Please read ALTERNATIVES/APPROVED EQUAL DEVIATIONS regarding product specifications.

### **IMPORTANT INFORMATION:**

- **Once this project has been awarded, the purchaser will have 21 days to remove the vehicle/equipment, beginning with the issuance date of the "Notice of Award".**

**SCOPE OF PROJECT:** The Jackson County Board of County Commissioners is selling a surplussed Mobile Home. The Mobile Home is being sold as one unit in "as is" condition to the highest bidder.

**PROJECT SPECIFICATIONS:** Please refer to the following pages for additional information and images.

**Notes:** Surplus property being received is "as is – where is". No representations or warranties are intended, the recipient assumes responsibility for inspection and use, and the recipient assumes risks of using the property. It shall be the sole responsibility of the purchaser to arrange for pick-up and removal of the surplus property within the allotted time frame. (Failure to do so may result in bid rejection)



Mail To:

JACKSON COUNTY BOARD OF COUNTY  
COMMISSIONERS  
PO BOX DRAWER 510 2864 MADISON ST  
MARIANNA, FL 32447

CO/AGY 25 / 1

T# 515619170  
B# 304749

# FLORIDA MOBILE HOME REGISTRATION

LATE **TB0102** DECAL

Expires **NO EXPIRATION**

R/MK 2006/CAVL BODY HS  
N CV06AL0266822  
LENGTH 64' LOCATION 25 00

TITLE 99479399

Reg. Tax	14.60	Class Code	97
Init. Reg.		Tax Months	12
County Fee	3.00	Back Tax Mos	
Mail Fee		Credit Class	
Sales Tax		Credit Months	
Voluntary Fees			
Grand Total	17.60		

/FEID -  
Date Issued 10/25/2007

JACKSON COUNTY BOARD OF COUNTY  
COMMISSIONERS  
PO BOX DRAWER 510 2864 MADISON ST  
MARIANNA, FL 32447

### IMPORTANT INFORMATION

1. The registration must be surrendered when requesting a change of address.
2. Registration renewals are the responsibility of the registrant and shall occur during the 30-day period prior to the expiration date shown on this registration. Renewal notices are provided as a courtesy and are not required for renewal purposes.

R - COUNTY VEHICLES PLATE ISSUED X

7/R

mobile home trailer  
Campbellton Park Station  
FL

Identification Number	Year	Make	Body	WT-L-BHP	Vessel Regis. No.	Title Number
CV06ALO266822	2006	CAVL	HS	64'		99479399

Registered Owner \_\_\_\_\_ Date of Issue 10/25/2007

JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS  
PO BOX DRAWER 510 2864 MADISON ST  
MARIANNA FL 32447

Lien Release  
Interest in the described vehicle is hereby released  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

IMPORTANT INFORMATION

- When ownership of the vehicle described herein is transferred, the seller MUST complete in full the Transfer of Title by Seller section at the bottom of the certificate of title.
- Upon sale of this vehicle, the seller must complete the notice of sale on the reverse side of this form.
- Remove your license plate from the vehicle.
- See the web address below for more information and the appropriate forms required for the purchaser to title and register the vehicle, mobile home or vessel: <http://www.hsmv.state.fl.us/html/titinf.html>

Mail To:

JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS  
PO BOX DRAWER 510 2864 MADISON ST  
MARIANNA FL 32447-0510



CERTIFICATE OF TITLE

Identification Number	Year	Make	Body	WT-L-BHP	Vessel Regis. No.	Title Number
CV06ALO266822	2006	CAVL	HS	64'		99479399

Prev State	Color	Primary Brand	Secondary Brand	No of Brands	Use	Prev Issue Date
FL					PRIVATE	

Odometer Status or Vessel Manufacturer or CH use	Hull Material	Prop	Date of Issue
			10/25/2007

Registered Owner

JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS  
PO BOX DRAWER 510 2864 MADISON ST  
MARIANNA FL 32447

1st Lienholder

NONE

DIVISION OF MOTOR VEHICLES

TALLAHASSEE

FLORIDA

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES



Carl A. Epple  
Director

Control Number 86647147

Electra Theodorides-Bustle  
Executive Director

TRANSFER OF TITLE BY SELLER (This section must be completed at the time of sale.)

Federal and/or state law require that the seller state the mileage, purchaser's name, selling price and date sold in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. This title is warranted to be free from any liens except as noted on the face of the certificate and the motor vehicle or vessel described is hereby transferred to:

Seller Must Enter Purchaser's Name: \_\_\_\_\_ Address: \_\_\_\_\_

Seller Must Enter Selling Price: \_\_\_\_\_ Seller Must Enter Date Sold: \_\_\_\_\_

I/We state that this  5 or  6 digit odometer now reads \_\_\_\_\_ (no tenths) miles, date read \_\_\_\_\_ and I hereby certify that to the best of my knowledge the odometer reading  1. reflects ACTUAL MILEAGE,  2. is IN EXCESS OF ITS MECHANICAL LIMITS,  3. is NOT THE ACTUAL MILEAGE.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

SELLER Must Sign Here: \_\_\_\_\_  
Print Here: \_\_\_\_\_

CO-SELLER Must Sign Here: \_\_\_\_\_  
Print Here: \_\_\_\_\_

Selling Dealer's License Number: \_\_\_\_\_  
Auction Name: \_\_\_\_\_

License Number: \_\_\_\_\_  
Lic. Collected: \_\_\_\_\_

PURCHASER Must Sign Here: \_\_\_\_\_  
Print Here: \_\_\_\_\_

CO-PURCHASER Must Sign Here: \_\_\_\_\_  
Print Here: \_\_\_\_\_

NOTICE: \$10.00 PENALTY IS REQUIRED BY LAW IF NOT SUBMITTED FOR TRANSFER WITHIN 30 DAYS AFTER DATE OF PURCHASE.

LIEN SATISFACTION

VOID IF ALTERED



Department of Management Services, Bureau of Federal Property Assistance  
**THE FLORIDA BUREAU OF FEDERAL PROPERTY ASSISTANCE**  
**CERTIFICATE TO OBTAIN TITLE TO A VEHICLE**

State Serial # 12-7-0167-01

Certificate # 070720054074

The undersigned agency certifies that the motor vehicle described herein the property of the United States Government, has been transferred this 20th day of July 2007 to the transferee designated herein; and that this is the first transfer of such vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United State Government. This certificate and bill of sale are to be presented to the Florida Department of Highway Safety and Motor Vehicles for registration and/or license.

Make of Vehicle <b>CAVALIER</b>	Year <b>2006</b>	Model <b>07E1007FEMA</b>	Serial (VIN) <b>CV06AL0266822</b>	
Type of Vehicle <b>TRAILER</b>			Body Style <b>MOBILE HOME</b>	
No. of Cylinders <b>NA</b>	Fuel <b>NA</b>	Weight	GVWP	Purchase Price <b>DONATION</b>

**Odometer Disclosure Statement**

Federal/State law requires you state the mileage upon transfer of ownership. Failure to complete this statement or providing a false statement may result in fines and/or imprisonment.

The Florida Bureau of Federal Property Assistance, acting as the Florida State Agency for Florida Surplus Property, states that the odometer now reads NA (no tenths) miles and, to the best of its knowledge, reflects the actual mileage of the vehicle described above, unless one of the following statements is checked.

(1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

(2) I hereby certify that the odometer reading is NOT the actual mileage: WARNING – ODOMETER DISCREPANCY.

**Transferor – Seller; Transferee – Buyer**

Transferor (Printed Name) <b>FLORIDA BUREAU OF FEDERAL PROPERTY ASSISTANCE</b>			
Mailing Address <b>14281 U.S. HIGHWAY 301 SOUTH</b>	City <b>STARKE</b>	State <b>FLORIDA</b>	Zip <b>32091</b>
Signature of Official <i>Claire Coleman</i>		Date of Statement	
Typed Name of Signer <b>CLAIRE S. COLEMAN</b>		Title <b>SENIOR CLERK</b>	

Transferee's (Donee's) Signature			
Transferee's Name (Donee) Printed <b>JACKSON COUNTY</b>			
Street Address <b>2864 MADISON STREET</b>	City <b>MARIANNA</b>	State <b>FLORIDA</b>	Zip <b>32448</b>

**ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE**

BUREAU OF FEDERAL PROPERTY ASSISTANCE

14281 US HIGHWAY 301 SOUTH

STARKE, FL 32091

PHONE: (904) 964-5601

DATE 7/20/2007

FY 07-08

DISTRIBUTION DOCUMENT AND INVOICE

DONEE CODE 1658-AF2

Journal Transfer Payments (JT2) Should be Made  
To FSP TF 72 50 2 699001 72600200 00 002900  
00-Rev. Object 029000

INVOICE NO. S2-7636

DONEE P.O.#:

THIS TRANSACTION SHALL BE  
SUBJECT TO THE REGULATIONS  
GOVERNING THE DONATION PROGRAM

TO:

Jackson County Board of County Commissioners  
2864 Madison Street  
Marianna, FL 32448  
  
ATTN: Chuck Lockey Jackson  
(850) 482-9633

PAYMENTS SHOULD BE MADE TO: DMS,  
BUREAU OF FEDERAL PROPERTY  
ASSISTANCE BY INSTITUTIONAL CHECK  
OR WARRANT

BY: Stanley Hascher

PURPOSE FOR WHICH PROPERTY IS BEING ACQUIRED

DONEE TYPE: Public Agency - Local  
PURPOSE: Economic Development

QUAN	UNIT	ORDER#	GOVERNMENT A/C		DESCRIPTION	SERVICE CHARGE	
			UNIT	TOTAL		UNIT	TOTAL
1	EA	07-0167	\$23,000.00	\$23,000.00	MOBILE HOME-070720054074 CAVALIER 07E1007FEMA	\$2,500.0000	\$2,500.00
			TOTAL A/C	\$23,000.00			

INVOICE #: S2-7636

BEING THE DULY AUTHORIZED AGENT OF THE ABOVE DONEE, I ACCEPT THE PROPERTY LISTED HERE ON AND ON THE ATTACHED CONTINUATION SHEET(S), WHERE APPROPRIATE, AND COMMIT THE DONEE TO THE CERTIFICATIONS, TERMS AND CONDITIONS PRINTED ON THE REVERSE OF THE DOCUMENT AND INVOICE			SERVICE CHARGE	\$2,500.00
			DELIVERY CHARGE	
ORDER FILLED BY	PICKED UP BY	DATE	PAY THIS AMOUNT	\$2,500.00
DIRECT PICKUP	DIRECT PICKUP	7/20/2007		

FINANCE & ACCOUNTING

SIGNATURE OF AUTHORIZED REPRESENTATIVE

#26

001-3212-526-640



**BID PACKET  
BID RESPONSE FORM**

**BID NUMBER: 2021-14**

**BID NAME: Surplus Mobile Home**

**DELIVERY:** Prices quoted will include delivery F.O.B. Jackson County Florida. The equipment will NOT be shipped with the BOCC, Jackson County as consignee.

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**DELIVERY COST/CHARGES:** All delivery costs or charges must be included in the bid price.  
**ACCEPTANCE:** Jackson County will not be responsible for any equipment until fully delivered and accepted after a complete inspection by both the purchasing department and the requesting department. The Purchasing Department **MUST** be notified immediately, preferably prior to but if necessary, upon delivery. A “Certificate of Final Completion” will be issued upon such acceptance.  
**BID AWARD:** The County reserves the right to award the contract on a split-order, lump-sum, or individual-item basis, or such combination as shall best serve the interest of the County unless otherwise specified.  
**EQUIPMENT PURCHASE:** The purchaser shall, at Jackson County’s discretion, purchase all items it deems necessary.

<b>Total Price for Mobile Home (Includes Pick-up and Removal)</b>	
<b>Total Price</b>	

	YES	NO	IF YES – EXPLAINED?	
			YES	NO
Have exceptions or alternatives been taken for any of the specifications given in this Bid request				

	DAYS
This bid price is good for how long after bid opening	
How many days after notification of award, will pick-up begin?	

By signing this form, you attest that all information provided by you is true and correct to the best of your knowledge.

Company name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
CITY

\_\_\_\_\_  
STATE

\_\_\_\_\_  
ZIP

Phone numbers \_\_\_\_\_

VOICE

FAX

E-MAIL

Authorized representative \_\_\_\_\_

PRINTED NAME

SIGNATURE