



# Cartersville School System

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*ASSISTANT SUPERINTENDENT*

## REQUEST FOR PROPOSAL

April 1, 2021

Dear Sir or Madam:

The Cartersville School System invites you to submit a proposal on the following items.

1. **Painting Exterior Facility Carterville Middle School**
2. **Painting Exterior Facility CCS Central Office**
3. **Painting Restrooms / Hallways Cartersville High School Attendance Building**

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

**Cartersville School System  
RFP #9000-0401-143 ENCLOSED  
P.O. Box 3310, 15 Nelson Street  
Cartersville, Georgia 30120**

no later than 2:00 p.m., Friday, April 30, 2021.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Respectfully,

  
Richard Dyke  
Chief Financial Officer

Enclosures

**PROPOSAL FORM**

**Please include this cover sheet as (page 1) of your proposal**

Cartersville School System  
P.O. Box 3310  
15 Nelson Street  
Cartersville, Georgia 30120

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

- 1. Painting Exterior Facility Carterville Middle School**
- 2. Painting Exterior Facility CCS Central Office**
- 3. Painting Restrooms / Hallways Cartersville High School Attendance Building**

\$ \_\_\_\_\_

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Company Representative Authorized to Submit this Proposal

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Business Address/ Street, City, State, Zip Code

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email

Office use only

## INSTRUCTION TO BIDDERS

1. Proposals are due no later than 2:00 PM., Friday, April 30, 2021 and shall be opened publicly at that time.
2. **Proposals must be submitted on the forms enclosed.** Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
4. Proposals for each project must be priced separately.
5. RFP will be awarded as one contract to a single contractor.
6. Proposals must include manufacturer and paint information.
7. There will be a mandatory pre-bid meeting held on Tuesday, April 13, 2021 @ 2:30 PM EST, at the Cartersville City School System's Central Office located at 15 Nelson Street, Cartersville Georgia. Only one representative per company may attend.
8. The Cartersville City School Board reserves the right to accept or reject any and all proposals.
9. Work is to begin no earlier than June 3, 2021 and completed no later than July 30, 2021.
10. Payment will be made within 30 days of the completion of project.
11. Proposals will be evaluated on price, starting date and completion date and materials to be used.
12. Sample applications may be required.
13. Contractor must discard paint containers, brushes, rollers, drop clothes or any other item that may contain paint residue.
14. **Contractor must provide a copy of Certificate of Liability Insurance E-Verification number. Workers Compensation Insurance and a W-9 form.**
15. Further information regarding the RFP can be obtained by email only:

Ken Paige  
Director of Operations  
Cartersville City School System  
[kpaige@cartersvilleschools.org](mailto:kpaige@cartersvilleschools.org)

## SCOPE OF WORK

### 1. Cartersville Middle School

Painting exterior doors and trim, football concession and press box.

### 2. Central Office

Painting exterior doors and trim.

### 3. Cartersville High School (Attendance Building)

Painting Restrooms and Hallways

## SPECIFICATIONS

### 1. PRODUCTS:

#### A. Manufacturer:

1. PPG Pittsburgh

### 2. PAINT SPECIFICATIONS:

#### A. Metal Primers:

1. Acrylic Metal Primer

#### B. Interior Paints:

1. Water-base Epoxy (Semi -Gloss) Pre-cat
2. Interior Frames (Semi-Gloss)

### 3. APPLICATION:

- A. Two Finished Coats
- B. Accent Striping

### 4. PREPERATION:

- A. Metal surfaces remove all rust by sanding, brushing.
- B. Metal surfaces remove substrates of substances that could paint not to bond such as dirt, grease, oil, or incompatible paints.
- C. Hallways and Restroom walls must be sanded (Owners discretion) before paint can be applied to surface.
- E. Patch any holes, cracks, chalk all joints, seams, and sand any imperfections of all surfaces to insure a smooth finish.

### 5. CLEANING:

- A. Remove empty paint containers, rags, rubbish at the end of each workday.
- B. When painting is completed remove any paint splatters from surfaces, remove any paint from windows.
- C. Contractor will be responsible for removing all debris and paint containers from premises when job is completed.

### 6. PAINTING SCHEDULE:

- A. Colors to be determined

**SCOPE OF WORK PRICING**

Cartersville Middle School: \$ \_\_\_\_\_

CCSS Central Office:

Cartersville High School: \$ \_\_\_\_\_

Total Proposal: \$ \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_