



# Cartersville School System

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ASSISTANT SUPERINTENDENT

## REQUEST FOR PROPOSAL

April 1, 2021

Dear Sir or Madam:

The Cartersville School System invites you to submit a proposal on the following items.

**The demolition and removal of an Athletic Fieldhouse and Gymnasium located on the campus of Cartersville High School, 320 East Church Street, Cartersville, Georgia.**

Return your sealed pricing bid clearly marked on the outside of the envelope or package to:

**Cartersville School System  
RFP #0440-0401-145 ENCLOSED  
P.O. Box 3310, 15 Nelson Street  
Cartersville, Georgia 30120**

no later than 2:00 p.m., Friday, April 30, 2021.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Respectfully,

  
Richard Dyke  
Chief Financial Officer

Enclosures

**PROPOSAL FORM**

**Please include this cover sheet as (page 1) of your proposal**

Cartersville School System  
P.O. Box 3310  
15 Nelson Street  
Cartersville, Georgia 30120

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

**The demolition and removal of an Athletic Fieldhouse and Gymnasium located on the campus of Cartersville High School, 320 East Church Street, Cartersville, Georgia.**

\$ \_\_\_\_\_

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Company Representative Authorized to Submit this Proposal

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Business Address/ Street, City, State, Zip Code

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email

Office use only

## INSTRUCTION TO BIDDERS

1. Proposals are due no later than 2:00 PM., Friday, April 30, 2021, and shall be opened publicly at that time.
2. **Proposals must be submitted on the forms enclosed.** Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to any and all Georgia Department of Education guidelines.
4. There will be a mandatory pre-bid meeting will be held on Thursday, April 15, 2021 @ 2:00 PM EST. at the Cartersville City School System's Central Office located at 15 Nelson Street, Cartersville Georgia. **Contractors must attend the meeting to qualify to bid project.** Only one representative per company may attend.
5. The Cartersville City School Board reserves the right to accept or reject any and all proposals.
6. Work is to begin no earlier than June 14, 2021 and must be completed no later than July 13, 2021.
7. Payment will be made within 30 days of the completion of project.
8. Proposals will be evaluated on price, starting date and completion date.
9. Contractor must provide a copy of **Certificate of Liability Insurance, E-Verification number, Workers Compensation Insurance and a W-9 form.**
10. Further information regarding the RFP can be obtained by email only:

Ken Paige  
Director of Operations  
Cartersville City School System  
kpaige@cartersvilleschools.org

## 1. Intent of Request for Proposal

### 1.1 Intent of Request for Pricing (RFP)

The purpose of this Request for Pricing is to solicit competitive sealed proposals from qualified and experienced individuals or firms to provide demolition services for the Cartersville City School System (CCSS). The CCSS is requesting proposals for the demolition and site clearance of an athletic fieldhouse and a gymnasium which includes classrooms, storage areas and dressing rooms. The successful Contractor will be expected to provide all tools, transportation, labor, and equipment necessary to perform all duties required in this RFP. The overall objective of this project is to remove the two structures, identified trees, site components, etc. and to leave the ground empty, level, and ready for future development.

## 2. Scope of Service

- 2.1. Fees. Contractor is responsible for all permits, fees, certifications and approvals necessary to demolish the buildings as outlined by the standards established by federal, state, and local authorities.
- 2.2. Utilities and Terminations. Prior to commencement of work by Contractor, the CCSS will conduct all utility terminations, power/phone/cable disconnections, as well as be responsible for any service or termination fees (if applicable) relative to the area within the demolition site. The Contractor shall remove the two buildings at the point of utility disconnection.
- 2.3. Asbestos Abatement and Inspection Report. Asbestos abatement must be conducted by the Contractor. The CCSS will provide to the Contractor with a certified asbestos inspection report for the property (see attachment). Abatement process can begin no earlier than June 10, 2021.
- 2.4. Demolition and Site Clearance. Contractor shall demolish and remove all above and below ground debris including but not limited to; the main structure and/or any detached structures, footings, foundations, floors, porches, sidewalks and debris of any kind. Contractor shall include the demolition and removal of all concrete and/or asphalt flatwork accessory/ trees or any underground piping, trash which may be present. No debris shall be left or buried on the site. Demolition methods must include a means of controlling dust generated on the site. All removal from this site of debris, rubbish, and other materials resulting from demolition operations must be disposed of in a legal manner.
- 2.5. Backfill and Compaction. Excavated areas associated with the removal of all substructures should be backfilled with soil available on-site with a minimum compaction of 100% of the standard Proctor maximum dry density (ASTM D698).

- 2.6 Project Schedule. Both structures will be vacated, asbestos abatement conducted by Contractor, and utility lines terminated by the CCSS prior to June 14<sup>th</sup>, 2021. Contractor shall complete demolition and removal of both structures within 30 days after given the notice to proceed.
- 2.7 Dumping Requirements: All demolition debris must be taken to a licensed landfill. All landfill receipts must be turned in to the CCSS before final approval and payment.
- 2.8 Infrastructure Protection: Protect surrounding sidewalks, drive approaches, by means acceptable to the CCSS. Contractor will be liable for any damage to school system property.
- 2.9 Safety: Public safety must be considered at all times. The Contractor must take precautions at all times to utilize and store materials and equipment in a way that will prevent injury to the public. Before leaving the site each day, Contractor must ensure that proper signs, caution tape, physical barriers or other devices as needed to signal a hazard or restrict public access are in place. In addition, the Contractor must insure the safety of their workers by adhering to industry best practices, OSHA safety, and traffic safety guidelines as applicable for the activity being performed. The CCSS Director of Operations reserves the right to temporarily stop work if they see an unsafe practice and to suspend work until the issue is addressed.

### **3. Outline of Expectations**

- 3.1. Significant experience in demolition and removal of commercial site debris, backfill and grading. The successful bidder shall clearly possess an understanding of the scope of work required including:
  - a. Permitting and clearances.
  - b. Demolition site clearance and backfill/ site grading.
  - c. Project completion documentation.
  - d. Possess the required licenses, insurance, bonding, etc.
- 3.2. Contractor will assure that all permitting, demolition and debris removal will comply with applicable City of Cartersville, State and Federal regulations and procedures covering structure demolition.

### **4. Special Instructions**

- 4.1 Operating Hours: Work shall be performed between 7am and 7pm only. No work shall be performed on Sundays unless authorized in advance by the CCSS.

## **5. Insurance Requirements**

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees or subcontractors. The cost of such insurance shall be included in Contractor's bid. The amount of insurance shall not be less than:

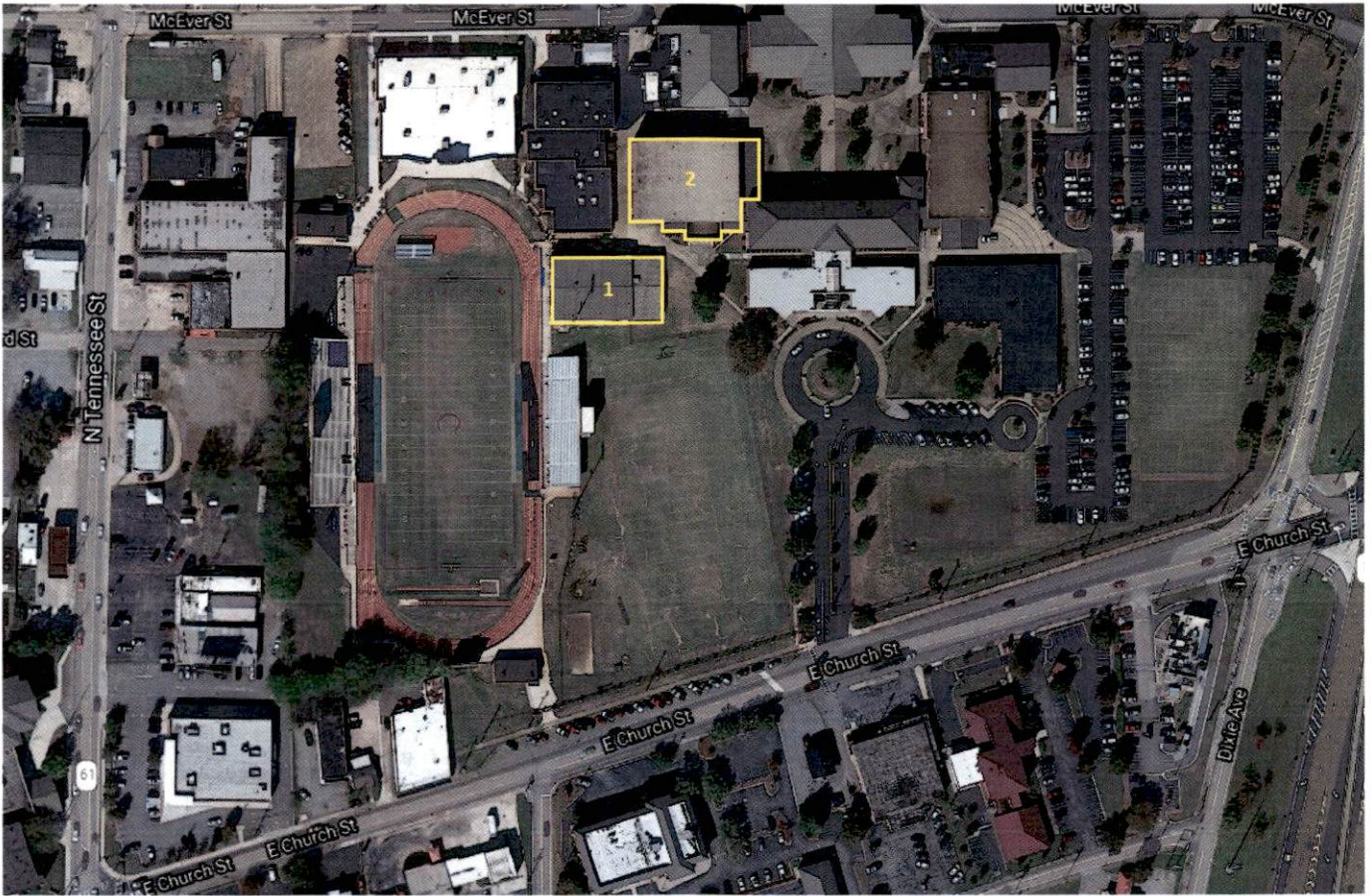
1. Commercial General Liability: \$1,000,000 combined single limit per occurrence and \$2,000,000 general aggregate for bodily injury, personal injury and property damage.
2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage for owned, non-owned and hired autos.
3. Workers' Compensation and Employers' Liability: Workers' compensation limits as required by the labor code of the State of Utah and employers' liability with limits of \$1,000,000 per accident.

## **6. Bid Submittals**

Those wishing to submit a bid for the project must provide, at a minimum, the following items:

- Proof of all other appropriate professional licensing as required by the State of Georgia.
- A disposal and recycling plan for all structures and debris removed from the site.

# DEMOLITION AREA



**SCOPE OF WORK PRICING**

Demolition of Athletic Fieldhouse \$ \_\_\_\_\_

Demolition of Gymnasium, Classrooms, Offices, etc. \$ \_\_\_\_\_

Total Proposal \$ \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_