



Cartersville School System

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ASSISTANT SUPERINTENDENT

REQUEST FOR PROPOSAL

April 12, 2021

Dear Sir or Madam:

The Cartersville School System invites you to submit a proposal on the following items.

Cafeteria Tables for Cartersville Middle School

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

**Cartersville School System
RFP #0360-0412-146 ENCLOSED
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00 p.m., Tuesday, May 11, 2021.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Respectfully,

Richard Dyke
Chief Financial Officer

Enclosures

PROPOSAL FORM

Please include this cover sheet as (page 1) of your proposal

Cartersville School System
P.O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

Cafeteria Tables for Cartersville Middle School

\$ _____ Total without alternates

\$ _____ Total with alternates

Name of Company

Signature of Company Representative Authorized to Submit this Proposal

Printed Name of Representative

Business Address/ Street, City, State, Zip Code

Phone Number

Fax Number

Email

Office use only

INSTRUCTION TO BIDDERS

1. Proposals are due no later than 2:00 PM., Tuesday, May 11, 2021, and shall be opened publicly at that time.
2. **Proposals must be submitted on the forms enclosed.** Bidders may attach other appropriate information to best evaluate the proposal.
3. Proposals must meet the requirements relating to all Georgia Department of Education guidelines.
4. The Cartersville City School Board reserves the right to accept or reject any and all proposals.
5. Payment will be made within 30 days of the completion of project.
6. Proposals will be evaluated on price and install completion date.
7. Vendor is responsible for the assembly of all furniture.
8. Vendor is responsible for removing furniture from packaging, boxes etc.
9. Vendor must remove all debris from site once installation is complete.
10. Vendor is responsible for unloading and placing furniture at the Owners discretion.
11. Contractor must provide a copy of **Certificate of Liability Insurance, E-Verification number, Workers Compensation Insurance and a W-9 form.**
12. The specifications in this RFP are based on the manufacturer Palmer Hamilton. Other furniture manufacturers will be considered only if the specifications meet or exceed those indicated by Palmer Hamilton. All warranties shall meet or exceed those specified in this RFP based on model and / or part number.
13. Further information regarding the RFP can be obtained by email only:

Christina Nichols
Director of School Nutrition
Cartersville City Schools
cnichols@cartersvilleschools.org

SPECIFICATIONS

Manufacturer	PH Part #	Description	Qty	Sell	Ext. Sell
Palmer Hamilton	60T11293012-S12	12 Stool Table 29"H x 30"W x 12'L	25		
Palmer Hamilton		Frame: Powdercoat Frame Color: Black Laminate: Group 1 Laminate Choice: *to be determined Edge: EdgeGuard Edge Color: Black (001) Stool Color: Black *NOTE: Qty (9) Custom Logo Qty (8) WA, Eggplant 4913-60 Qty (4) WA, Maroochy Brush 4745-60 Qty (4) WA, Washi Crystal 5017-38 Seats need to be attached at destination by others.			
Palmer Hamilton	LOGO-UPCHARGE-60T11293012-S12	LOGO Laminate for 60T11293012-S12	9		
Palmer Hamilton		Laminate: LOGO Edge: EdgeGuard Edge Color: Black (001) *NOTE: Qty (9) Custom Logo			
Palmer Hamilton	60T11293008-S08	8 Stool Table 29"H x 30"W x 8'L	4		
Palmer Hamilton		Frame: Powdercoat Frame Color: Black Laminate: Group 1 Laminate Choice: Wilsonart 4913-60 Eggplant (855-EGG) Edge: EdgeGuard Edge Color: Black (001) Stool Color: Black *NOTE: Seats need to be attached at destination by others.			
Palmer Hamilton	60T11303012-S08	8 Stool Table 30"H x 30"W x 12'L Wheelchair-Accessible	1		
Palmer Hamilton		Frame: Powdercoat Frame Color: Black Laminate: Group 1 Laminate Choice: *to be determined Edge: EdgeGuard Edge Color: Black (001) Stool Color: Black *NOTE: Qty (1) WA, Washi Crystal 5017-38 Seats need to be attached at destination by others.			

SPECIFICATIONS

Manufacturer	PH Part #	Description	Qty	Sell	Ext. Sell
Palmer Hamilton	PH19-48FB	Chariot Fixed Booth - 48" Long booth for standard seating for 4 adults. Assembly includes : fixed frame, two fiberglass backs, two fiberglass seats, two laminated back panels, booth top 24" x 48", down leg for top.	6		
Palmer Hamilton		Bench: Fiberglass Fiberglass Choice (Bench): *to be determined Back: Fiberglass Fiberglass Choice (Back): *to be determined Laminate: Group 1 Laminate Choice (Back): *to be determined Edge Color: Black (BLK) *NOTE: Fiberglass Seat: Obsidian F508 Fiberglass Back: Gunmetal P35 Laminate Back: WA, Washi Crystal 5017-38 Laminate Top: Qty (3) WA, Eggplant 4913-60 - Qty (3) WA, Maroochy Brush 4745-60 Frame/Edgeguard: Black			
Palmer Hamilton	METHOD-18A-BLK	Method 18 Inch High	20		
Palmer Hamilton		Color: Black			
Palmer Hamilton	Surcharge		1		
Palmer Hamilton	Comment		1		
	Freight		1		
	Grand Total		1		
The following items are alternates that may be purchased within one year of the bid award date, or not at all, at our discretion.					
Palmer Hamilton	ATX2936RD	36" Dia. Round Fixed Standard Weight Aero X-Base Table w/ Glides	4		
Palmer Hamilton		Base: Black (BLK) Edge: EdgeGuard Edge Color: Black (1) Laminate: Group 1 LaminateSelection: *to be determined *NOTE: Qty (4) WA, Washi Crystal 5017-38			
Palmer Hamilton	AW1 / Soffit Graphic	3mm Silver Brushed DiBond / DirectPrint	1		
	Freight		1		
	Grand Total		1		

1. All loose seating must have factory installed floor glides.
2. Laminate colors may be changed at Owners discretion.
3. All frame colors for tables and seating are to be black.