

# ROCKWOOD SCHOOL DISTRICT CHILD NUTRITION SERVICES

## RESTAURANT PIZZA GENERAL CONDITIONS AND SPECIFICATIONS

### 2021-22 SCHOOL YEAR

1. Bid shall be for the 2021-22 school year (July 1, 2021-June 30, 2022). Prices are to be firm for the year and are due May 11, 2021 by 10:15am via email or delivery to our office at 17146 Manchester Rd., Wildwood, MO 63040. Based on the 2019-20 school term, an average of 4,600 pizzas were purchased each month per our combined secondary and elementary schools.
2. **No delivery, fuel charges or tips** will be paid by Rockwood Child Nutrition Services. All bid prices shall be quoted as the delivered price.
3. Pizzas specified are to be delivered on days and times requested in the Rockwood School District. Requested delivery times may be as early as **9:00am** at some locations due to early lunch schedules. A district map of the school locations is enclosed.
4. Multiple vendors will be awarded due to the large geographic area and service capabilities.
5. Each school will individually select one vendor at the beginning of the school year and will remain with that vendor for the entire first semester through the end of December. At mid-year in January, schools are given the opportunity to change pizza companies in order to maintain student interest. In addition, schools are allowed to change companies prior to semester end if there are issues with quality and/or service per discretion of the Director.
6. The types of pizza we anticipate serving are cheese, pepperoni, hamburger and sausage.
7. A legible delivery ticket must accompany each delivery, showing name of school, date of delivery, number of pizzas and total cost. Please keep in mind that tips and delivery charges are **not** paid by Rockwood School District, Child Nutrition Services.
8. All pizzas covered under this contract are to be processed and delivered under the most sanitary conditions and at a minimum temperature of 140 degrees.

9. Quote your price for a large 8 piece pizza with a consistent size of each piece. State the actual size of the pizza.
10. Elementary schools as shown will need at least one delivery per school site per month.
11. Secondary schools will need several deliveries each week on specified dates to serve the volume of students.
12. If inclement weather forces cancellation of school, the supplier will be informed by public radio, television, or the Rockwood website before 7:00 A.M. on that day. On days when there is cancellation due to inclement weather or no school, Rockwood CNS will not accept deliveries.
13. Please submit with your bid:
  - a. A nutritional analysis for each variety of pizza offered. Bid will not be considered if this information is not supplied.
  - b. A *Product Analysis For Food Based Menu Planning Method* form indicating your product's contribution to the school lunch program. Each slice must provide 2 oz. of meat/meat alternative and provide 2 oz. equivalent grains (32 oz. creditable grain) per slice. The bid will not be considered if this information is not supplied.
  - c. Rockwood Child Nutrition requires the most recent county health department sanitation report be submitted at the time of the bid. We will require a minimum of an A rating from the St. Louis County Health Department.
  - d. A list of schools that your company is capable of serving.
  - e. Name, address, phone and fax numbers for the contact person for accounting issues.
  - f. Name, address, phone and fax numbers of the contact person for ordering purposes.
  - g. Name of each restaurant location's manager and cell phone number (for our kitchen managers).