



# Cartersville School System

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## REQUEST FOR PROPOSAL

April 23, 2021

Dear Sir or Madam:

The Cartersville School System invites you to submit a proposal for technology hardware for 2021-2022 School Year (see specifications) in Cartersville, GA. Proposed hardware pricing shall remain effective through June 30, 2022. Cartersville School System reserves the right to continue to purchase the awarded devices through the 2022 fiscal year as long as both parties are in agreement.

### **FY 22 Technology Hardware**

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

**Cartersville School System  
RFP # 9408-0423-147  
P.O. Box 3310, 15 Nelson Street  
Cartersville, Georgia 30120**

no later than 2:00 p.m., Tuesday, May 25, 2021.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Respectfully,

Richard Dyke  
Chief Financial Officer

Enclosures



# **Request for Proposal FY22 Technology Hardware Proposal Cartersville School System**

April 23, 2021

*Prepared by:*

*Cartersville School System Technology Department*

*310 Old Mill Road*

*PO Box 3310*

*Cartersville, GA 30120*

**PROPOSAL FORM**

**Please include this cover sheet as (page 1) of your proposal**

Cartersville School System  
P.O. Box 3310  
15 Nelson Street  
Cartersville, Georgia 30120

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services. If you are not submitting a price on a specific item, please enter N/A as Proposed Unit Price.

Item	Proposed Unit Price
Recordex Panel Install/ Stationary Mount	
Recordex Panel Install/ Balance Box Mount	
HP Black & White M406dn	
HP Color M454dn	
HP Enterprise Black & White M610dn	
HP LaserJet Pro MFP M283fdw	

Item	Proposed Unit Price
Anywhere Cart 36 Station	
Anywhere Cart AC-Mini charging cabinet	
APC Smart-UPS SMT 3000C UPS	
Fujitsu fi-7030 Document Scanner	
Fujitsu Scansnap iX1600 USB 3.0 Scanner	
IPEVO V4K Document Camera	

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Company Representative Authorized to Submit this Proposal

\_\_\_\_\_  
Printed Name of Representative

\_\_\_\_\_  
Business Address/ Street, City, State, Zip Code

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

Office use only

## **INSTRUCTIONS TO BIDDERS**

1. Proposals are due no later than 2:00 pm, Tuesday, May 25, 2021, and shall be opened publicly at that time. Each submittal must include two hard copies.
2. **Proposals must be submitted on the forms enclosed.** Bidders must attach specification sheet of prices/labor that also include warranty information. Bidders may enclose other appropriate information.
3. Contractor must provide a copy of Certificate of Liability Insurance, E-Verification number, Workers Compensation Insurance and a W-9 form.
4. Please include 2 outside references where you have done work similar to the specifications in this bid within the last 5 years. Please include a name and phone number that we might contact.
5. Proposals must include proof of relevant qualifications such as certifications, etc. for personnel working on the project.
6. Pricing of goods must be itemized and clearly indicate manufacturer, model, and warranty and include a clear specification summary.
7. Pricing of services must be itemized and clearly indicate the service proposed
8. RFPs submitted must include any AND all freight and handling cost. Cartersville School System does not have a loading dock and will require a lift-gate for items on a pallet. The Cartersville School System will pay no additional charges.
9. Proposal will include no obligations for Cartersville School System to purchase a specific number of units or to purchase additional units from the awarded vendor of this contract.
10. If additional units are needed, pricing quoted shall remain effective for the entire length of the agreement.
11. Quantities may vary due to budget and student enrollment.
12. There is no estimated budget or minimum quantity order for this project.
13. Awarded hardware may be subject to availability, in the case of a hardware that is no longer available Cartersville School System reserves the right to select a reasonable replacement for the awarded device from a bidding vendor through the end of term for this RFP.
14. If a vendor is unable to provide awarded hardware, Cartersville School System reserves the right to use another bidder to procure the hardware needed. If no other bidder is found, Cartersville School System reserves the right to procure the specified hardware from any vendor found to have said hardware.

15. The Cartersville School Board reserves the right to accept or reject any and all proposals. Cartersville School System has the right to award the entire RFP to one vendor or to separate the RFP and order by line item. We will do whatever is in the best interest of the school system.

16. PAYMENT TERMS AND CONDITIONS - The proposal must contain a fee schedule that includes payment terms and conditions, and line items for equipment, software, support/maintenance subscriptions, and warranties. Payment terms will be Net 30 days after installation and invoice.

17. The Contractor shall keep himself fully informed of all existing and future State and Federal laws, all regulations of the various departments and agencies of the State of Georgia, local ordinances, codes and regulations in any manner affecting those engaged or employed in the work, or the materials used in work, or in any way affecting the conduct of the work and of all such orders and decrees of bodies or tribunals having jurisdiction or authority over the same.

18. Further information regarding the RFP can be obtained by email only:

Kristy Hovers  
Director of Technology  
Cartersville School System  
[khovers@cartersvilleschools.org](mailto:khovers@cartersvilleschools.org)

David Hutcheson  
Network Administrator  
Cartersville School System  
[dhutch@cartersvilleschools.org](mailto:dhutch@cartersvilleschools.org)

## TECHNICAL SPECIFICATIONS

### 1. Recordex Panel with Stationary Mount & Installation

- Inputs - (2) HDMI, (1) Display Port, (3) VGA
- Outputs - (1) VGA, (1) 3.5mm headphone jack
- Must have built in audio mixer for seamless integration of microphone solution
- 10 points of touch with capability of supporting up to 32 points of touch
- Android 5.0.1 built into panel for PC less operation
- 2GB RAM / 16GB of internal storage
- Dual USB outputs to support touch of two devices (i.e. PC and collaboration device)
- (3) 15W speakers built in for classroom audio
- Panel must support over the air (OTA) firmware updates
- 5 year onsite warranty required
- Universal tilting mounting bracket - Typical Screen Sizes 55" – 82", Weight capacity of 250 pounds, Tilt +5 degrees, -12 degrees
- All cabling residing above ceiling must be plenum rated
- Cabling from wall mounted input plate to projector should be 35' in length minimum
- Cabling should allow for the following signals to be transmitted - HDMI x 1, USB for touch operation x 1
- All cabling must be covered in raceway such as Panduit LD10 or LD3
- All raceway must be installed via the adhesive backing along with wall anchors
- Cabling from input plate to source must be a minimum of 12' in length
- Input plate must contain the following connections – HDMI, USB
- Input panel locations will be determined on an individual room basis
- Input panel must be either flush mounted or housed in an enclosure box

### 2. Recordex Panel with Balance Box Mount & Installation

- Inputs - (2) HDMI, (1) Display Port, (3) VGA
- Outputs - (1) VGA, (1) 3.5mm headphone jack
- Must have built in audio mixer for seamless integration of microphone solution
- 10 points of touch with capability of supporting up to 32 points of touch
- Android 5.0.1 built into panel for PC less operation
- 2GB RAM / 16GB of internal storage
- Dual USB outputs to support touch of two devices (i.e. PC and collaboration device)
- (3) 15W speakers built in for classroom audio
- Panel must support over the air (OTA) firmware updates
- 5 year onsite warranty required
- All cabling residing above ceiling must be plenum rated
- Cabling from wall mounted input plate to projector should be 35' in length minimum
- Cabling should allow for the following signals to be transmitted - HDMI x 1, USB for touch operation x 1
- All cabling must be covered in raceway such as Panduit LD10 or LD3
- All raceway must be installed via the adhesive backing along with wall anchors

- Cabling from input plate to source must be a minimum of 12' in length
  - Input plate must contain the following connections – HDMI, USB
  - Input panel locations will be determined on an individual room basis
  - Input panel must be either flush mounted or housed in an enclosure box
  - Balance Box 400-90 - Weight capacity up to 198 pounds, Travel range of 15.75 inches
3. HP Black & White LaserJet Printer – Model M406dn  
Must include shipping, can substitute newer model
  4. HP LaserJet Color Printer – Model M454dn  
Must include shipping, can substitute newer model
  5. HP Enterprise Black & White Printer – Model M610dn  
Must include shipping, can substitute newer model  
-Auto Duplex required
  6. HP LaserJet Pro MFP – Model M283fdw  
Must include shipping, can substitute newer model
  7. AnyWhere Cart AC-Plus 36 Bay Secure Charging Cart  
Must include shipping with a lift-gate, please provide specifications with alternate  
- Accommodations for 36 devices, approximate size 11-13”  
-Must have backside cable management  
-Alternate automatic charging of devices  
-Castor Wheels  
-Ability to be locked with built-in lock or padlock
  8. AnyWhere Cart AC-Mini Charging Cabinet  
Must include shipping with a lift-gate, can substitute newer model
  9. APC Smart-UPS SMT3000C UPS  
Must include shipping, newer model or alternate please include specifications  
Compatible with SmartConnect Remote Monitoring
  10. Fujitsu fi-7030 color document scanner  
Must include shipping, newer model or alternate please include specifications  
TWAIN compatible  
USB  
Color, double-side scanning
  11. Fujitsu Scansnap iX1600 USB 3.0 Document Scanner  
Must include shipping, newer model or alternate please include specifications
  12. iPevo V4K Ultra High Definition USB Document Camera  
Must include shipping, newer model or alternate please include specifications