



Request for Proposal Recordex Interactive Panel and Installation Cartersville School System

October 14, 2021

Prepared by:

Cartersville School System Technology Department

310 Old Mill Road

PO Box 3310

Cartersville, GA 30120

REQUEST FOR PROPOSAL

OCTOBER 14, 2021

Dear Sir or Madam:

The Cartersville School System invites you to submit a proposal for Recordex Interactive Panel and Installation for 2021-2022 School Year (see specifications) in Cartersville, GA. Proposed hardware pricing shall remain effective through June 30, 2022. Cartersville School System reserves the right to continue to purchase the awarded device and installation through the 2022 fiscal year as long as both parties are in agreement.

Recordex Interactive Panel and Installation

Return your sealed pricing bid clearly marked **on the outside of the envelope or package to:**

**Cartersville School System
RFP #9408-1014-150 ENCLOSED
P.O. Box 3310, 15 Nelson Street
Cartersville, Georgia 30120**

no later than 2:00 p.m., Tuesday, November 16, 2021.

The Cartersville School Board reserves the right to accept and/or reject any and all bids.

We invite your participation.

Respectfully,



Richard Dyke

Chief Financial Officer

Enclosures

PROPOSAL FORM

Please include this cover sheet as (page 1) of your proposal

Cartersville School System
P.O. Box 3310
15 Nelson Street
Cartersville, Georgia 30120

We have carefully examined and fully understand the Instructions to Bidders and other documents found in the specifications as prepared by you.

We propose to enter into a contract to furnish the materials and deliver services as specified at the price listed below. We also assure you that a company representative will be readily available to assist in reviewing the materials and services.

Recordex Interactive Panel and Installation

\$ _____

Name of Company

Signature of Company Representative Authorized to Submit this Proposal

Printed Name of Representative

Business Address/ Street, City, State, Zip Code

Phone Number

Fax Number

Email

Office use only

INSTRUCTIONS TO BIDDERS

1. Proposals are due no later than 2:00 pm, Tuesday, November 16, 2021, and shall be opened publicly at that time. Each submittal must include two hard copies.
2. **Proposals must be submitted on the forms enclosed.** Bidders must attach specification sheet of prices/labor that also include warranty information. Bidders may enclose other appropriate information.
3. Contractor must provide a copy of Certificate of Liability Insurance, E-Verification number, Workers Compensation Insurance and a W-9 form.
4. Please include 2 outside references where you have done work similar to the specifications in this bid within the last 5 years. Please include a name and phone number that we might contact.
5. Proposals must include proof of relevant qualifications such as certifications, etc. for personnel working on the project.
6. Pricing of goods must be itemized and clearly indicate manufacturer, model, and warranty and include a clear specification summary.
7. Pricing of services must be itemized and clearly indicate the service proposed
8. RFPs submitted must include any AND all freight and handling cost. Cartersville School System does not have a loading dock and will require a lift-gate for items on a pallet. The Cartersville School System will pay no additional charges.
9. Proposal will include no obligations for Cartersville School System to purchase a specific number of units or to purchase additional units from the awarded vendor of this contract.
10. If additional units are needed, pricing quoted shall remain effective for the entire length of the agreement.
11. Quantities may vary due to budget and student enrollment.
12. There is no estimated budget or minimum quantity order for this project.
13. Awarded hardware may be subject to availability, in the case of a hardware that is no longer available Cartersville School System reserves the right to select a reasonable replacement for the awarded device from a bidding vendor through the end of term for this RFP.
14. If a vendor is unable to provide awarded hardware, Cartersville School System reserves the right to use another bidder to procure the hardware needed. If no other bidder is found, Cartersville School System reserves the right to procure the specified hardware from any vendor found to have said hardware.
15. The Cartersville School Board reserves the right to accept or reject any and all proposals. Cartersville School System has the right to award the entire RFP to one vendor or to separate the RFP and order by line item. We will do whatever is in the best interest of the school system.

16. PAYMENT TERMS AND CONDITIONS - The proposal must contain a fee schedule that includes payment terms and conditions, and line items for equipment, software, support/maintenance subscriptions, and warranties. Payment terms will be Net 30 days after installation and invoice.

17. The Contractor shall keep himself fully informed of all existing and future State and Federal laws, all regulations of the various departments and agencies of the State of Georgia, local ordinances, codes and regulations in any manner affecting those engaged or employed in the work, or the materials used in work, or in any way affecting the conduct of the work and of all such orders and decrees of bodies or tribunals having jurisdiction or authority over the same.

18. Further information regarding the RFP can be obtained by email only:

Kristy Hovers
Director of Technology
Cartersville School System
khovers@cartersvilleschools.org

David Hutcheson
Network Administrator
Cartersville School System
dhutch@cartersvilleschools.org

TECHNICAL SPECIFICATIONS

1. Recordex Panel 75" with Stationary Mount & Installation

- Inputs - (2) HDMI, (1) Display Port, (3) VGA
- Outputs - (1) VGA, (1) 3.5mm headphone jack
- Must have built in audio mixer for seamless integration of microphone solution
- 10 points of touch with capability of supporting up to 32 points of touch
- Android 5.0.1 built into panel for PC less operation
- 2GB RAM / 16GB of internal storage
- Dual USB outputs to support touch of two devices (i.e. PC and collaboration device)
- (3) 15W speakers built in for classroom audio
- Panel must support over the air (OTA) firmware updates
- 5 year onsite warranty required
- Universal tilting mounting bracket - Typical Screen Sizes 55" – 82", Weight capacity of 250 pounds, Tilt +5 degrees, -12 degrees
- All cabling residing above ceiling must be plenum rated
- Cabling from wall mounted input plate to projector should be 35' in length minimum
- Cabling should allow for the following signals to be transmitted - HDMI x 1, USB for touch operation x 1
- All cabling must be covered in raceway such as Panduit LD10 or LD3
- All raceway must be installed via the adhesive backing along with wall anchors
- Cabling from input plate to source must be a minimum of 12' in length
- Input plate must contain the following connections – HDMI, USB
- Input panel locations will be determined on an individual room basis
- Input panel must be either flush mounted or housed in an enclosure box

2. Recordex Panel 75" with Balance Box Mount & Installation

- Inputs - (2) HDMI, (1) Display Port, (3) VGA
- Outputs - (1) VGA, (1) 3.5mm headphone jack
- Must have built in audio mixer for seamless integration of microphone solution
- 10 points of touch with capability of supporting up to 32 points of touch
- Android 5.0.1 built into panel for PC less operation
- 2GB RAM / 16GB of internal storage
- Dual USB outputs to support touch of two devices (i.e. PC and collaboration device)
- (3) 15W speakers built in for classroom audio
- Panel must support over the air (OTA) firmware updates
- 5 year onsite warranty required
- All cabling residing above ceiling must be plenum rated
- Cabling from wall mounted input plate to projector should be 35' in length minimum
- Cabling should allow for the following signals to be transmitted - HDMI x 1, USB for touch operation x 1

- All cabling must be covered in raceway such as Panduit LD10 or LD3
- All raceway must be installed via the adhesive backing along with wall anchors
- Cabling from input plate to source must be a minimum of 12' in length
- Input plate must contain the following connections – HDMI, USB
- Input panel locations will be determined on an individual room basis
- Input panel must be either flush mounted or housed in an enclosure box
- Balance Box 400-90 - Weight capacity up to 198 pounds, Travel range of 15.75 inches