

November

2021



Request for

# Statement of Qualifications

For

Reconstruction of Shed 7 at City Docks

Submittal Deadline: November 15, 2021

**Request for Statement of Qualifications  
Lake Charles Harbor & Terminal District  
Lake Charles, Louisiana**

## 1. Project Description and Work to be Performed:

The Product Description may be derived from the following:-

- The Lake Charles Harbor and Terminal District (District) is soliciting Statements of Qualification from engineering firms to produce detailed engineered drawings and specifications for the Reconstruction of Shed 7 at City Docks located in Lake Charles, Louisiana. The District uses the Facilities Planning and Control Manual drafted by the Division of Administration for project development (<http://www.doa.la.gov/Pages/ofpc/State/Project%20Admin%20-%20State.aspx>).
- The District received substantial damage from Hurricanes Laura and Delta and is currently working through the planning and rebuilding process. The proposed project was identified as a critical need within the overall plan and will require an expedited schedule for both design and construction. The project will replace a storm damaged transit shed that was damaged beyond repair with a new modern structure that is designed for today's cargo needs.
- The new building will require an innovative design with a goal of minimizing foundation modifications to the existing structures as well as minimal impacts to adjacent structures and rail road.
- The transit shed shall be designed to handle multiple breakbulk cargos with a modern large span eliminating as many interior columns as possible. Canopy overhangs will also be incorporated over the existing rail loading docks.
- The ideal firm will demonstrate experience in the design of large waterfront structures in brownfield sites. Innovate structural design approaches will be key.
- At this time, the estimated construction budget is \$8M. With this construction cost, the design fee is estimated at \$598K.

2. Selection Criteria: *Those responding will be scored according to criteria set forth below.*

Number	Criteria	Weight
1.	Professional training and experience of the company and proposed team members in relation to the type and magnitude of work required for this project. <i>Highlight experience with large scale building structure design/construction. As well as storm related reconstruction projects.</i>	25
2.	Capacity for timely completion of the work considering current and projected backlog and manpower. <i>From the time a Notice to Proceed is given, estimate the duration in months needed to produce a bid package. A gantt chart listing the major items in the Facilities Planning and Control Manual is required.</i>	15
3.	Nature, quantity, and value of work previously performed for public entities. <i>Identify any work your firm or team members have previously done for the Port of Lake Charles or another public entity which involved producing a bid package and or documents for FEMA related projects. (last 5years)</i>	25
4.	Location: <i>Physical address where the majority of the design work will be conducted.</i>	5
5.	Past performance on public projects. <i>Projects involving new and rehabilitated storage facilities should be demonstrated as well as performance on previous public projects. Performance should highlight solutions to challenges.</i>	20



6.	Past and current pending litigation involving a public entity. <i>Please provide a statement of professional standing, including any pending and past litigation in the last 10 years. This includes involvement in claims between your firm and a public agency as well as cases between a public agency and 3<sup>rd</sup> party when your firm worked for the public agency.</i>	5
7.	Direct services factor. <i>Indicate if any sub-consulting will be required and list the potential consultant. Provide a manhour estimate or allocation of the design fee to show the percent of services that will be performed in-house as opposed to sub-consultants.</i>	5

### 3. SoQ Requirements:

Format:

- All Criteria shall be addressed in the order presented in the Notice. Content shall provide information and respond to the criteria described above.
- SoQ shall be typewritten in a readable digital format such as PDF.
- Maximum of 8 pages will be allowed for the submittal.
- No attachments.

### 4. Process:

District staff will evaluate the submittals and grade in each category according to the criteria. The grades will be averaged and the most qualified firm will be selected to enter into a contract with the Port of Lake Charles.

### 5. Deliverables and Deadline:

Email completed SoQ in pdf format to [RFP@portlc.com](mailto:RFP@portlc.com). Please include "SoQ for Reconstruction of Shed 7 at City Docks" in the subject line.

Statements of Qualifications must be received by **November 15, 2021 at 3:00 PM CST**. No late submissions will be evaluated.

### 6. Agency Contact:

Requests for additional information regarding this statement of qualifications shall be addressed to Shaunna Davis at (337) 493-3538 or E-mail address [sdavis@portlc.com](mailto:sdavis@portlc.com).

It shall be noted that all questions regarding the statement of qualifications shall be communicated in writing or by email to Shaunna Davis by no later than **November 10, 2021**. After that date, no additional questions will be received and/or responded to in kind.

