

City of Nampa
Request for Proposals
for
Code Enforcement Software
And Implementation Services

ADDENDUM #2

August 24, 2010

Modification/clarification on questions

The City of Nampa has been asked to provide clarification for the following questions:

1. Do you only expect 8 total users?
Answer: Yes, 8 total users, however; only 6 concurrent users at any one given time.
2. Would Nampa consider a one week extension of the proposal due date (to 9/3/10) and a question and answer deadline of 8/24/10 so all vendors have adequate time to review your responses to questions and can appropriately consider these responses as part of their proposals?
Answer: Yes, The City of Nampa is extending the proposal due date until September 10, 2010, and a question and answer deadline of August, 30, 2010.
3. How many named field/inspection users do you expect to use the new system?
Answer: We will have 5 users that will operate the system wirelessly in the field.
4. Does the City prefer a hosted web-based system or a web-based system deployed within the City's IT infrastructure?
Answer: The City has no preference either way, so long as the requirements for back-ups, security, access, source code, and all other information as listed in the RFP are met.
5. How many different application/transaction types (complaints, work orders, etc.) does the Nampa expect to have configured as part of the new system implementation?
Answer: The City of Nampa is ideally expecting that all applications/transaction types as listed within the additional spreadsheet that was included with the RFP will be configured as part of the new system implementation; however, in the instance that a system does not meet this criteria, the City of Nampa will determine which system best meets our immediate needs.
6. What standard reporting tools will be used in the new system (i.e. Crystal Reports, Oracle Reports, MS SQL Server Reporting)?
Answer: Reporting tools will be based on the system that is selected. The City currently does not have Oracle installed ; however, it was utilized in the past. Our I.S. department has experience in all of the listed forms of reporting, including Oracle reporting and Oracle forms. The preference would depend upon the format of the underlying database.
 - a. How many reports does Nampa expect to be needed as part of this implementation? (The definition of a report is any document emitted by the system including letters, citations, permits, statistical reports, etc.)
Answer: Please see the Excel Spreadsheet that was attached as part of the RFP for all types of notices, reports, work orders, etc.

b. Please describe Nampa's report writing resources.

Answer: Crystal Reports is used in house by multiple departments. We do not have an active MS SQL reporting deployment, although we are licensed to use it and are actively considering utilizing it.

c. Does the Nampa, as part of the training protocol, want to be trained in report writing and development; and if so, what percentage of reports does Nampa wish the vendor to write as part of the implementation? (For example, vendor writes 20 reports, Nampa is trained to write 30 reports.)

Answer: The City would consider this option of writing a percentage of reports, however; the City cannot go live on the system until all reports are complete and running.

7. We read two data sources need to be converted, both Access databases? Please confirm and provide how many data fields are involved.

Answer: Correct, both data sources to be converted are in an Access database.

The following is a list of current fields in the Code Enforcement Database.

Agency Information	contains 10 rows.
Agency Information old	contains 7 rows.
caldwell sections by taxcode	contains 114 rows.
code costs categoryrs	contains 65 rows.
CONTRLST	contains 18 rows.
county owners temp	contains 11656 rows.
Court Charges	contains 603 rows.
Court History	contains 1134 rows.
Court Info	contains 363 rows.
***History	contains 150254 rows.
***HOMEOC~1	contains 3287 rows. (Home Occupants table)
Invoice Number change	contains 1 rows.
invoice table	contains 2389 rows.
landlorded properties, LMI	contains 0 rows.
Landlords	contains 0 rows.
Lookup Values	contains 557 rows.
make non county parcels table	contains 163 rows.
merge acct no table	contains 2 rows.
merge acct no table1	contains 474 rows.
mhp problems	contains 43 rows.
mhp problemsold	contains 106 rows.
Mobile Home Parks	contains 47 rows.
Myfl01n	contains 0 rows.
Myfl01p	contains 0 rows.
nampa area parcels temp	contains 0 rows.
nampa area parcelsold	contains 49852 rows.
nampa parcels	contains 0 rows.
New Acct No	contains 206 rows.
Notice Information	contains 16 rows.
Notice Informationnew	contains 16 rows.
Notice Informationold	contains 16 rows.
Officer List	contains 10 rows.
Officer List old	contains 9 rows.
***properites	contains 15644 rows.
Properties update addrdesc	contains 0 rows.

QSaccountOwners	contains 1088 rows.
QSaccountParcels	contains 663 rows.
section table	contains 2290 rows.
sections not in select table	contains 3 rows.
State Abbreviations	contains 51 rows.
Statistics	contains 71 rows.
Summons Data	contains 1 rows.
***Table1	contains 11220 rows.
tax code new codes for select	contains 0 rows.
tax code table	contains 222 rows.
taxcode select table	contains 235 rows.
taxcode select tableold	contains 338 rows.
temp acct no table	contains 0 rows.
ViolationCodes	contains 289 rows.
***Violations	contains 43257 rows.
work order numbers	contains 2794 rows.
workorder number change table	contains 1 rows.
Zip Code	contains 0 rows.
Zone Table	contains 47811 rows.
zones by sections	contains 75 rows.
zones selected by sections	contains 225 rows.

Data from "Front End Database"

2002HistorypropViolations	contains 374 rows.
2003HistorypropViolations	contains 1500 rows.
2004HistorypropViolations	contains 687 rows.
2005HistorypropViolations	contains 664 rows.
Agencies Using Program	contains 7 rows.
archived props to be	contains 1286 rows.
County Update Date	contains 1 rows.
court cases 2002 mark	contains 58 rows.
cpd delete props	contains 21 rows.
history duplicates	contains 23 rows.
merge acct no table	contains 0 rows.
Notice Information	contains 17 rows.
Paste Errors	contains 1 rows.
permit info from prop	contains 111 rows.
Summons Data	contains 1 rows.
Summons Dataold	contains 1 rows.
summons query table	contains 0 rows.
summons temp caseid	contains 1 rows.
summons violations	contains 2 rows.
tax_zones	contains 33559 rows.
temp acct no table	contains 60 rows.
zone act no to change	contains 13 rows.

County Data

***county_owners	contains 82347 rows.
***nampa_area_parcels	contains 41595 rows.
PARCEL_CE_ZONES	contains 32676 rows.
ParcelsAllSaccount	contains 32898 rows.
section_select	contains 2290 rows.
tax_code_groups	contains 235 rows.

Vehicle Towing Database

Database	Table Name	Count
2001 AV Prg	Agencies Using Program	6
2001 AV Prg	Agency Information	4
2001 AV Prg	history duplicates	217
2001 AV Prg	Over 200 Calc Table	1
2001 AV Prg	Paste Errors	1
AV Tables Nampa CE	Agency Information	7
AV Tables Nampa CE	Agency Information CID	1
AV Tables Nampa CE	agency information Nampa	1
AV Tables Nampa CE	Agency Informationold	1
AV Tables Nampa CE	History	173826
AV Tables Nampa CE	Lookup Values	38
AV Tables Nampa CE	Lookup Valuesold	26
AV Tables Nampa CE	Notice Information	1
AV Tables Nampa CE	Notice Informationold	1
AV Tables Nampa CE	Officer List	9
AV Tables Nampa CE	State Abbreviations	51
AV Tables Nampa CE	Towing Companies	2
AV Tables Nampa CE	Vehicle DMVs	4
AV Tables Nampa CE	Vehicle Towings	2263

8. What version of the ESRI GIS system will be used with the selected solution?
Answer: ESRI ArcGIS 9.3.x. However, the City will be migrating to ArcGIS 10.x within the next 6-12 months, and such system will need to be compatible with the upgraded system.

9. What imaging and/or document management systems are currently in place? Is document imaging part of this scope? Does this solution support web services integration?
Answer: The current imaging/document management system utilizes Adobe pdf. Several other areas within the City utilize Laserfische. Please refer to the RFP spreadsheet attachment, as there is a requirement for historical data and attachments. What specifically are you asking regarding the web services integration? In the RFP attachment, we note that we would want a web interface to allow citizens to submit complaints, or check status of a complaint. Information given to the citizen would be very limited. Please see RFP.

10. What is the budget for this project?
Answer: The project will be funded through a grant in the amount up to \$80,000.

11. What vendor systems has the Nampa seen or had demonstrated in the past year relative to this RFP?

Comcate
Adept Technologies
Citizen Serve
Infor-Hansen
CityView
Code View

12. Please provide details regarding Nampa’s staffing dedicated to the implementation of the Code Enforcement Software system. Will there be a dedicated Project Manager, and if so, will this person be from the Code Enforcement Department, or an outside consultant? How many dedicated staff will be assigned to the duration of this system implementation?

Answer: Robin Collins, Supervisor for the Code Enforcement Department will be the Project Manager for the duration of this implementation. One (1) staff member from GIS, one (1) staff member from IT, one (1) Code Enforcement Field Officer, and one (1) Code Enforcement Administrative Assistant will be assigned to assist in the duration of the implementation.

13. Will you have a Address, Parcel, and Owner (APO) periodical conversion? If, yes please complete the table below

System Name	Vendor	RDBMS Type	# of Parcel Records
See Answer Below			

Answer: The City will have periodical updates to the database. The source of the data comes from Canyon County Assessor’s Office. The way it is setup currently is the County automatically updates their ftp site with a dbf file that Nampa downloads and opens in our GIS software. We then have to join the dbf table to their parcel shape file. Once the data is joined we place a copy in our SQL-based SDE database. Essentially, all the vendor software would need to do is connect to the data in our SDE database, not to the County. Whether it is done through a SQL connection or a web-based service is up to the system technology.

If the software is going to connect to the data in our SDE database, we are currently running ArcGIS Server v9.3.1 but are looking at upgrading in the next few months to v10. Our SDE database is on the SQL server.

14. May I please have a copy of the RFP in Microsoft Word or Excel format so I can respond to the requirements directly?

Yes

15. How many concurrent user licenses will the City require? **6**

16. What existing systems will require data conversion? How many files will need to be converted?

Two (2) access databases. Please refer to question # 7 above.

End of Questions

