

CITY OF LYNWOOD



REQUEST FOR PROPOSAL

FOR

NEW FLEET / VEHICLES ACQUISITION, FLEET FINANCING, and FLEET MAINTENANCE

Release Date:	September 9, 2010
Pre-bid Meeting upon Request:	September 28, 2010
Written Questions Deadline:	September 30, 2010
Proposal Deadline:	October 5, 2010
Finalist Interviews:	October 12, 2010
Selection:	October 19, 2010

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1. INTRODUCTION

The City currently has approximately 80 vehicles in its fleet. The purpose of this Request for Proposal (“RFP”) is for the City of Lynwood (the “City”) to enter into an agreements with professional service providers who are experienced in fleet vehicle **acquisition**, **financing**, and/or **maintenance** and who will submit a proposal in response to the RFP (the “Contractor”) to evaluate whether a fleet management package will result in cost savings to the City. The RFP will address such factors as fleet acquisition, financing, leasing options, interest rates, and maintenance of City vehicles.

The City’s mission statement clearly states the intention to create and maintain a clean, safe, attractive, well-informed, self-reliant and pride filled community that provides access to outstanding social, cultural, recreational, educational and economic opportunities for residents and businesses. It is felt that an up to date vehicle fleet would help the staff achieve these goals.

2. PROJECT DESCRIPTION

The City is interested in receiving proposals for the following:

A. Fleet/Vehicle Acquisition – The city has a vehicle fleet consisting of approximately 80 vehicles of various types which will need to be replaced over the next five years. Therefore, the City is interested in receiving proposals for replacement of the fleet; basically, the cost of acquiring vehicles, based on the attached replacement schedule “E”. Submit unit prices for each category of vehicle. Include for each category unit prices for any optional equipment, as well as engine size options. Submit for each category manufacturers’ average city/highway mileage, and average annual fuel consumption and maintenance costs. All vehicles must come with white exteriors. See the vehicle specifications listed below.

B. Fleet financing – In addition, the City may consider entering into financing its fleet acquisition. Terms and conditions must be provided in detail including financing costs (interest charges). The City is interested in receiving a 5 year loan interest rate based on the proposed fleet replacement schedule.

C. Fleet Maintenance – Due to budget reductions, the City no longer has an in-house fleet maintenance program. As such, the City is interested in receiving proposals for the maintenance of its fleet.

Note: Interested parties may submit separate proposals for each of the three categories listed under the Scope of Work. Interested parties are encouraged to submit proposals on all or a portion of this RFP. Bidders may partner up; if so, each partner’s role must be specifically spelled out. For example, a financing/leasing company may partner up with a fleet provider and submit a joint

proposal, or bid, on item #A Fleet Acquisition, item #B Fleet Financing, or #C Fleet Maintenance.

The City will tentatively select a successful bidder by October 19, 2010, and will finalize a negotiated agreement within 30 days thereafter.

3. SCOPE OF WORK

The scope of work to be provided by the Contractor is as follows:

A. Fleet Vehicle Acquisition

- 80 new vehicles with white in exterior color
- Price per vehicle based on vehicle specifications
- List all other applicable fees and charges
- Contractor will be responsible for licensing and registration of the vehicles to the city with exempt license plates and applicable taxes

Vehicle Specifications

VEHICLE TYPE 1: 2010 Light Pickup Truck Regular Cab 2WD
(Example:)

- Air conditioning
- AM/FM radio
- Automatic transmission
- V8 gas engine
- CA emissions

VEHICLE TYPE 2: 2010 Regular Pickup Truck Regular Cab 2WD
(Example:)

- Air conditioning
- AM/FM radio
- Automatic transmission
- 4-cylinder gas engine
- CA emissions

VEHICLE TYPE 3: 2010 Heavy Duty Pickup Truck Regular Cab 2WD
(Example:)

- Regular cab
- Air conditioning
- AM/FM radio
- Automatic transmission

- V8 gas engine
- CA emissions
- Tow Package

VEHICLE TYPE 4: 2010 All Electric Sedan
(Example: Chevy Volt, Nissan Leaf)

- Air conditioning
- AM/FM radio
- Automatic transmission
- CA emissions

VEHICLE TYPE 5: 2010 Compressed Natural Gas (CNG) Sedan
(Example: Honda Civic)

- Air conditioning
- AM/FM radio
- Automatic transmission
- CA emissions

VEHICLE TYPE 6: 2010 Hybrid SEDAN
(Example: Toyota Prius)

- Air conditioning
- AM/FM radio
- Automatic transmission
- CA emissions

VEHICLE TYPE 7: 2010 Hybrid Light Pickup Truck Regular Cab 2WD
(Example:)

- Air conditioning
- AM/FM radio
- Automatic transmission
- V8 gas engine
- CA emissions

VEHICLE TYPE 8: 2010 Hybrid Regular Pickup Truck Regular Cab 2WD
(Example:)

- Air conditioning
- AM/FM radio
- Automatic transmission
- 4-cylinder gas engine
- CA emissions

B. Fleet Financing

5-Year Loan Interest Rate based on Fleet Replacement Schedule

C. Fleet Maintenance

Five year powertrain coverage warranty for each vehicle.

All factory recommended preventive maintenance services as per the schedule prescribed by the original equipment manufacturer (oil changes, tune-ups, etc.)
All incidentals and parts required for preventive maintenance (fluid, belts, hoses, etc.)

All unscheduled and common repairs (engines, transmissions, alternators, etc.)

Wheel alignment

Emergency roadside assistance – Contractor must provide a phone number to the City for employees to call 24 hours a day 7 days a week if a tow truck is required

The City requires the winning Contractor to have the capability of sending email notifications on maintenance items that are due for each vehicle.

As much as possible, the City would like to retain the services of auto repair shops in the local Lynwood area (Lynwood, South Gate, Compton, Paramount, and Downey. In particular, the City is very interested in using Lynwood businesses as much as possible.

The timing and schedule of this Project is critical. All work (vehicle delivery) must be completed by 3/1/2011. Liquidated damages of \$500 per day may be deducted from the Contractor for delays beyond this date.

City Responsibilities:

- 1) Provide or make available upon request reports, documents, records and other data deemed useful for project development.
- 2) Provide contact for project focal point for progress reporting.
- 3) Issuance of a written notice to proceed.

4. SCHEDULE OF RFP EVENTS

The City reserves the right to amend, withdraw, or cancel this RFP. The City reserves the right to reject all Proposals at any time prior to execution of the Agreement. The City reserves the right to request or obtain additional information about any and all Proposals. The City seeks to select the contractor on or about October 19, 2010.

Written questions will be accepted and responses will be made available to all bidders.

Proposals and Statements of Qualifications are due no later than:

Pre-bid meetings will be conducted by the City Public Works Department upon request on **Tuesday, September 28, 2010.**

All questions, requests for clarifications, changes, exceptions or deviations to the Scope of Work or terms and conditions set forth in this RFP must be submitted to the City Public Works Department via email by **Thursday, September 30, 2010.**

Tuesday, October 5, 2010 at 5:00PM, PST. Submittals received after the time and date specified will be rejected. No e-mail submittals will be accepted.

Finalist Interviews will be conducted for the top ranked Contractors on **Tuesday, October 12, 2010.**

City of Lynwood Public Works Department:

Title:	G. Daniel Ojeda, P.E.
Mail Address:	Director of Public Works / City Engineer City of Lynwood Public Works Department 11330 Bullis Road Lynwood, CA 90262
Telephone:	(310) 603-0020, Ext. 287
Fax Number:	(310) 639-6957
E-mail:	dojeda@lynwood.ca.us

Mr. Ojeda will respond to all written questions by issuing a written addendum, which will be e-mailed to all contractors who register a request for such addendum.

5. PERIOD OF PERFORMANCE

Performance under the Agreement awarded pursuant to this RFP is intended to commence upon execution of an agreement and extend for a period of five (5) years with two (2) options to renew for an additional two (2) years each.

The City reserves the right to modify the composition of and the scope of services of this project.

6. COST OF RFP PREPARATION

The City shall not be liable for any pre-contractual expenses incurred by any contractor or by any selected contractor. The Contractor shall protect, defend, indemnify, and hold harmless the City from any and all liability, claims, or expenses incurred by, or on behalf of, the person(s) and entities participating in the preparation of its response to this RFP. Pre-contractual expenses are defined as expenses incurred by the Contractor, if any, in:

Preparing the Proposal and Statements of Qualifications and related information in response to this RFP;

Negotiations with the City on any matter related to this procurement;

Costs associated with interviews, meetings, travel or presentations; and,

All other expenses incurred by the Contractor prior to the date of award and a formal notice to proceed.

7. WITHDRAWAL OF PROPOSAL AND STATEMENT OF QUALIFICATIONS

The Proposal and Statements of Qualifications may be withdrawn by written notice received by the City at any time prior to the submittal deadline.

8. GENERAL TERMS AND CONDITIONS

Through a negotiation process, the City and the Contractor will define the Agreement terms and conditions. The intent of the City is to enter into the Agreement with the Contractor as soon as possible.

9. KEY PERSONNEL

The City reserves the right to approve all of the Contractor's personnel assigned to the Agreement. The Proposal must identify the Project Manager and all proposed key personnel. The Proposal and Statement of Qualifications shall include an estimated weekly time table for all assigned personnel (those who report directly to the Sponsorship Project Manager).

All key personnel must be named in the Proposal. After the Agreement is signed, the Contractor may not replace key staff without written approval by the City. The City must approve replacement staff before a substitute person is assigned to the team.

The City reserves the right to request that the Contractor replace a staff person assigned to the Agreement, should the City consider that such a replacement would improve the results. Replacement staff will be subject to City approval prior to assignment to the team.

10. OFFICE LOCATION/TRAVEL

It is not the City's intention to house consultant or sponsorship program personnel in city facilities or offices; however, workspace necessary for acquiring information will be made available. The City does not intend to reimburse the Contractor for personnel relocation under the Agreement. Specialty staff identified in the Proposal that are needed for specific assignments on the Agreement may, with advance City approval, be eligible for reimbursement for normal costs associated with travel outside their home office.

11. NEGOTIATIONS AND AWARD

A panel comprised of City staff from relevant departments and/or bureaus will evaluate the Proposal. The City will negotiate with the person or entity whose Proposal and Statement of Qualifications best meet the needs of the City.

12. PREPARATION AND FORMAT OF PROPOSAL AND STATEMENT OF QUALIFICATIONS

Cover letter

The cover letter shall include a summary of the Proposal and Statement of Qualifications, including a brief description of the Project Manager and key personnel. It shall make a commitment to accept the terms and conditions in the RFP, including acknowledgment of receipt of all amendments and/or addenda to the RFP. Any requests for exceptions should be noted in the cover letter and include alternatives where applicable. Exceptions will be submitted to the City Attorney for review.

Project Approach

This section should demonstrate an understanding of the scope of work. It should describe the general approach, organization, and staffing. All sub-consultants and their roles should be identified. The Contractor shall include a matrix/summary identifying key personnel assigned to all phases of the Agreement.

Timeline

The Contractor shall identify a projected timeline outlining the major steps of each component of the program and the estimated length of time required to complete each step.

Requirements for Partnership Program

Each person or entity submitting the Proposal must have the capability to provide the full range of required services as detailed in the Scope of Work for this RFP. If a team submits the Proposal, one person or entity must be designated as the lead.

Previous professional work in the area will be a heavily weighted factor in the selection process. Quality of performance on previous agreements, ability to meet project schedules, ability to communicate well with both field staff and office personnel will be some of the attributes and factors considered.

The Proposal shall include the following information:

1. Legal name of person or entity, address, telephone number, and fax number.
2. Names, titles and resumes of the individuals that will be assigned to this project, including the project manager.
3. Include the corporate history, years in business, applicable experience, size of corporation, and provide other relevant documentation.
4. Current number of personnel and the high and low variations during the last five years.
5. Description of the structure of the Contractor (i.e., whether an individual, partnership, corporation, joint venture, etc.).
6. A proprietary financial statement (separately sealed and marked "confidential"). The statement should include a full detailed and audited presentation of the true condition, including the last two fiscal years, of the Contractor's assets, liabilities, and net worth. The statement should include balance sheets and income statements.
7. A list of agreements with the City during the past five years, if any.
8. The identification of the principal contact with the City.
9. The name, address, and telephone number of the person to whom correspondence should be directed.

10. A representative listing of all clients in the past five years that have received similar service reviews as described in this RFP.
11. References that the City may contact concerning the Contractor's performance on all other similar agreements in the past five years. Include project descriptions and year completed.
12. At least two contact reference names per project, titles of contact references, e-mail addresses and phone numbers, including current client references.
13. A list of all sub-contractor by company name, address, contact person, telephone number and project function and describe the Contractor's experience working with each sub-consultant.
14. A statement that this RFP shall be incorporated in its entirety as a part of the Contractor's quote.
15. A statement that this RFP and the Contractor's proposal will jointly become the Scope for Professional Contract Services for this project. A purchase order will be issued upon acceptance of the quote.
16. A statement that the services to be provided, and fees therein, will be in accordance with the City's RFP except as otherwise specified in the Contractor's quote under the heading "Exceptions to the City's Request for Proposals."
17. A single and separate section with the heading "Exceptions to the City's Request for Proposals" containing a complete and detailed description of all of the exceptions to the provisions and conditions of this RFP upon which the Contractor's proposal is contingent and which shall take precedent over this RFP.
18. A Statement of Qualifications applicable to this project including the names, qualifications and proposed duties of the Contractor's staff to be assigned to this project; a listing of recent similar projects completed including the names, titles, addresses, and telephone numbers of the appropriate persons which the City can contact.
19. A statement that all charges for services will be a "Not-To-Exceed" fee, as submitted with and made part of said Contractor's quote.
20. A written statement by the Contractor that all federal laws and regulations shall be adhered to notwithstanding any state or local laws and regulations. In case of conflict between federal, state, or local laws or regulations, the strictest shall be adhered to.

21. A written statement by the Contractor shall allow all authorized federal, state, county, and the City of Lynwood official's access to place of work, books, documents, papers, fiscal, payroll materials, and other relevant contract records pertinent to this project. All relevant records shall be retained for at least three years.
22. A written statement that the Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
23. A written statement that the Contractor shall comply with the California Labor Code. Pursuant to said regulations entitled: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.
24. A written statement that the Contractor shall comply with the Copeland Anti-kickback Act (18 USC 874 C) and the implementation regulation (29 CFR 3) issued pursuant thereto, and any amendments thereof.
25. The Contractor must complete the application process for a City of Lynwood Business License/Temporary Sales Permit. The annual cost for a business license is \$180.00, which must be paid at time of awarding contract. Contractor is responsible for verification of current business license fees.
26. A proposed schedule of work. The proposed work schedule shall show a total time of no more than ninety (90) days from the City's "Notice to Proceed" to completion of all work including plans, specifications and estimate, ready for bidding. Any exception to this schedule must be submitted with a written explanation detailing any request for time extension. NOTE: It is anticipated that the City's "Notice to Proceed" will be issued on or about November 1, 2010.

13. EVALUATION PROCESS AND CRITERIA

The information submitted will be evaluated by the City of Lynwood. The evaluation will consider the following criteria when reviewing your proposal:

1. Demonstrated experience level and expertise of the firm to _____ for a similar project (15%).
2. Qualifications and experience of project team key personnel (20%).
3. Demonstrated understanding of the purpose, nature and requirements of the proposed project (15%).

4. The degree to which the firm's proposal responds to the RFP Response Requirements. The technical and editorial proficiency of the firm's proposal documents (15%).
5. Availability of firm and appropriate support staff to complete Scope of Services as outlined in a timely manner (15%)
6. Reports of references as to the aforementioned criteria and the ability of firm to work effectively with the City and interested community members (10%).
7. Proposed Fee (10%).

14. RESERVATIONS

The City reserves the right to reject any and all bids to this RFP.

15. INSURANCE REQUIREMENTS

The Contractor will be required to obtain and maintain, at its sole expense, for the entire term of the Agreement, the following liability insurance, in compliance acceptable to the City:

1. At its own expense, the Contractor shall obtain, pay for and maintain during the life of the agreement an "occurrence" policy for Commercial General Liability (including Contractual Liability) and for Automobile Liability which shall protect it and the City from claims for injuries and damages. The policy shall add the City of Glendale, its officers, agents and employees as additional named insureds under the policy in the following amounts:

Commercial General Liability Insurance:

Commercial General Liability Insurance in an amount not less than Two Million Dollars (\$2,000,000) per occurrence and in the annual aggregate. The policy must include contractual liability coverage, coverage for bodily injury and property damage, and coverage for personal and advertising injury (i.e. trademark and trade name infringement claims); and

1. Automobile Liability Insurance:

Automobile Liability Insurance endorsed for all vehicles (whether rented, leased, hired, scheduled, owned or non-owned), in an amount not less than One Million Dollars (\$1,000,000) per occurrence for personal injuries, including accidental death, to any one person; property damage insurance in an amount not less than One Million Dollars (\$1,000,000) and subject to the above limits and combined single limit of insurance in an amount not less than One Million Dollars (\$1,000,000).

2. Worker's Compensation Insurance:

The Contractor will be required to affirm that it understands and agrees that all persons furnishing services to the City under the Agreement are, for the purpose of workers' compensation liability, employees solely of the Contractor and not of the City. The Contractor will be expected to bear the sole responsibility and liability for furnishing workers' compensation benefits to its employees, or anyone it directly or indirectly employs, for injuries arising out of or connected with services performed on behalf of the Contractor.

At its own expense, the Contractor will be required to obtain, pay for, and maintain for the duration of the Agreement, complete workers' compensation insurance. The Contractor will be required to provide proof of workers' compensation coverage by delivering to the City either an insurance certificate or a certificate of consent to self-insure. The City of Lynwood shall not be responsible for any claims at law or in equity caused by the Contractor's failure to comply with this paragraph.

All workers' compensation insurance policies shall bear an endorsement, or shall attach a rider, which provides that the insurer will notify the City by registered mail, at least thirty (30) days in advance of the policy's expiration, termination or cancellation.

3. Professional Liability:

The Contractor will be required to and shall assume all responsibility for damages to property and injury to persons, including accidental death, which may arise out of or may be caused by the Contractor's performance of the Agreement, by its subcontractors or by anyone the Contractor directly or indirectly employed, and whether such damage or injury may accrue, or may be discovered, before or after termination of the Agreement.

Coverage limits shall not be less than Two Million Dollars (\$2,000,000) per claim and in the annual aggregate. Professional Liability policy limits shall apply specifically to the services provided under this Agreement. In addition, the following three conditions must be met:

- (i) The claims-made policy must have a retroactive date that coincides with, or is earlier than, this Agreement's effective date;
- (ii) The claims-made policy must include an endorsement that adds an "extended reporting period" (ERP) or a discovery feature, in order to report a claim, for a period of not less than three (3) years

following the initial policy's expiration, or following this Agreement's termination or expiration, whichever date is later; and,

- (iii) The endorsement for the ERP or discovery feature must provide identical policy limits, and meet the conditions, described above.

4. Insurance Policy Requirements:

At all times, the insurance company issuing said policy shall be an "admitted" insurer in the State of California; shall be domiciled within, and organized under the laws of, a state of the United States; and shall carry an A.M. Best & Company minimum rating of "A:VII."

All policies shall contain a "Primary Coverage" clause and a "Separation of Insured" clause for any loss arising out of or caused by the Contractor's performance of the Agreement. In addition, the policies shall contain a statement of obligation on the insurance carrier's part to provide written notice to the City, by registered mail, at least ten (10) days in advance of any cancellation, termination or (30) days in advance of any reduction in the amount of coverage of the policy or an election by the insured to not renew a continuous policy.

The Contractor will be required to deliver to the City a "certificate of insurance" and an "additional insured endorsement", both documents countersigned by the insurance carrier or its authorized representative, on forms satisfactory to the City Attorney, which set forth the above provisions. The "additional insured endorsement" must be provided for both the Commercial General Liability and Automobile Liability Insurance.

The countersigned certificate, along with the additional insured endorsement, shall state: "The City of Lynwood, its officers, agents and employees are added as additional named insured under this policy. This insurance is primary to the coverage of the City of Lynwood. Neither the City nor any of its insurers shall be required to continue to any loss. The insurance applies separately to each insured. The issuing company shall mail thirty (30) days advance written notice to the City of any reduction in the amount of coverage and ten (10) days advance written notice of any policy cancellation or termination."

Additionally, the certificate of insurance shall state if any claim has been paid or is currently pending under the policy, and if so, the amount of the claim(s). Any deductibles or self-insured retentions shall be set forth on the certificate and shall be subject to the City's review and approval. The Contractor will be required to deliver to the City the required certificate(s) of insurance and endorsement(s) before the City signs the agreement.

Should the Contractor at any time fail to obtain, pay for, or maintain any required insurance, it shall constitute a material breach upon which the City may immediately terminate or suspend the Agreement. In the event of any termination or suspension, the City may use the services of another consultant or consultants, without the City incurring any liability to the Contractor.

16. INDEMNITY

The Contractor will be required to indemnify, defend and hold harmless, to the maximum extent permitted by law, the City and its officers, agents, employees, and representatives, from and against any and all liability, suits, actions, proceedings, judgments, claims, losses, liens, damages, injuries (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless of whether the allegations are false, fraudulent or groundless), costs and expenses (including attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part arise out of or are connected with, the Contractor's performance of this Agreement (including performance by its agents, employees, subcontractors or by anyone the Contractor directly or indirectly employed).

The Contractor's obligation to indemnify, defend and hold harmless shall remain in effect and shall be binding upon the Contractor whether such injury or damage shall accrue, or may be discovered, before or after termination of this agreement.

The Contractor's failure to comply with this section's provisions shall constitute a material breach upon which the City may immediately terminate or suspend this Agreement.

17. EXHIBITS

A. Company Profile

B. Non-Collusion Affidavit

C. Anti-Trust Claim

**D. Typical Vehicle Maintenance Quotation
Sheets**

E. Fleet Replacement Schedule

EXHIBIT "A"

COMPANY PROFILE

FAILURE TO COMPLETE ALL ITEMS IN THIS SECTION MAY INVALIDATE PROPOSAL

Proposal Submitted By

Name of Company

Address

City/State/Zip Code

Telephone Number

Fax Number

Printed Name/Title

Authorized Signature

Business History

How long have you been in business under your current name and form of business organization? _____

Number of employees: _____

Contractor's License No.: _____ Class: _____

- a. Date first obtained: _____
- b. Has License ever been suspended or revoked? _____
If yes, describe when and why: _____
- c. Any current claims against License? _____
If yes, describe claims: _____

References

Please supply the names of companies/agencies for which you recently/currently supply services as requested in this Proposal.

Name of Company/Agency Number	Address	Contact/Telephone
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Name of Company/Agency Number	Address	Contact/Telephone
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Name of Company/Agency Number	Address	Contact/Telephone
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Name of Company/Agency Number	Address	Contact/Telephone
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EXHIBIT "B"

1.3.5 NON-COLLUSION AFFIDAVIT (To be Executed by Bidder and Submitted with Bid Pursuant to Public Contract Code Section 7106)

State of California, County of _____

_____, being first duly sworn, deposes and says that he or she
is _____ of
_____ the party making the foregoing bid that the bid is
not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association,
organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not
directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly
or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid,
or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly,
sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any
other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder,
or to secure any advantage against the public body awarding the contract of anyone interested in the
proposed contract; that all statements contained in the bid are true; and further, that the bidder has not ,
directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or
divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation,
partnership, company association, organization, bid depository, or to any member or agent thereof to
effectuate a collusive or sham bid.

Signature

Typed or Printed Name

Title

Contractor / Company / Bidder Name

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public in and for the State of California

My Commission Expires: _____

EXHIBIT "C"

ANTI – TRUST CLAIM

1.3.4 ANTI-TRUST CLAIM

Pursuant to Public Contract Code Section 7103.5, upon acceptance of its bid, Contractor agrees to the following: "In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties."

RESPECTFULLY SUBMITTED:

Contractor Name

Signature

Date

Address

City, State, Zip

Telephone (with area code)

Title

Contractor's License No.

Type of License

Federal I.D. No.

(SEAL--if Bid is by a corporation)

ATTEST _____

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Vehicle Maintenance Quotation Sheet
Vehicle Type: **2001 Dodge Ram 2500**
EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet
Vehicle Type: **2001 Dodge Ram 3500**
EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet
Vehicle Type: **2000 Ford Excursion**
EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: **2006 Ford Focus**

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet
Vehicle Type: 1992 Ford Ranger
EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: **2000 Ford Taurus**

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: 1999 Ford F-150

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet
Vehicle Type: **2000 Chevrolet Malibu**
EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet
Vehicle Type: **2000 GMC 3500 Savana**
EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet
Vehicle Type: **2000 Dodge Dakota**
EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: 1992 Ford F-350

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: **2000 Ford F-450**

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: **2001 Ford F-550**

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: **2001 Ford F-650**

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet

Vehicle Type: 1980 Ford F-800

EXHIBIT "D"

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

Vehicle Maintenance Quotation Sheet
Vehicle Type: 1984 Ford F-800
Exhibit D

	<u>Parts</u>	<u>Costs</u>
1	Brakes	
2	Tires (manufacture specs for vehicle)	
3	Radiator	
4	Oil & Lube	
5	Transmission	
6	Water Pump	
7	Battery	
8	Alternator	
9	Oil & Air Filter	
10	Smog Check	
11	Diagnostic	
12	<u>General Labor Cost Per Hour</u>	

EXHIBIT "E"**City of Lynwood Fleet Replacement Schedule**

Vehicle Type	# of Type	Mileage	2010	2011	2012	2013	2014
Sedan	14		5	5	4		
Light Pick Up Truck	15		6	6	3		
Reg. Pick Up Truck	29			9	9	9	2
Heavy Pick Up Truck	17		6	6	3	2	
VAN	5						5
Total	80		17	26	19	11	7