

**City of Lincoln Park
1355 Southfield
Lincoln Park, MI 48146**

INVITATION TO BID FOR AS NEEDED TRUCKING SERVICES

To whom it may concern:

The City of Lincoln Park is accepting sealed bids for as-needed trucking services. Work may include such activities as delivery of materials and /or hauling materials. The City reserves the right to accept or reject any portion of bids. **The contract shall commence upon signing and continue for a term of three years.**

The purpose of this bid is to secure a trucking contract for hauling of materials to and from the City. The City reserves the right to reject any/or all bids and to accept/reject partial bids. The City reserves the right to split any/all bids. The bid award may not be based solely upon the lowest pricing, other factors such as references, equipment, qualifications, and the needs of the City may be considered.

Insurance Requirements

All successful bidders must provide the City of Lincoln Park with a certificate of insurance that meets all City of Lincoln Park requirements. Bidder must also provide all licenses as required by law.

Bidder Qualifications and Requirements

The following must be included in your bid:

1. Please include 3 references with current contact information on past and/or current accounts.
2. Include a list of equipment that will be used to complete assigned work.
3. Number of years in the business

Subcontracting

The Contractor shall not subcontract any or all portions of the work unless prior written approval is granted by the City. Any subcontractor, so approved, shall be bound by all the terms and conditions.

Conditions

Operations are to begin within (48) forty-eight hours of receiving work assignments. A 24 hour emergency contact number must be provided and contractor must be able to respond to emergency calls on a timely basis.

The DPS is located at 500 Southfield Road. This is the primary site for service. Operation hours are 7:30 A.M. until 3:30 P.M. Monday thru Friday. Trucks must allow enough unload time prior to 3:30 P.M.

The City of Lincoln Park will make payment for work under this Contract at the price provided, only after receipt of a bill for work assigned and the work is satisfactorily completed.

Bid Instructions

All pricing must include all costs (delivery, fuel charge, etc...)

The bidder must place a bid for supplying an operator and equipment for loading trucks.

Know the units you are bidding on! Some materials are priced per ton and some are per yard. Please bid accordingly.

If the City provides a loader and operator to load trucks, it is the responsibility of the **DRIVER** to be within all weight regulations. The City will be in no way liable for any over weight charges to the driver and/or company.

The price for hauling is for the trucking service only and should not include disposal cost of the material.

The City of Lincoln Park is tax exempt.

All bids are to be submitted on the attached forms.

Bid Sheet: Trucking Services

Materials Delivered to City

6A Limestone Per Ton \$_____

22X Stone Per Ton \$_____

1 X 3 Stone Per Ton \$_____

Topsoil Per Yard \$_____

Fill Sand Per Yard \$_____

Materials hauled from City

Material hauled from DPS yard to Riverview Highlands Landfill (20863 Grange, Riverview, MI 48193) Approximately 13 miles one way.

Price per load loaded by City \$_____

Price per load loaded by Bidder \$_____

Material hauled out from DPS to disposal site:

Price per mile loaded by City (one way): \$_____

Price per mile loaded by bidder (one way): \$_____

Company Name

Authorized Representative
(Please type or print)

Address

Title

City, State, Zip

Authorizing Signature

Telephone Number

Send all bids to:
Donna Breeding, City Clerk
City of Lincoln Park
1355 Southfield Road
Lincoln Park, MI 48146

Deadline for receiving bids is 3:00 p.m. Friday March 4, 2011. No late bids will be accepted.

***All bids should be sealed and clearly marked "2011 Trucking Services".**

Bids shall be publicly opened and read at:
7:30 p.m. (local time), Monday March 7th, 2011
City of Lincoln Park
City Council Chambers
1355 Southfield Road
Lincoln Park, MI 48146