

**City of Lincoln Park
1355 Southfield
Lincoln Park, MI 48146**

INVITATION TO BID FOR 2011 LAWN MAINTENANCE

To whom it may concern:

The City of Lincoln Park is accepting sealed bids for various locations throughout the City for lawn maintenance. The locations listed are to be maintained on a weekly schedule. "Maintenance" includes all mowing, trimming, and edging (as needed), along with possible small amounts of debris removed, as needed. **Note: the locations may increase or decrease dependant on sales and/or acquisitions. The contract shall commence upon signing of the contract and be for one season ending December 1st, 2011 with the option of one additional season ending December 1st 2012 upon agreement of both parties.**

The purpose of this bid is to secure a lawn maintenance contract for site maintenance of various locations within the City. The City reserves the right to reject any/or all bids and to accept/reject partial bids. The City reserves the right to split any/all bids. The bid award may not be based solely upon the lowest pricing, other factors such as references, equipment, qualifications, and the needs of the City may be considered. The City also reserves the right to cancel maintenance for certain weeks due to lack of lawn growth per site or for any other reason. This cancellation may be for an individual site, multiple sites, and/or the entire site list.

Pre-Bid Meeting

There will be a **mandatory** pre-bid meeting on Friday February 18th 2011 at 10:00am. The meeting will be at the Department of Public Service Building at 500 Southfield Road. Attendance will be taken. Please familiarize yourself with the site locations before this meeting so any questions can be addressed. There will be a site visit to the Retention Basin after this meeting. **Only bids from those companies that are present and signed-in will be considered.**

Insurance Requirements

All successful bidders must provide the City of Lincoln Park with a certificate of insurance that meets all City of Lincoln Park requirements. Bidder must also provide all licenses as required by law.

Bidder Qualifications

The following must be included in your bid:

1. Please include 3 references with current contact information on past and/or current accounts.
2. Include a list of equipment that will be used to complete assigned work.
3. Number of years in the business

Site Locations

The listed sites are numbered to correspond to a master map attached with this proposal to help locate properties.

Subcontracting

The Contractor shall not subcontract any or all portions of the work unless the City grants prior written approval. Any subcontractor, so approved, shall be bound by all the terms and conditions.

Quality of work

All general industry standards of lawn maintenance will be followed. All sites must be clean of all debris upon completion of mowing for the week. All areas must be trimmed and in good condition upon completion for the week. Any quality issues that remain unresolved within one week of maintenance can result in the site and/or contract being removed. A 24-hour emergency contact number must be provided and contractor must be able to respond to emergency calls on a timely basis.

Mowing height is to be set at (4) four inches unless requested to be adjusted by the City.

All acre figures are estimates only for the entire property including non-mowing areas. (Ex. Parking lots, structures, etc...)

Lawn Maintenance 2011

Locations:

**Maintenance price
Per week:**

1	City Hall, municipal buildings and areas including median areas on Southfield Road *	
2	DPS Property *	
3	Council Point Park (including all City property on River Drive to Southfield Road 28 acres)	
4	Willow Park (2.75 acres)	
5	VFW park and Lot (4.82 acres)	
6	Braverman Park (.33 acres)	
7	Jay Cee Park (.63 acres)	
8	Ford Motor Park (7.05 acres)	
9	Papalas Park (1.91 acres)	
10	Exchange Park (.17 acres)	
11	Ford Park (5.23 acres)	
12	Lions Park (extends south to Harrison 7.9 acres)	
13	Propspinner Park (8.1 acres)	
14	Kiwanis Park (13.12 acres)	
15	Youth Center Park (18.54 acres)	
16	Quandt Park (15 acres)	
17	Memorial Park (11.2 acres)	
18	Marion Park (.25 acres)	
19	Maple Park (3.6 acres)	
20	Forest Park (6.8 acres)	
21	Large field behind DPS (500 Southfield)	
22	Detroit Court island (near Braverman Park)	
23	Mayflower Court island (Near Alper)	
24	Kings Highway island (near Emmons and Dix)	
25	Michigan Island (Michigan and Lafayette)	
26	Progress islands (2)	
27	Chandler and Austin island (near Southfield and Austin)	
28	Papalas Drive (Railroad crossing to Outer Drive)	
29	Howard wall (Reo to Montie)	
30	Electric Wall (Near Russell)	
31	Richmond Wall (Near Forest Park)	
32	Detroit Wall (Near Rose)	
33	Field at Lejeune and Montie	

34	Field at Austin and Montie (Two lots on north side of creek also)	
35	Field at Electric and Montie	
36	Lot at Howard and Cleophus	
37	Paun Park (1.21 acres)	
38	Bailey Medians from London to Champaign **	
39	Retention Basin (no public access) ***	
40	Applewood station (on Southfield)	
42	Bailey station	
43	Lincoln Station (near Ferris)	
44	Kings Station (near Wilson)	
45	1778 Lafayette	
46	1482 Morris	
47	1313 Morris	
48	1314 Paris	
49	1091 Howard	
50	1534 Reo	
52	831,841 Park	
55	1582 Austin	
57	Brest & Coolidge	
58	Paris & Dix (east side of Dix, corner lot)	
59	Gorman & Charter	
60	340 Shore Drive	
61	1612 Fort Street	

Total weekly cost for above sites =

* These two locations need to be cut on Monday only

** Area includes a small easement at London and Bailey

*** There is no public access to the Retention Basin. This site will be shown at the pre-bid meeting

Maintenance of State and County Medians:

The City plans to enter into a contract with Michigan Department of Transportation (MDOT) to maintain all medians on Fort Street within the City limits and Southfield Road from Lafayette to the Allen Park border. The bidder is requested to submit pricing for this separately. This bid may or may not be accepted dependent on various factors. The attached map also shows the locations of these medians. All of the above terms and conditions still apply to these locations with the exception that these will be only maintained every other week.

Price for every other week maintenance: \$_____

Company Name: _____

Signature: _____

Date: _____

Send all bids to:
Donna Breeding, City Clerk
City of Lincoln Park
1355 Southfield Road
Lincoln Park, MI 48146

Deadline for receiving bids is 3:00 p.m. Friday March 4, 2011. No late bids will be accepted.

***All bids should be sealed and clearly marked "2011 Lawn Maintenance Bid".**

Bids shall be publicly opened and read at:
7:30 p.m. (local time), Monday March 7th, 2011
City of Lincoln Park
City Council Chambers
1355 Southfield Road
Lincoln Park, MI 48146



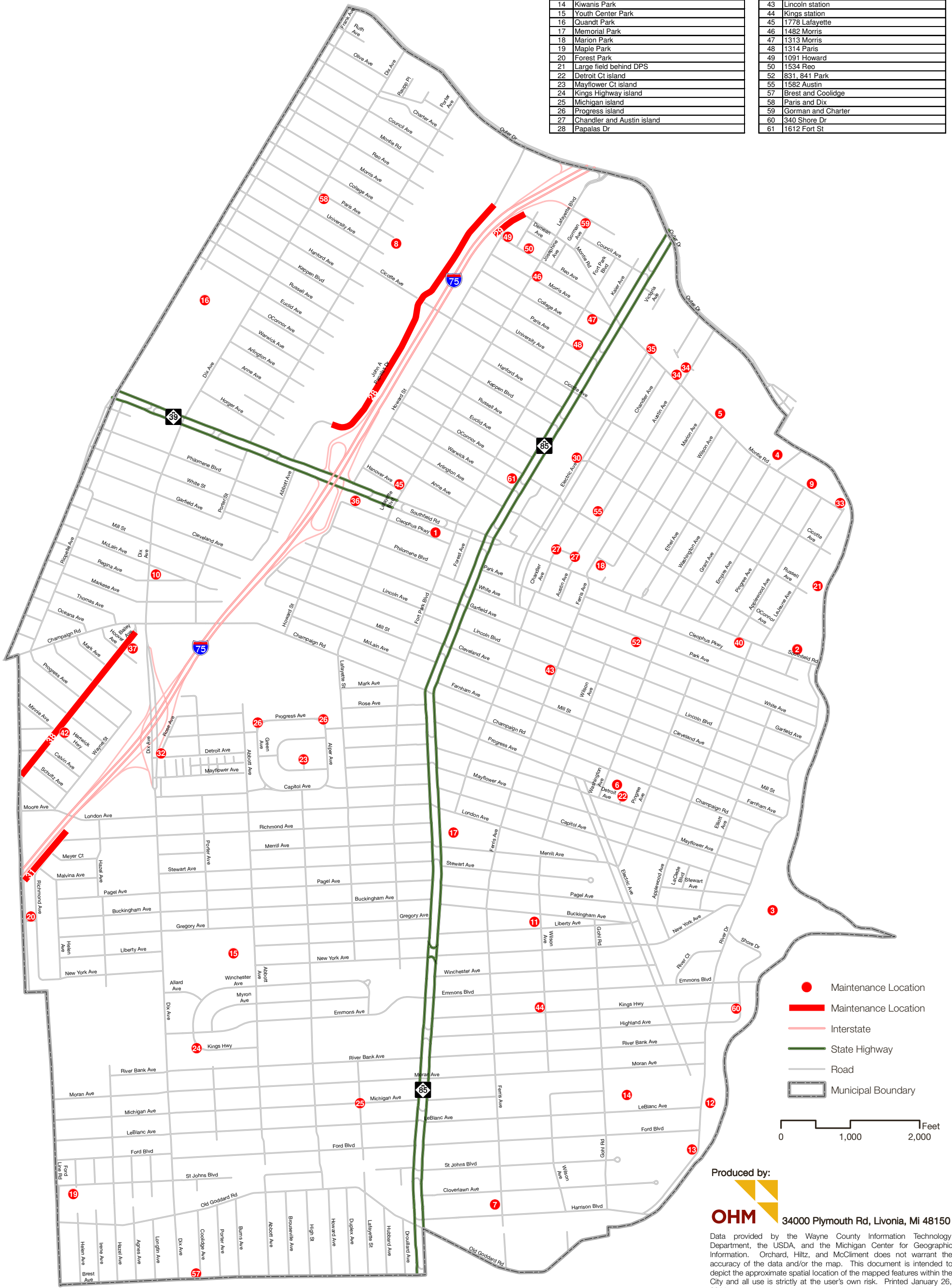
2011 LAWN MAINTENANCE PROGRAM

CITY of LINCOLN PARK



1	Municipal buildings and medians in Southfield Road
2	DPS Property
3	Council Park
4	Willow Park
5	VFW Park and Lot
6	Braverman Park
7	Jay Cee Park
8	Ford Motor Park
9	Papalas Park
10	Exchange Park
11	Ford Park
12	Lions Park
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52	831, 841 Park
55	1582 Austin
57	Brest and Coolidge
58	Paris and Dix
59	Gorman and Charter
60	340 Shore Dr
61	1612 Fort St



- Maintenance Location
- Maintenance Location
- Interstate
- State Highway
- Road
- Municipal Boundary



Produced by:
OHM 34000 Plymouth Rd, Livonia, MI 48150
 Data provided by the Wayne County Information Technology Department, the USDA, and the Michigan Center for Geographic Information. Orchard, Hiltz, and McCliment does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the City and all use is strictly at the user's own risk. Printed January 26, 2011